
talks.ox Documentation

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Mobile Oxford Team, Software Solutions, IT Services, University of

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1	User Guide	1
1.1	Talk Editors	1
2	Web Managers and Integrators	21
3	Developer Documentation	23
3.1	HTTP-API	23
4	Indices and tables	31
	HTTP Routing Table	33

1.1 Talk Editors

1.1.1 Apply to be a Talks Editor

To create Talks and Series (such as Seminar Series and Conferences), you need to apply to become a Talks Editor.

All members of the University are entitled to be a Talks Editor, if you are a student, please ask a member of staff to approve your application.

There are two steps:

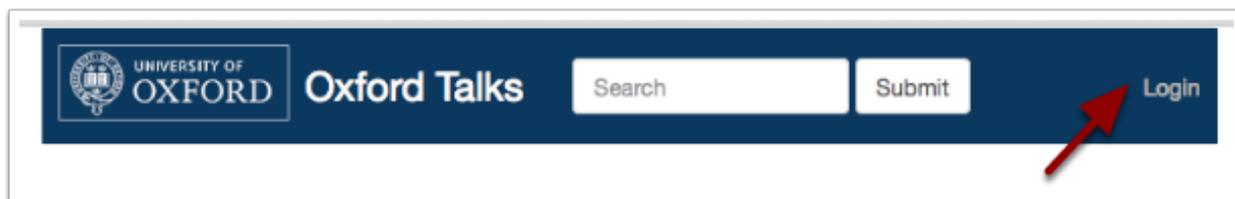
1. *Log in* to Oxford Talks (this will create an ordinary user account for you) at <http://new.talks.ox.ac.uk>
2. Send an email to oxtalks-contact@it.ox.ac.uk with the following:
 - Your Name
 - Department
 - Your Email
 - Email address of the member of staff approving your application (if you are a student)

If you are planning to share editing with other colleagues then ask them to log in and send us their details as well.

1.1.2 Logging in and out

You can log in using your Oxford SSO username and password.

Log in



- The **Login** button is on the far right of the toolbar at the top of the screen
- Click **Login** and you will be taken to the usual WebAuth page to sign in

- Once you have signed in, clicking the **Continue to** button will take you back to Oxford Talks



Next Steps

If you haven't already applied to be a Talks Editor then follow the instructions in the section *Apply to be a Talks Editor*

If you are already signed up as a Talks Editor, follow the instructions in:

- *Create a talk* - to make a start on creating or editing talks
- *Create a series of talks* - to begin a new seminar series or conference

Log out



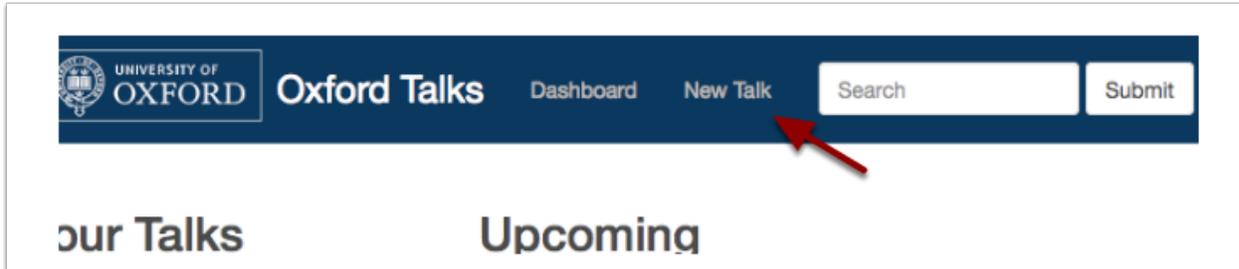
The **Logout** button is also located at the far right of the toolbar at the top of the screen.

Note: Clicking this will only log you out of the Oxford Talks website. You will still be logged in to any other web pages you have logged in to with your Single Sign On username and password using the WebAuth page. If you really want to sign out of everything, then close down your browser.

1.1.3 Create a talk

Get started by creating a new talk.

The New Talk form

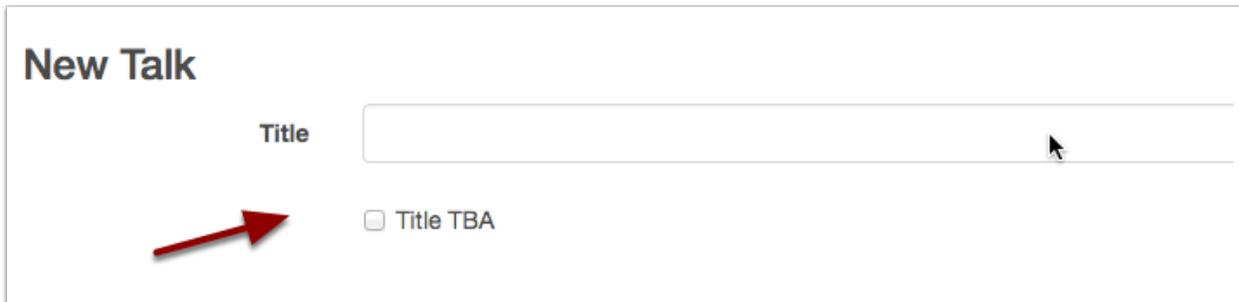


You can get to the New Talk form by clicking **New Talk** on the toolbar at the top of the screen.

Alternatively click Dashboard and then the **New Talk** button.

The New Talk form is quite lengthy, but the most important fields are grouped at the top:

Title



Get started immediately by typing the **Title**.

If you don't yet know the title you can leave the **Title** field blank and tick the **Title TBA** box.

Note: For more information on scheduling talks before you have all the information see the [Editing and Publishing](#) section of this guide.

Start and End

The screenshot shows a form with the following fields and components:

- Series:** A checkbox labeled "This talk is part of a seminar series or conference".
- Start:** A date and time input field. A calendar picker is open, showing "February 2015" with the 8th selected. A red arrow points to the Start field.
- End:** A date and time input field.
- Speakers:** A text input field with the placeholder text "Type speaker name and select from the list".
- Venue:** A text input field.

Clicking anywhere in the **Start** field will make the calendar picker appear. Select the month and day and the picker will automatically switch to time options.

Once you have finished selecting the **Start** date and time, the **End** field will automatically be set to an hour later. You can change this by clicking in the End field.

Speakers

The screenshot shows a form with the following fields and components:

- Speakers:** A text input field containing "Dr Angèl".
- 1:** A red circle with the number 1, followed by the text "Type speaker name and select from the list".
- 2:** A red circle with the number 2, followed by a "Create new person" button.
- Enter Name:** An input field with the placeholder text "e.g. Dr Joseph Bloggs".
- Enter Affiliation:** An input field with the placeholder text "e.g. University of Oxford".
- Enter relevant web address:** An input field with the placeholder text "http://en.wikipedia.org/wiki/Example".

1. If you start typing a speaker's name, you may find they are already in the system. If they aren't then, click **Create new person** to reveal the form to add a new speaker.

2. You may add as many speakers as you like.

You will find that **Talk organisers** and **Talk hosts** can be added in the same way. Scroll down to find these fields.

Note: The section *Change speaker / host / organiser details* explains how to edit this information.

Venue

1. Start typing the name of a building or location and it will be automatically looked up in the University's OxPoints system. The address and map information will be retrieved automatically and displayed with the rest of the talk information.
2. Specific details - the room name or number, or information about how to gain entry - can be added in the box below.

If the talk doesn't take place in the University then leave the **Venue** field blank and use the **Venue Details** box.

You will find that the **Organising department** can be added in a similar way. Scroll down to find that field.

Saving

When you're ready, save the talk by clicking either:

- **Save and add another Talk** to go straight to a new Add Talk form
- **Done** to preview the talk you've just created

If you want to cancel your changes (before you save them) then just click the **back** button in your browser.

More Information

Now that you have run through the editing basics, look at the following sections for guidance on the other fields on the form:

- *Publicising your talk* - explains how the **Abstract**, **Topic** and **Organising department** fields can help get your talk included in more listings
- *Formatting the abstract* - provides a quick cheat sheet on how to add headings, lists and links to the **Abstract** field
- *Editing and publishing* - gives you tips and tricks on how to schedule talks before you have all the information available
- *Sharing editing* - how to assign other editors to your talk

1.1.4 Create a series of talks

A series of talks could be a seminar series, a conference, a workshop or a similar event.

via **Add Talk**

The screenshot shows the 'New Talk' form. At the top, there is a navigation bar with 'Oxford Talks' and 'New Talk' buttons. A red circle with the number '1' highlights the 'New Talk' button. Below the navigation bar, the form has a 'Title' field containing the text 'Discovery and clinical implementation of cancer predisposition genes in the genomics era'. There is a checkbox for 'Title TBA'. A 'Series' section has a checked checkbox 'This talk is part of a seminar series or conference'. Below this is a dropdown menu for 'Series' with the text '-- select a series --' and a 'New series' button. A red circle with the number '2' highlights the 'Series' checkbox, and a red circle with the number '3' highlights the 'New series' button. Below the dropdown menu, there is a note: 'Select from series which you have permission to edit'.

1. Click **New Talk** on the toolbar and start adding your talk information
2. Tick the **Series** box.
3. Click the **New series** button.

The **Add a new series** form will pop up. Not all information about a series can be added via the pop up form - so you may need to go to the **Dashboard** to add further information later.

via the **Dashboard**

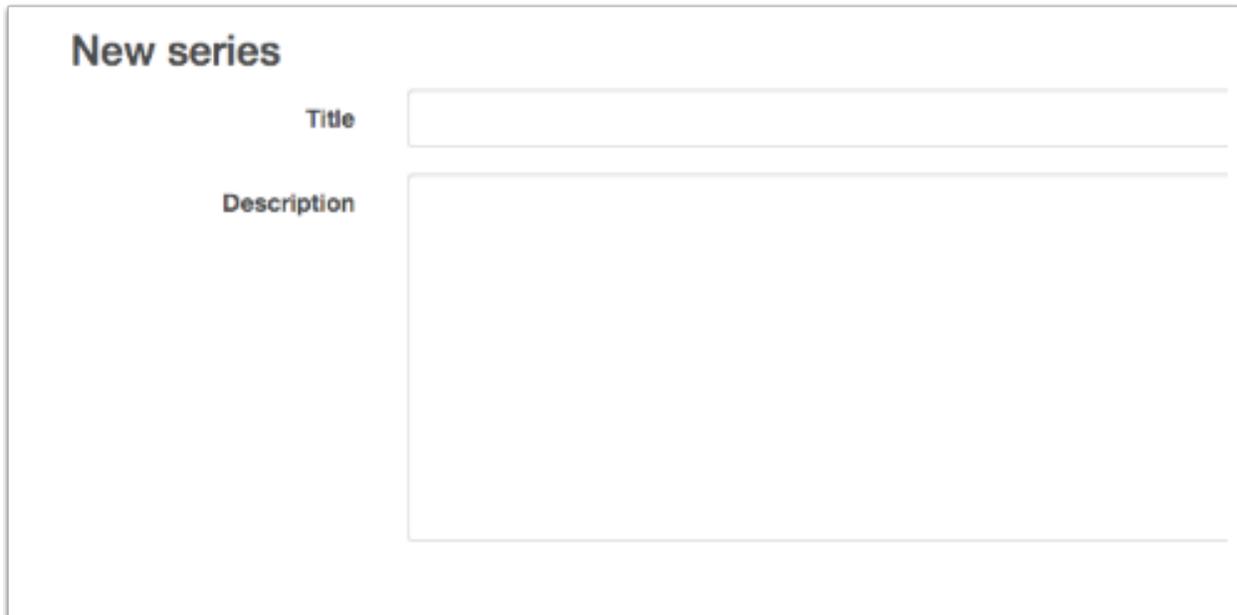
The screenshot shows the 'Series administration' page. At the top, there is a navigation bar with 'Oxford Talks', 'Dashboard', and 'New Talk' buttons. A red circle with the number '1' highlights the 'Dashboard' button. Below the navigation bar, the page is titled 'Series administration'. On the left, there is a sidebar with a navigation menu containing 'Talks', 'Series', and 'People' options. A red circle with the number '2' highlights the 'Series' option. On the right, there is a '+ New Series' button. Below the button is a form with a 'Name' field containing the text 'Ashmolean Natural History Society of Oxfordshire - Indoor Mea'. Below the name field is a list of series, including 'Biochemistry Seminars'. A red circle with the number '3' highlights the '+ New Series' button.

Creating a series via the **Dashboard** means you can add all the information about a series in one go:

1. Click **Dashboard** at the top of the screen

2. Select **Series** from the filter on the left hand side
3. The **New series** button should appear. Click this to get the **New Series** form

Title and Description



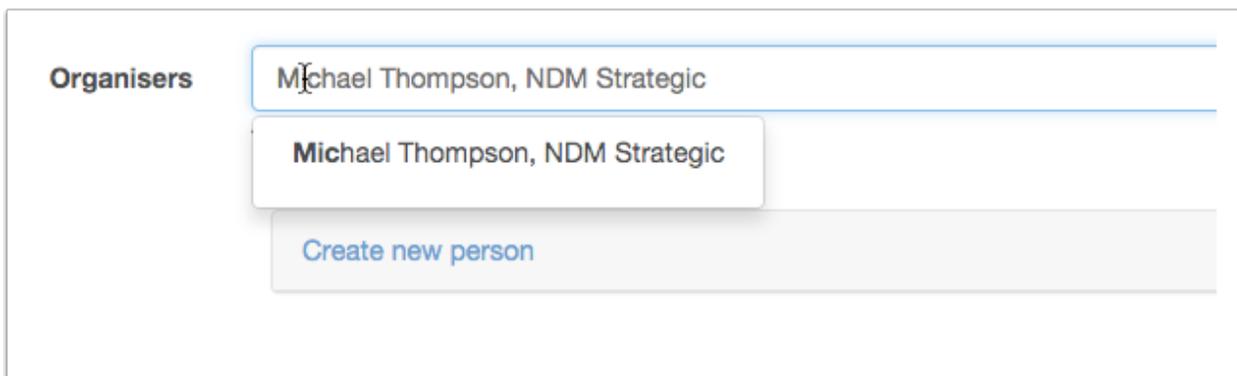
New series

Title

Description

- Make sure your **Title** is not too generic - including the short name or acronym of your department is helpful e.g.: 'WIMM Monday Seminars' rather than just 'Monday Seminars'
- The text in the **Description** can be formatted - see [Formatting Text](#) for more information

Organisers and Organising Department



Organisers

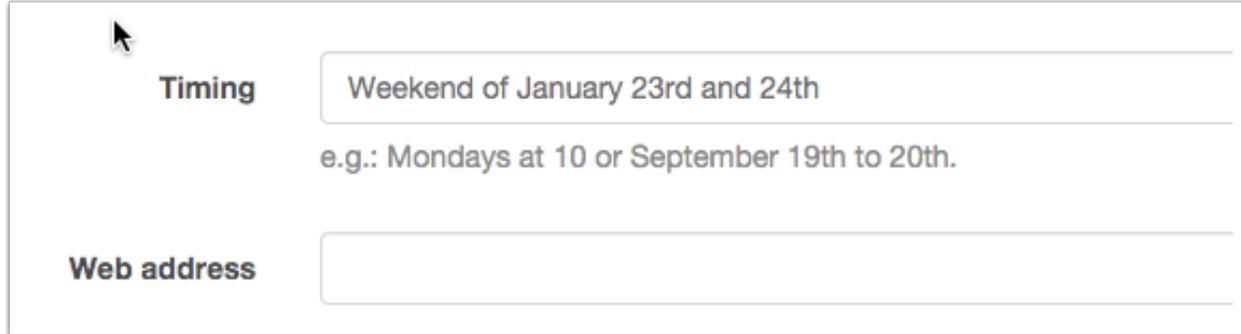
Michael Thompson, NDM Strategic

Create new person

Both the **Organisers** and **Organising department** fields work in the same way as for a talk, start typing to find the individual or unit you want.

Now, when you create talks and assign them to this series, you'll find that they inherit the organisers and organising department.

Timing and Web Address



Timing

e.g.: Mondays at 10 or September 19th to 20th.

Web address

- The **Timing** field allows you to add a short piece of text describing times and dates. For instance you might want to indicate that your Monday Seminars occur *every Monday in Full Term at 11am*.
- Use the **Web address** field if your series or conference has a dedicated website or page. Remember to prefix the address with 'http://' or 'https://'.

Saving



When you're ready, save the series by clicking either:

- **Save and add another** to go straight to another New series form
- **Done** to preview the series you've just created

If you want to cancel your changes (before you save them) then just click the **back** button in your browser.

1.1.5 Editing and Publishing

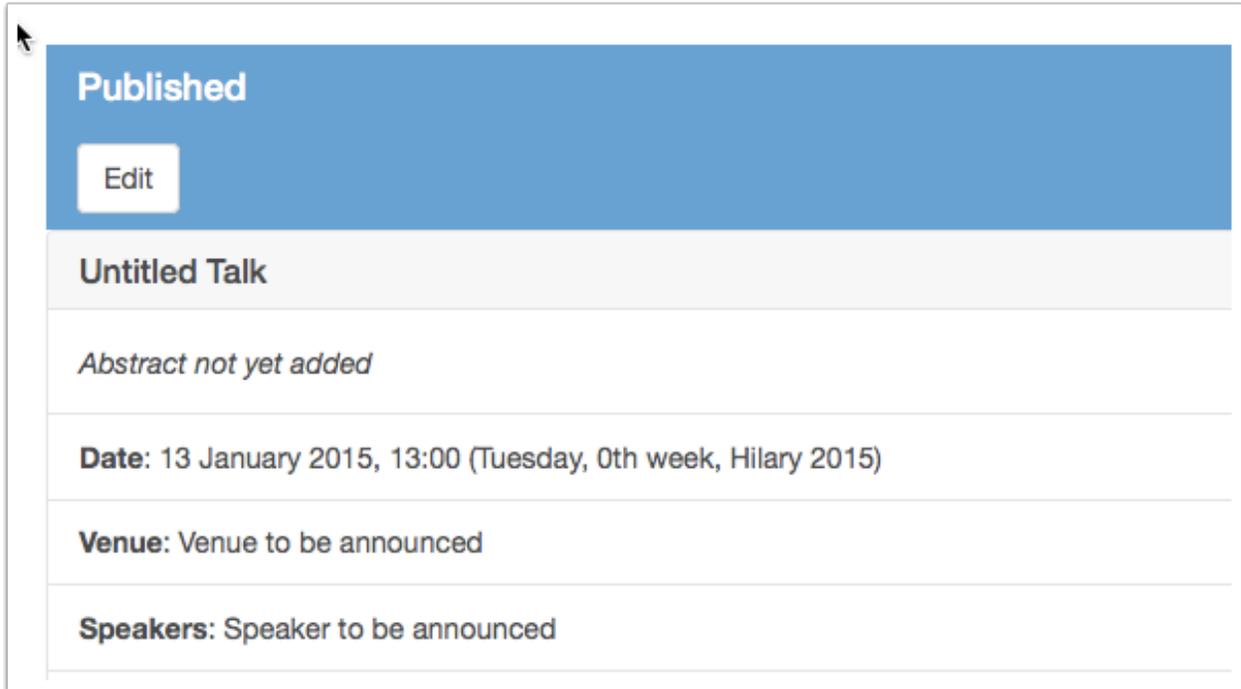
Editing

Title	Start date	Status	Edit
Calcium Regulation: From Rhinos to Molecules	Feb. 9, 2015, noon	published	Edit
The two faces of mesenchymal stem cells in myeloproliferative disorders	Feb. 9, 2015, 1 p.m.	published	Edit
Diplomacy and Crises: A practitioner's insight and outlook	Feb. 9, 2015, 5 p.m.	published	Edit
Global Childhoods	Feb. 9, 2015, 6 p.m.	published	Edit
How to build a complex nervous system with a small vocabulary of guidance cues?	Feb. 10, 2015, noon	published	Edit
Writing, discovering and sharing science with F1000	Feb. 10, 2015, ...	published	Edit

1. Click **Dashboard** in the tool bar at the top of the screen to view all the talks and series you have created.
2. The column on the left allows you to switch between talks, series and people (speakers, organisers and hosts)
3. Filters allow you to narrow the list down further

Note: The default view is to show *all* future talks. You may want to restrict this to **Talks Editable by me** at the bottom of the list of filters.

Checking for missing information



Published

Edit

Untitled Talk

Abstract not yet added

Date: 13 January 2015, 13:00 (Tuesday, 0th week, Hilary 2015)

Venue: Venue to be announced

Speakers: Speaker to be announced

You can schedule and publish a talk even if you don't have all the details:

- You must supply the **Date** and **Time**
- Leave other fields on the form blank
- Use the **Title TBA** check box to leave the **Title** blank

Use the **Dashboard Missing Information** filters to identify talks with information still to be supplied:

Filters				
Filters Talk status <input type="button" value="Published"/> ✓ <input type="button" value="In preparation"/> <input type="button" value="✕ Remove Filter"/>	Renal Unit / Horton Hospital	Feb. 26, 2015, 1 p.m.	published	<input type="button" value="Edit"/>
Missing Information <input type="button" value="Untitled Talks"/> Venue <input type="button" value="Speaker"/> ✓ <input type="button" value="✕ Remove Filter"/>	BME Staff Network Meeting	Feb. 27, 2015, 1 p.m.	published	<input type="button" value="Edit"/>
Date <input type="button" value="Future events"/> ✓ <input type="button" value="Past events"/> <input type="button" value="✕ Remove Filter"/>	Voltaire and the Newtonian Revolution Conference	Feb. 28, 2015, 10:30 a.m.	published	<input type="button" value="Edit"/>
Show Editable Talks <input type="button" value="Editable by me"/> ✓ <input type="button" value="✕ Remove Filter"/>	Personalized Medicine and Resource Allocation Conference	March 2, 2015, 9 a.m.	published	<input type="button" value="Edit"/>
	Public Engagement Day Vaccines and Infectious Disease	March 6, 2015, 9:30 a.m.	published	<input type="button" value="Edit"/>
	Rheumatology / Clinical Biochemistry	March 12, 2015, 1 p.m.	published	<input type="button" value="Edit"/>
	Oxford Vaccine Group Immunisation Seminar	March 18, 2015, 9 a.m.	published	<input type="button" value="Edit"/>
	Infection / Acute General Medicine - Firm D	April 23, 2015, 1 p.m.	published	<input type="button" value="Edit"/>
	Clinical Immunology / Neurology	April 30, 2015, 1 p.m.	published	<input type="button" value="Edit"/>
	Onology / Respiratory Medicine	May 7, 2015, 1 p.m.	published	<input type="button" value="Edit"/>
	Clinical Genetics / Acute General Medicine - Firm B	May 14, 2015, 1 p.m.	published	<input type="button" value="Edit"/>

Here, the list of talks has been narrowed down to

- editable by me
- still to take place
- without a speaker

Publishing

Talks are flagged as **In preparation** when you first create them.

In preparation

Discovery and clinical implementation of cancer predisposition genes in the genomics era

Abstract not yet added

Date: 9 March 2015, 13:00 (Monday, 8th week, Hilary 2015)

Venue:
Weatherall Institute of Molecular Medicine (WIMM)
Headington OX3 9DS

[See location on maps.ox](#)

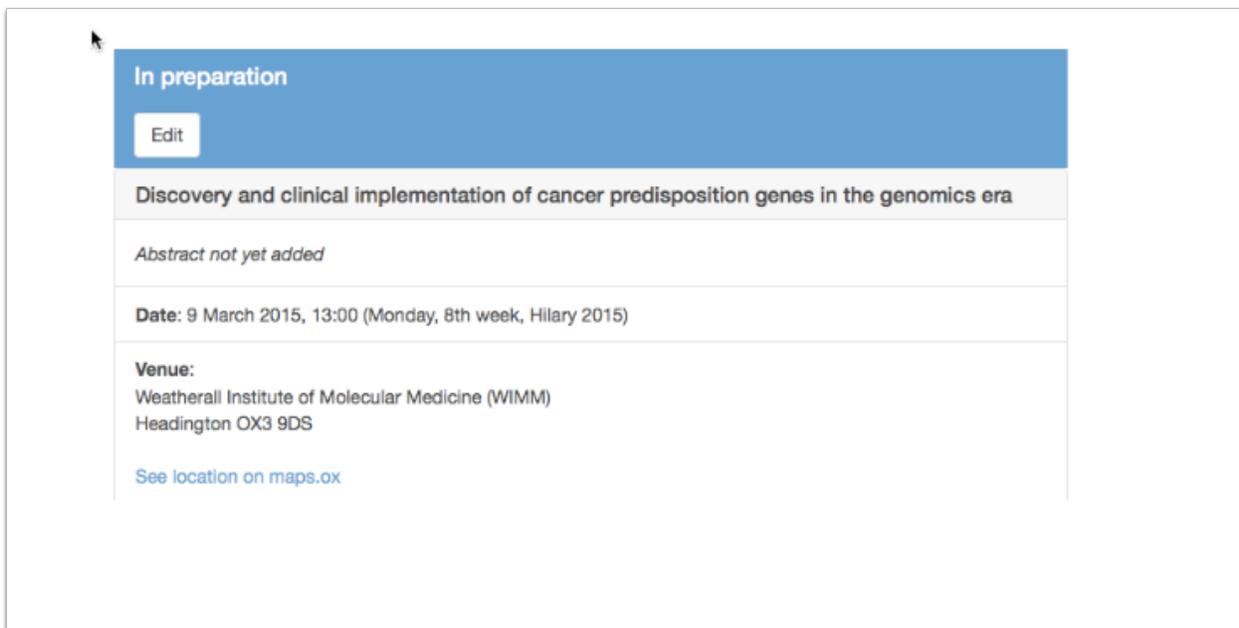
To change this status:

- On the Talk Edit form scroll down to find the **Status** field
- Switch the radio button to **Published**.

You can switch back to **In preparation** at any time.



What does 'In preparation' mean?



A talk is flagged **In preparation** so that everyone is aware that the information is subject to change or incomplete.

Note: **In preparation** talks are:

- **Not Private** - all talks can be viewed if you know the web address
 - **Can't be found** through the search interface or the lists on the Oxford Talks website
-

1.1.6 Formatting text

Formatting using the Textile markup language

Text in the Talk **Abstract** field and the Series **Description** field can be formatted using Textile markup.

The basics are very easy to remember:

Headings (Abstract only)

h1. Main Heading
h2. Sub heading

Paragraphs

Separate paragraphs with a blank line.

This is a new paragraph.

Bold and Italic

This will create bold text
This will create italics

Bullet Points and Numbered Lists (Abstract only)

* First Item
* Second Item
Item One
Item Two

Links

A web address should convert into a link automatically when you save the talk. To give the link a title rather than just show the web address:

"Oxford University":<http://www.ox.ac.uk>

To make an email clickable use the following:

"\$":<mailto:joe.blogs@ox.ac.uk>

If you need more, there is a comprehensive manual on txstyle.org

Pasting from Word

You can copy and paste from Word, but you will need to format the text again.

If you have a number of abstracts and lots of formatting, then try:

- adjusting the styles in your Word document following the guidelines below
- saving your Word document as a plain text file
- opening the file in a plain text editor (e.g.: Notepad) and copying from there

Headings

- Format > Style > Modify > Numbering ...
- Choose Numbering, click any numbering style and click the Customize ... button
- Set the Number style to None and type 'h1' in the Number format box

Bullet Points

- Format > Bullets and Numbering
- Click the Customize ... button
- Select an asterisk from the Bullet Character options

Numbered Lists

- Format > Bullets and Numbering
- Click the Customize ... button
- Set the Number style to None and type '#' in the Number format box

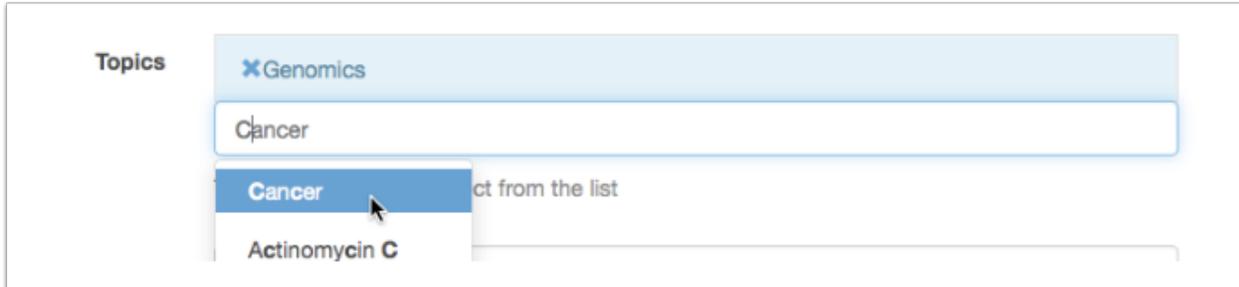
Other useful tools

- [Table converter](#) - turning a CSV file (e.g.: exported from Excel) into a Textile table of information
- [Pandoc](#) - open source software to convert to Textile from other formats

1.1.7 Publicising your talk

Oxford Talks will automatically compile listings of talks in subject areas and can pull together all talks belonging to a department or a division. The more information you can give about a talk, the wider it will be publicised.

Adding your talk to topic listings

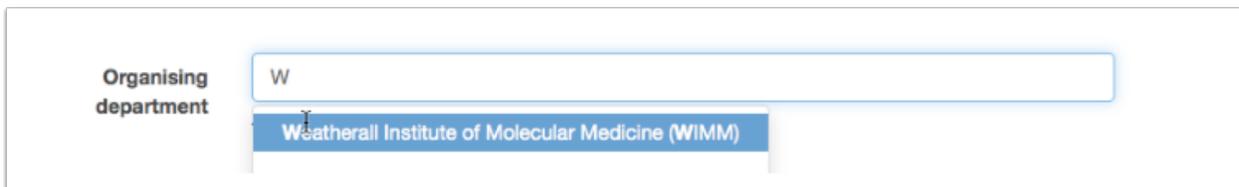


We use Topics to group talks into subject areas. Assigning one or more topics to your talk will mean that it will have a better chance of being discovered and readvertised by specialist communities.

Go to the **Topics** field on the Add talk form. Start typing and you will be offered options from the [Library of Congress Subject Headings](#). Once you've found and selected a topic it will be highlighted in blue. To remove it, just click on the 'X'.

Please start with broader topics first e.g.: 'Neuroscience' or 'Ancient History', and then add narrower topics in the specialist area of the talk e.g.: 'Molecular Neurobiology' or 'Naval Warfare'.

Adding your talk to department listings



We use the University's complete list of units, buildings and locations, Oxpoints, to specify the department or unit a talk belongs to.

Start typing the name in the **Organising department** field in either the Series or the Talk editing form.

Once you've assigned a department or unit to a Series it will be automatically assigned to any Talks you then add to the Series.

If you choose a sub-department or unit, then the talk will also appear in the parent department and division listings.

Adding an abstract

Keywords in the talk abstract will be used for searching, so please add the abstract if you have it.

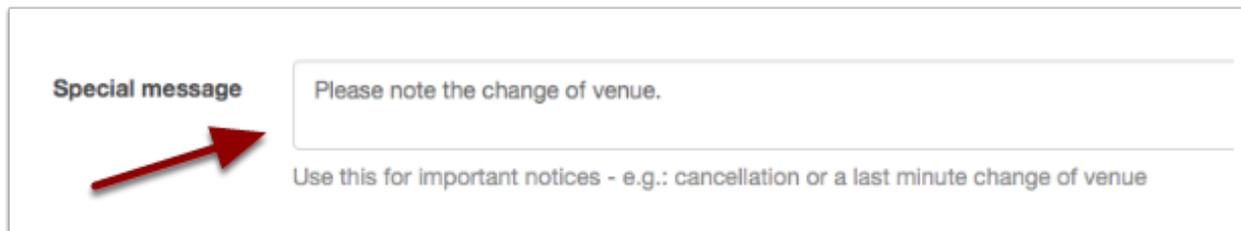
Public lists (coming soon)

As well as topic and department listings, there may be some more ad hoc listings you would like your talk to be included in. In the next version of Oxford Talks, public lists can be created to collect together talks relevant to a particular theme, enterprise or project within the University - Athena Swan is a good example.

1.1.8 Last minute changes

You may want to draw attention to last minute changes to your talk - a change of venue or a cancellation

Special message field



The screenshot shows a user interface element for a 'Special message'. On the left, the text 'Special message' is displayed in a bold font. A red arrow points from this text to a text input field on the right. The input field contains the text 'Please note the change of venue.' Below the input field, there is a line of smaller text that reads 'Use this for important notices - e.g.: cancellation or a last minute change of venue'.

The **Special message** field is intended just for this purpose. Messages here will appear prominently in the talk display.

The screenshot shows a web interface for a published talk. At the top is a blue header with the word 'Published' in white. Below this is a grey bar with the text 'Rheumatology / Clinical Biochemistry'. Underneath is a light blue box containing the text 'Please note the change of venue.' Below that is a white box with the text 'Abstract not yet added'. Further down is a white box with the text 'Date: 12 March 2015, 13:00 (Thursday, 8th week, Hilary 2015)'. At the bottom is a white box with the text 'Venue: John Radcliffe Hospital'.

1.1.9 Sharing editing

You can share the editing of a series or an individual talk with another Talk Editor

Series of Talks

The screenshot shows a form field labeled 'Other Editors'. The field contains three email addresses: 'webmaster@medsci.ox.ac.uk', 'anne.bowtell@medsci.ox.ac.uk', and 'anne.bowtell@medsci.ox.ac.uk'. The first address has a blue 'x' icon to its left. The second address is partially obscured by a blue dropdown menu. The third address is also partially obscured by a blue dropdown menu. To the right of the third address, the text 'r by typing in their email ad' is visible.

Start typing the email address of another Talks Editor in the **Other Editors** field.

You may add as many editors as you like. The **Edit** button for the Series will then appear in the other editors' Dashboards

Note: the field will automatically complete only if the Talks Editor has already been signed up to Oxford Talks. If their email doesn't appear, make sure they have been signed up. For more information see [Apply to be a Talks Editor](#).

Individual Talks

If you share editing of a Series with a Talks Editor, then they will have the rights to edit all the Talks in that series too. You can adjust this in the **Other Editors** field of the individual talk.

1.1.10 Change speaker / host / organiser details

Speaker, host and organiser details can be changed using the Person edit form

Be careful!

Any Talks Editor can change the details of any person appearing in Oxford Talks as a speaker, host or organiser. When you edit their name or affiliation, the changes will **trickle down to every talk this person has been assigned to** - including past talks. If someone has moved department or been promoted, it is perfectly OK to create a new person entry for them in their new role.

Find the person

Oxford Talks Dashboard New Talk Search

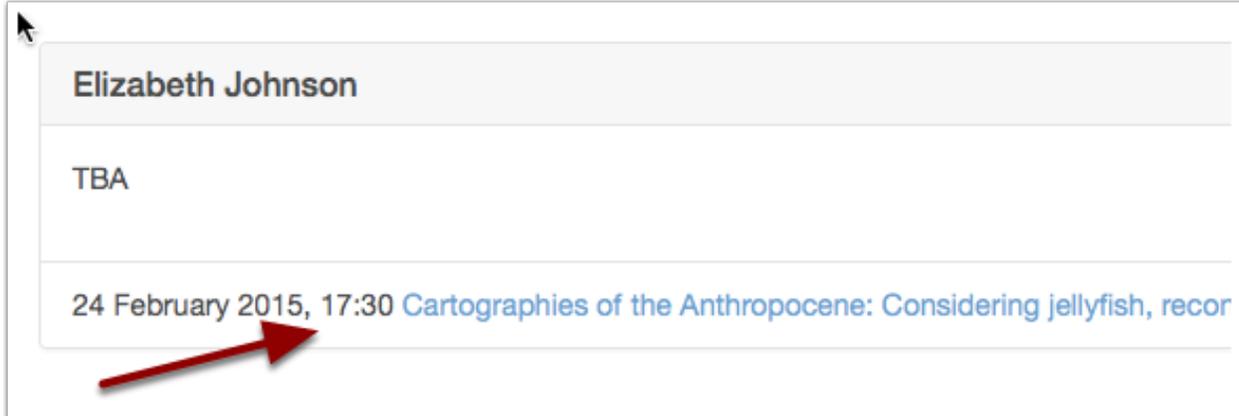
People administration

+ New Person

Name	Bio/affiliation	Email	Edit
Jane Applegarth	Oxford University Centre for the Environment	None	Edit
Debra Bates	University of Oxford	None	Edit
Rudy Behnia	University of Oxford	None	Edit
Dr Alice Brown	University of Oxford	None	Edit

1. Click **Dashboard** on the toolbar at the top of the screen
2. Select the **People** filter
3. Although you can go straight to the Person Edit form from here by clicking the **Edit** button, it is a good idea to click on the name of the person first and review what talks they appear in.

Check details



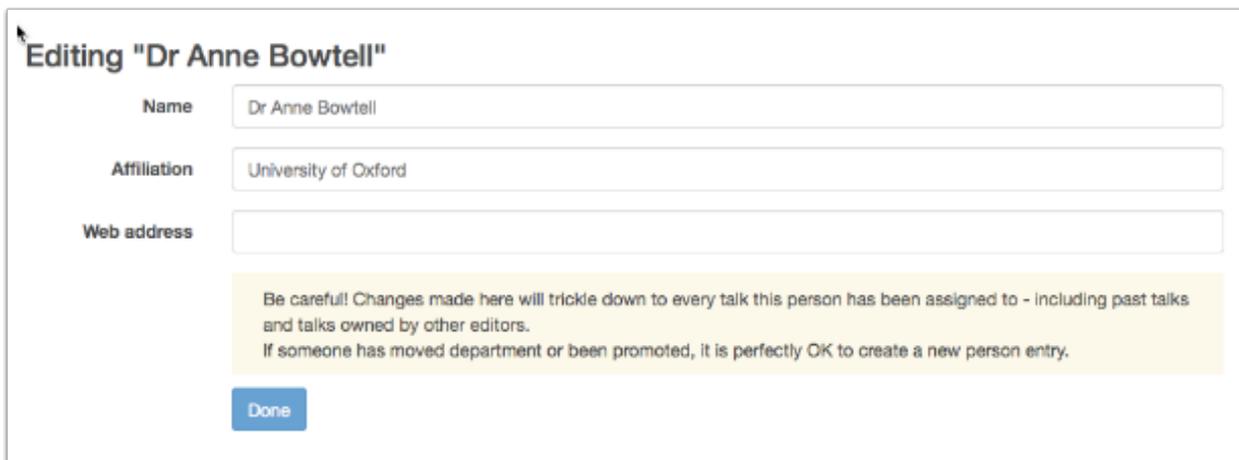
Elizabeth Johnson

TBA

24 February 2015, 17:30 [Cartographies of the Anthropocene: Considering jellyfish, recor](#)

Click through to review details of their talks. Any changes you make to their entry will be reflected in **all these talks**.

Person Edit form



Editing "Dr Anne Bowtell"

Name

Affiliation

Web address

Be careful! Changes made here will trickle down to every talk this person has been assigned to - including past talks and talks owned by other editors.
If someone has moved department or been promoted, it is perfectly OK to create a new person entry.

- In addition to **Name** and **Affiliation**, you can add a **Web address** - this is a good way to provide more details about a speaker
- To cancel your changes before saving, use the **back** button on your browser

Deleting

If you need to delete a person, please *contact the Oxford Talks Administration*.

1.1.11 Contact Us

Please send all queries to the helpdesk at:

oxtalks-contact@it.ox.ac.uk

If you are reporting a problem, then please try to include as much detail as possible in your email.

We are also happy to have feedback and will happily consider requests and ideas for new features.

1.1.12 Migrating between the Old Oxford Talks and the New

Oxford Talks is about to be updated with its first phase - the editing interface, currently called New Talks.

Series and Lists

In Old Talks everything is a list.

In New Talks we make a distinction between:

- **series** which is where a talk ‘belongs’ when you create it - for instance a seminar series or a conference - things you organise yourself, like your Departmental Friday Seminars, or regular Club meetings.
- **list** which is a collection of talks owned and organised by other people (e.g. All the Talks in a Department or Interesting Talks about Goldfish)

Editing Interface

- **series** of talks will now be created and edited in the new editing interface - New Talks (<http://new.talks.ox.ac.uk>).
- **lists** of talks should still be pulled together in the Old Talks website (<http://talks.ox.ac.uk>).

Note: You will need to *apply to be a Talks Editor* to use the new editing interface.

Updating Series and Talks

All upcoming series and talks have been migrated to the New Talks editing interface (<http://new.talks.ox.ac.uk>) so that you can edit them there.

If you change something in New Talks it should get pushed to the Old Talks website (<http://talks.ox.ac.uk>).

Note: This only works one way. If you change something on the old Talks website it won’t get pushed to the new interface.

Series that didn’t get migrated over

If a series didn’t have any upcoming talks we didn’t migrate it.

If the series is still current you can:

1. Either - create a brand new series in New Talks - this will appear on the Old Talks website
2. Or - ask us to migrate the old series - just *contact us* with the Old Oxford Talks web address of the series

Note: The second option will keep that series connected to any other collected lists in Old Talks, with the first option you will have to add your new series to any collected lists and retire your old series

I can’t see my List in the New Talks!

Is it a collected list? If so it won’t appear in the New Talks editing interface as, for the moment, we are still using the Old Talks website to make collections, set up reminders etc.

Is it a seminar series or conference or similar? Get *in touch with us* and we'll ensure that you get a series set up and that it pushes to the corresponding series on the Old Talks website if that is what you want.

I've changed something on the Old Talks site but I don't see it on New Talks!

This is correct. If you want to edit or add, please do that in the New Talks editing interface and allow New Talks to push the information to the Old Talks website.

1.1.13 Talks Editors and Talk Organisers

Talk and Series Organisers

Organisers

- are involved in the practical organisation of a talk or a series of talks
- are the main point of contact for enquiries about the event.

Organisers are added to Oxford Talks in the same way as speakers and hosts. If they don't appear in the drop down list as you type then you can use the Add Person button to add them quickly to the system.

Very often organisers will also be the people who add information about the talk to Oxford Talks - if that's the case then they will also need to be signed up as a Talks Editor.

Talks Editors

Talks Editors

- have the rights to edit the information in Oxford Talks
- must have an Oxford University Single Sign On account and have applied to be a Talks Editor
- can create new series or talks
- can be added as an editor to other talks and series.

Once a Talks Editor has been signed up, you should be able to add them to the list of editors for a series or talk by typing their email address.

Why the two roles?

The old Oxford Talks had just one role - the List Manager was the person who added and edited lists and talks and was also the point of contact for enquiries. Anyone could add or edit talks and lists.

When we designed the new system, feedback from administrators was that they would prefer editing and adding of talks to be restricted, so we created the Talks Editor role and put in the option to specify an organiser without having to go through the process of signing them up to be an Editor as well.

Web Managers and Integrators

An example widget to get you started with embedding talks in your own webpages can be found here:

<https://github.com/ox-it/talks.ox-js-widget>

The widget uses JavaScript to write a table, list or calendar view of selected talks to an HTML page. You can specify the criteria to select the talks you want.

- *Widget Documentation Overview*
- *Parameters Reference*

Developer Documentation

3.1 HTTP-API

3.1.1 Summary

Formats: JSON, XML

The API is able to return either XML or JSON, depending on the 'Accept' header in the request. By default a web browser will specify XML in the request. Note curl doesn't specify any preference, so the API will respond with json.

To ensure you get xml back, add an Accept header to your request:

```
curl https://new.talks.ox.ac.uk/api/series/041a5cc6-d65a-4dec-967d-3adc5162cea3 -H "Accept: application/xml"
```

For a more detailed example of the API in use, see the [JavaScript widget documentation](#).

3.1.2 Retrieve Talks via Search

GET /talks/search

Search for Talks

Example request:

```
GET /api/talks/search?from=today&topic=X HTTP/1.1
Host: talks.ox.ac.uk
Accept: application/json
```

Example response:

```
HTTP/1.1 200 OK
Content-Type: application/json
```

```
{
  "_links": {
    "self": {
      "href": "http://talks.ox.ac.uk/api/talks/search?from=01/01/01"
    },
    "next": null,
    "prev": null
  },
  "_embedded": {
    {
```

```
"talks": [
  {
    "_links": {
      "self": {
        "href": "/api/talks/fa67d13a-f17d-471d-b8cc-33b3d7759956"
      },
      "talks_page": {
        "href": "/talks/id/fa67d13a-f17d-471d-b8cc-33b3d7759956/"
      }
    },
    "title": "What can babies with Down syndrome possibly tell us about Alzheimer's",
    "start": "2015-01-29T18:00:00Z",
    "end": "2015-01-29T19:00:00Z",
    "formatted_date": "29 January 2015, 18:00",
    "formatted_time": "18:00",
    "description": "It may seem paradoxical to focus on babies ...",
    "_embedded": {
      "speakers": [ ],
      "venue": {
        "_links": {
          "self": {
            "href": "//api.m.ox.ac.uk/places/oxpoints:50009121"
          }
        },
        "name": "Mary Gray Allen Building",
        "map_link": "//maps.ox.ac.uk/#/places/oxpoints:50009121"
      },
      "organising_department": null,
      "topics": [
        {
          "uri": "http://id.worldcat.org/fast/806532",
          "label": "Alzheimer's disease"
        }, {
          "uri": "http://id.worldcat.org/fast/890050",
          "label": "Dementia"
        }
      ]
    }
  }
]
```

Query Parameters

- **from** – Date to start filtering on (mandatory). Format should be dd/mm/yy OR ‘today’ or ‘tomorrow’
- **to** – Optional date to end filtering. Format should be dd/mm/yy OR ‘today’ or ‘tomorrow’
- **subdepartments** – Optional. Defaults to true. If true, include all sub-organisations of the specified department within the search

The below parameters can each be repeated multiple times

Query Parameters

- **topic** – Topic URI
- **venue** – Search for talks taking place at the location specified by the oxpoints ID
- **organising_department** – Search for talks whose organising department is the organisation specified by this oxpoints ID
- **speaker** – Search for talks at which the specified person is a speaker. Supply the unique slug for the person e.g. ‘d47e2458-af73-4bc1-bf04-3c275e1c1254’

The response can be either in XML or JSON dependent on the ‘accept’ header in the request.

Status Codes

- **200 OK** – query found
- **400 Bad Request** – Bad request (could happen if some parameters are missing or incorrectly formed such as *from*)
- **503 Service Unavailable** – Service not available

3.1.3 Retrieve Series

GET /series/

Retrieve series by ID, including all talks

Example request:

```
GET /api/series/series-id
Host: talks.ox.ac.uk
Accept: application/json
```

Example response

```
<root>
<id>1</id>
<title>A conference</title>
<description>A conference featuring a diverse array of groups</description>
<department_organiser/>
<events>
<list-item>
<slug>
deformation-and-melts-litosphere-astenosphere-boundary
</slug>
<url>
/talks/id/deformation-and-melts-litosphere-astenosphere-boundary/
</url>
<title>
Feedbacks between deformation and melts in the lithosphere-asthenosphere boundary
</title>
<start>2014-12-10T12:00:00Z</start>
<end>2014-12-10T14:00:00Z</end>
<description>Geo sciences</description>
<formatted_date>10 December 2014, 12:00</formatted_date>
<formatted_time>12:00</formatted_time>
<speakers>
<list-item>
<id>3</id>
<name>Dr Andrea Tommasi</name>
<bio>Geosciences Montpellier</bio>
<title>Dr Andrea Tommasi, Geosciences Montpellier</title>
```

```
        </list-item>
      </speakers>
    </organisers/>
  </hosts/>
  <happening_today>False</happening_today>
  <audience>oxonly</audience>
  <api_location>...</api_location>
  <api_organisation>...</api_organisation>
  <api_topics>...</api_topics>
  <class_name>Event</class_name>
</list-item>
</events>
</root>
```

Parameters

- **id** (*string*) – The unique slug identifier for the series

Status Codes

- 200 OK – Series found
- 404 Not Found – Series not found
- 503 Service Unavailable – Service not available

3.1.4 Retrieve Talks via ID

Endpoint to retrieve information about talks

All the responses conform to the [HAL specification](#).

GET `/talks/` (**string**: *id*)

Retrieve talk by ID

Example request:

```
GET /api/talks/fa67d13a-f17d-471d-b8cc-33b3d7759956
Host: talks.ox.ac.uk
Accept: application/json
```

Example response:

```
HTTP/1.1 200 OK
Content-Type: application/json
```

```
{
  "_links": {
    "self": {
      "href": "/api/talks/fa67d13a-f17d-471d-b8cc-33b3d7759956"
    },
    "talks_page": {
      "href": "/talks/id/fa67d13a-f17d-471d-b8cc-33b3d7759956/"
    }
  },
  "title": "What can babies with Down syndrome possibly tell us about Alzheimer's dementia in",
  "start": "2015-01-29T18:00:00Z",
  "end": "2015-01-29T19:00:00Z",
  "formatted_date": "29 January 2015, 18:00",
```

```

"formatted_time": "18:00",
"description": "It may seem paradoxical to focus on babies ...",
"_embedded":
{
  "speakers": [ ],
  "venue": {
    "_links": {
      "self": {
        "href": "//api.m.ox.ac.uk/places/oxpoints:50009121"
      }
    },
    "name": "Mary Gray Allen Building",
    "map_link": "//maps.ox.ac.uk/#/places/oxpoints:50009121"
  },
  "organising_department": null,
  "topics": [
    {
      "uri": "http://id.worldcat.org/fast/806532",
      "label": "Alzheimer's disease"
    }, {
      "uri": "http://id.worldcat.org/fast/890050",
      "label": "Dementia"
    }
  ]
}
}

```

Parameters

- **id** (*string*) – The unique slug identifier for the talk

Status Codes

- 200 OK – Talk found
- 404 Not Found – Talk not found
- 503 Service Unavailable – Service not available

GET /talks/search

Search for events

Example request:

```

GET /api/events/search?from=today&topic=X HTTP/1.1
Host: talks.ox.ac.uk
Accept: application/json

```

Example response:

```

HTTP/1.1 200 OK
Content-Type: application/json

```

```

{
  "_links": {
    "self": {
      "href": "http://127.0.0.1:8000/api/talks/search?from=01/01/01"
    },
    "next": null,
  }
}

```

```
    "prev": null
  },
  "_embedded": {
    "talks": [
      {
        "_links": {
          "self": {
            "href": "/api/talks/fa67d13a-f17d-471d-b8cc-33b3d7759956"
          },
          "talks_page": {
            "href": "/talks/id/fa67d13a-f17d-471d-b8cc-33b3d7759956/"
          }
        },
        "title": "What can babies with Down syndrome possibly tell us about Alzheimer's",
        "start": "2015-01-29T18:00:00Z",
        "end": "2015-01-29T19:00:00Z",
        "formatted_date": "29 January 2015, 18:00",
        "formatted_time": "18:00",
        "description": "It may seem paradoxical to focus on babies ...",
        "_embedded": {
          "speakers": [ ],
          "venue": {
            "_links": {
              "self": {
                "href": "//api.m.ox.ac.uk/places/oxpoints:50009121"
              }
            },
            "name": "Mary Gray Allen Building",
            "map_link": "//maps.ox.ac.uk/#/places/oxpoints:50009121"
          },
          "organising_department": null,
          "topics": [
            {
              "uri": "http://id.worldcat.org/fast/806532",
              "label": "Alzheimer's disease"
            }, {
              "uri": "http://id.worldcat.org/fast/890050",
              "label": "Dementia"
            }
          ]
        }
      }
    ]
  }
}
```

Query Parameters

- **from** – Date to start filtering on (mandatory). Format should be dd/mm/yy OR ‘today’ or ‘tomorrow’
- **to** – Optional date to end filtering. Format should be dd/mm/yy OR ‘today’ or ‘tomorrow’
- **subvenues** – If true, include all sub-locations of the specified venue within the search

- **subdepartments** – If true, include all sub-organisations of the specified department within the search

The below parameters can each be repeated multiple times

Query Parameters

- **topic** – Topic URI
- **venue** – Search for talks taking place at the location specified by the oxpoints ID
- **organising_department** – Search for talks whose organising department is the organisation specified by this oxpoints ID
- **speaker** – Search for talks at which the specified person is a speaker. Supply the unique slug for the person e.g. 'james-bond'

The response can be either in XML or JSON dependent on the 'accept' header in the request.

Status Codes

- **200 OK** – query found
- **400 Bad Request** – Bad request (could happen if some parameters are missing or incorrectly formed such as *from*)
- **503 Service Unavailable** – Service not available

Indices and tables

- *genindex*
- *modindex*
- *search*

/series

GET /series/, 25

/talks

GET /talks/(string:id), 26

GET /talks/search, 27