
Bakefairy

Jun 18, 2018

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General Information

1.1 General Information

Thank you for purchasing Bakefairy! We're very pleased that you have chosen our theme to use on your website. We're doing our best not to disappoint you! Before you get started, please check out these documentation pages. Bakefairy can only be used with WordPress and we assume that you already have it installed and ready to go. If you don't, please see [WordPress Codex](#) to get started.

1.2 Requirements

Before using Bakefairy, please meet the following requirements:

- Essentials to run WordPress – Read more about [WordPress Minimum Requirements](#) – in case any doubts regarding the server, contact your host provider.
- Latest version of WordPress, which you can [download here](#).
- Create secure [FTP](#) and Database.

1.3 Installation

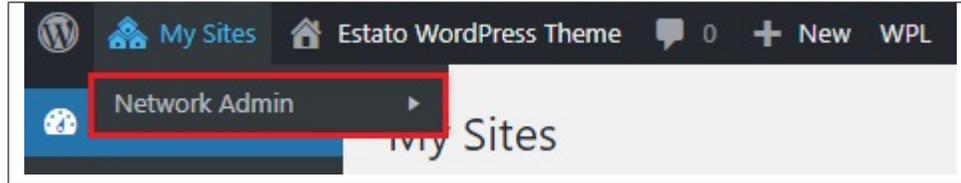
In our guide, we will show you step by step instructions on how to install our WordPress theme for beginners. Below you will find two ways to install a WordPress theme.

1.3.1 Installation via Administration Panel

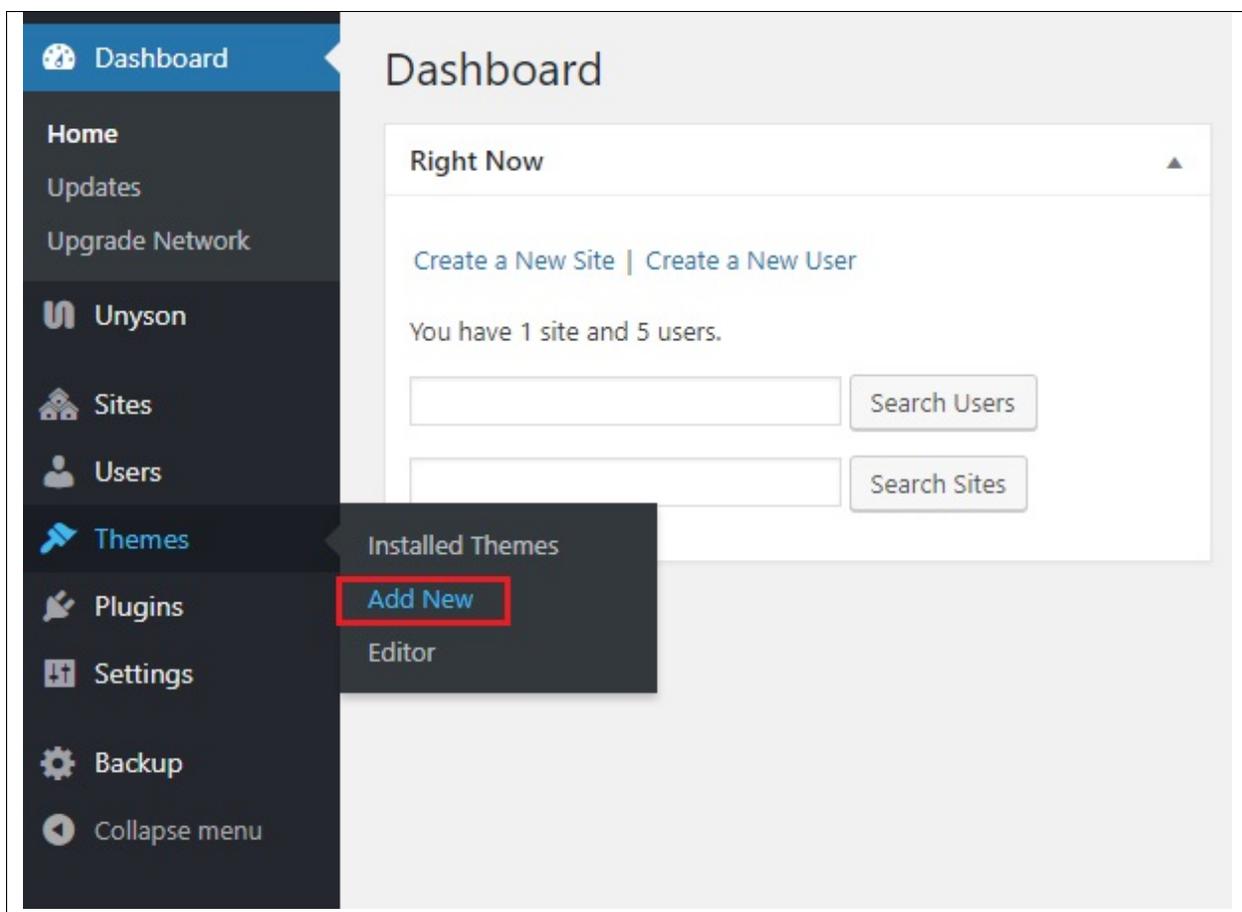
If Bakefairy files are downloaded from your Themeforest account, you can start an installation using WordPress administration panel.

Follow steps below to install the theme:

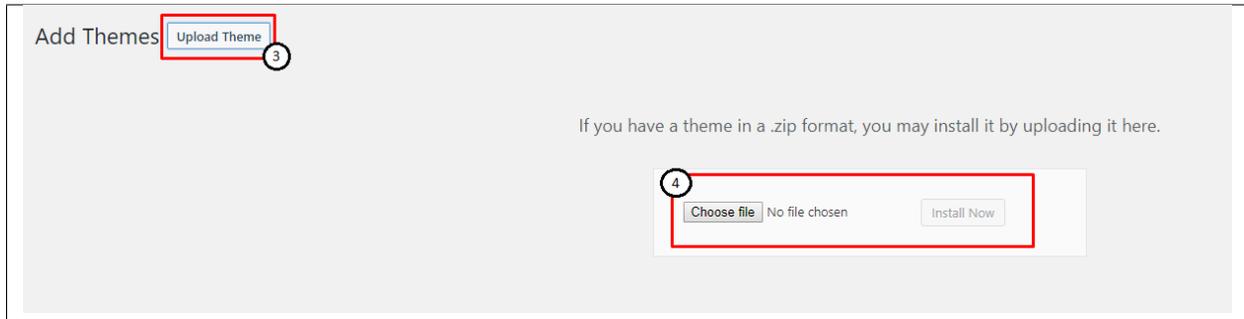
- **Step 1** - Once you've logged in to your administration panel, go to *My Sites > Network Admin*.



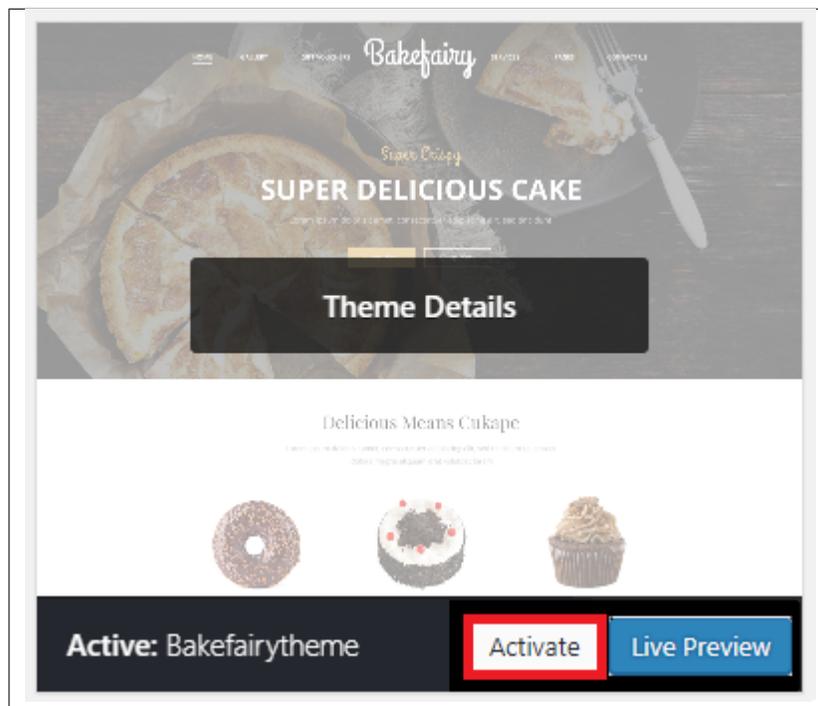
- **Step 2** - Then click on *Themes > Add New*, you will be directed to a page where you can choose available themes.



- **Step 3** - Once directed to the page, on the upper left side of the screen click on *Upload Theme* button.
- **Step 4** - Choose the *Bakefairytheme.zip* file from your computer, then click *Install Now*.



- **Step 5** - Click on *My Sites* then go to *Appearance > Themes* and *Activate Bakefairy*.



- **Step 6** - After activating *Bakefairy*, you will be sent to *Theme Installation Instruction* steps. By following this steps you will be asked to install required plugins, activate them, and import demo content (required).

Theme installation instructions

Please follow these steps:

1. Install all required plugins, click here: [install plugins](#)
2. Activate all required plugins, click here: [activate plugins](#)
3. Import demo content, click here: (click only when the theme plugin is active)

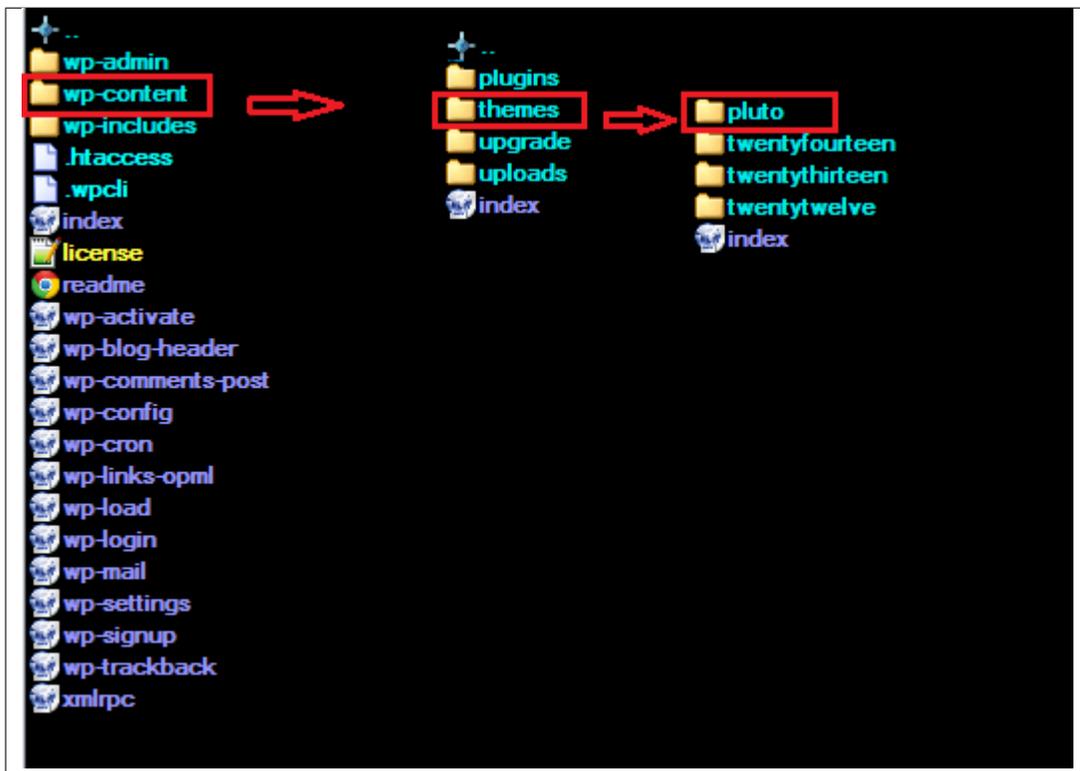
Common Install Error: Are You Sure You Want To Do This?

If you get the following question message when installing *Bakefairytheme.zip* file via WordPress, it means that you have an upload file size limit. *Install the theme via FTP* or call your hosting company and ask them to increase the limit.

1.3.2 Installation via FTP

To install Bakefairy WP via FTP, follow steps below:

- **Step 1** – Unarchive *Bakefairytheme.zip* file
- **Step 2** – Access your host web server using FTP client
- **Step 3** – Find directory *wp-content > themes*
- **Step 4** – Put folder *Bakefairytheme* in directory *wp-content > themes*



- **Step 5** - Go to your WordPress administration panel, navigate to *Appearance > Themes* then activate **Bakefairytheme**.

Learn more:

- [WordPress Codex – FTP clients](#)

1.4 Unyson, Extension, and Plugins

Some functionalities of the Bakefairy Theme are available because of the plugins we used to create it. Once Bakefairy is activated in your WordPress admin panel you should see notification about bundled plugins we recommend to install – they are included in Bakefairy package – so you don't have to do anything more than click *install* and *activate*.

1.4.1 Unyson

Unyson is a framework for [WordPress](#) that facilitates development of a theme. This framework was created from the ground up by the team behind [ThemeFuse](#) from the desire to empower developers to build outstanding WordPress themes fast and easy. This documentation is heavily modified by [createIT](#) to ensure all custom extensions are well documented.

This documentation assumes you have a working knowledge of WordPress. If you haven't, please start by reading [WordPress Documentation](#).

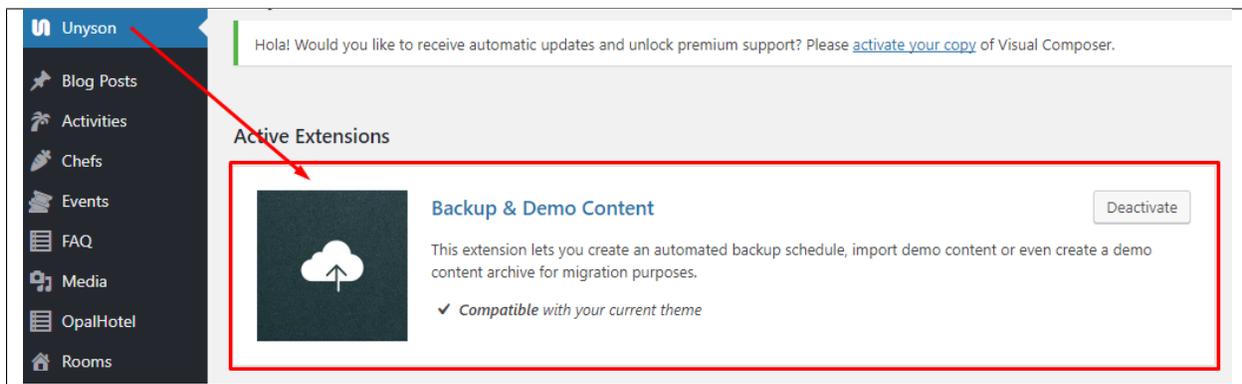
Minimum Requirements

- WordPress 4.4 or greater
- PHP version 5.2.4 or greater
- MySQL version 5.0 or greater

Installation

Unyson is part of *Bakefairy plugin* that should be activated to be able to use the fully use this theme.

After plugin will be activated you will notice the Unyson entry in the sidebar:



Configure the plugin by going to the Unyson menu and activating the following extensions:

- Backup & Demo Content: This extension lets you create an automated backup schedule, import demo content or even create a demo content archive for migration purposes.
- SASS Compiler: Compiles SASS files. Remember to activate it when you are going to change theme colors via Customize.
- Breadcrumbs: Creates a simplified navigation menu for the pages that can be placed anywhere in the theme. This will make navigating the website much easier.
- Visual Composer: Allows for seamless integration with Visual Composer
- Bakefairy Team: This extension will add team post type support
- Bakefairy Menu: This extension will add menu post type support.
- Bakefairy Package: This extension will add packages post type support.
- CT Testimonials: This extension will add testimonials post type support.
- CT Footer: This extension will add footer sidebars and options.
- Bakefairy Portfolio: This extension will add portfolio post type support.

License

The licenses for most software are designed to take away your freedom to share and change it. By contrast, the GNU General Public License is intended to guarantee your freedom to share and change free software. Unyson inherits the [General Public License \(GPL\)](#) from WordPress.

1.4.2 Extension

On the Unyson page you'll see a list of available extensions separated in two sections:

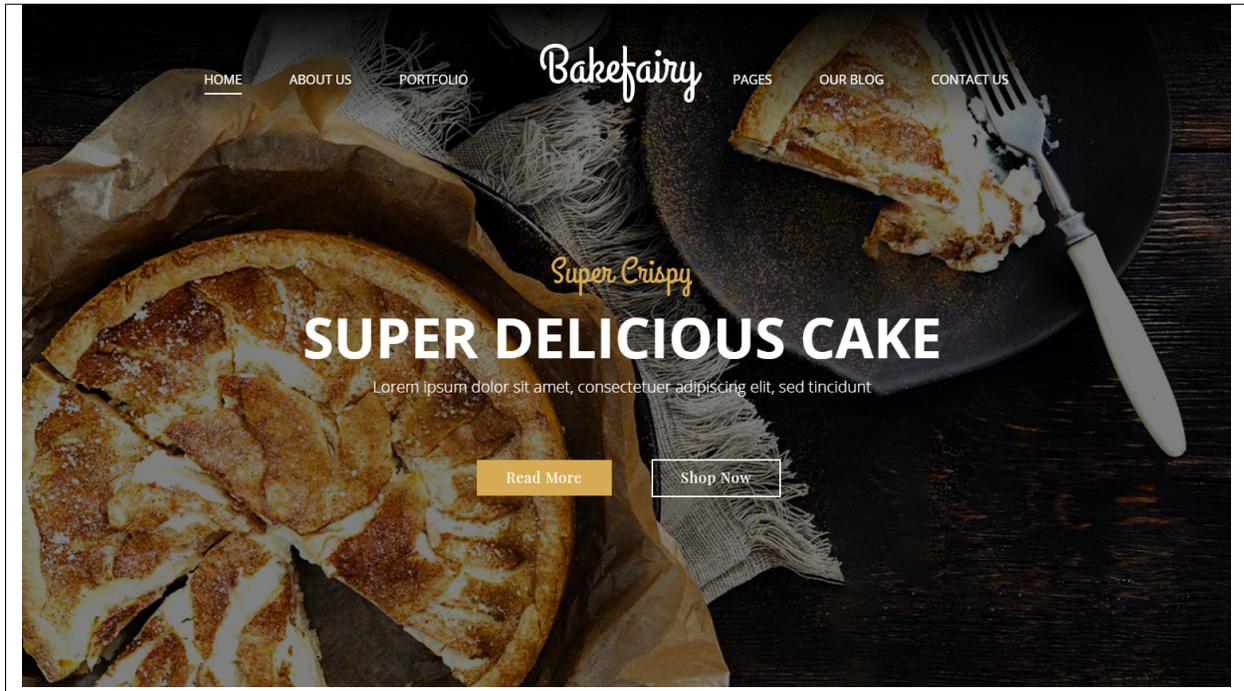
Active Extensions - Extensions that *should be activate* to be able to fully use Bakefairy WP theme functionality:

Available Extensions - Extensions not yet downloaded or activate.

Note: We recommend to not activate any of the extensions that are not part of the list above. They may not be compatible with the theme and could create unexpected issues.

1.4.3 Plugins

Slider Revolution



How to activate the plugin

Slider Revolution is included in Religia WP package – so you don't have to do anything more than click *install* and *activate* as you do with other plugins.

If you are new user of the revolution Slider plugin or you just want to check some of it functionality feel free to check [Slider Revolution Documentation](#) created by the authors of this plugin.

Visual Composer



Simply drag and drop elements to build your page content. We prepared components which will help you determine main structure of the webpage – easily set up backgrounds, colors and styles for whole sections as well as lots of various smaller components which you can freely put wherever you want.

Note: As the VC plugin used with Bakefairy WP Theme is part of a bundle, that mean that theme author has a license and only he/she can download latest versions of VC and include it in the theme. You as a theme user may use Visual Composer free of charge while you use the theme that came with VC (because you have a license for that theme).

Learn more:

For more information about Visual Composer, please check articles below:

- [How to install Visual Composer](#)
- [Visual Composer demo](#)
- [Visual Composer documentation](#)

Contact Form 7

Contact forms in Bakefairy WP are created with the use of *Contact Form 7 Plugin*. Below you will find information how to recreate Contact forms used in our theme by adding the correct markup for the Form section of this plugin.

Send us a Message

Copy this shortcode and paste it into your post, page, or text widget content:

`[contact-form-7 id="330" title="Send us a Message"]`

Form
Mail !
Messages
Additional Settings

Form

text email URL tel number date text area drop-down menu checkboxes radio buttons acceptance quiz

reCAPTCHA file submit

```

<div class="c-contact-form">
<h3 class="ct-formTitle ct-contactPage"> SEND US A MESSAGE </h3>
<label> Name
  [text* your-name placeholder "Name"] </label>

<label> Email
  [email* your-email placeholder "Email"] </label>

<label> Phone
  [text phone placeholder "Phone"] </label>

<label> Message
  [textarea your-message placeholder "Message"] </label>

[submit "Send Message"]

</div>

```

If you never before used this plugin I suggest you to check [Getting Started with ContactForm 7](#).

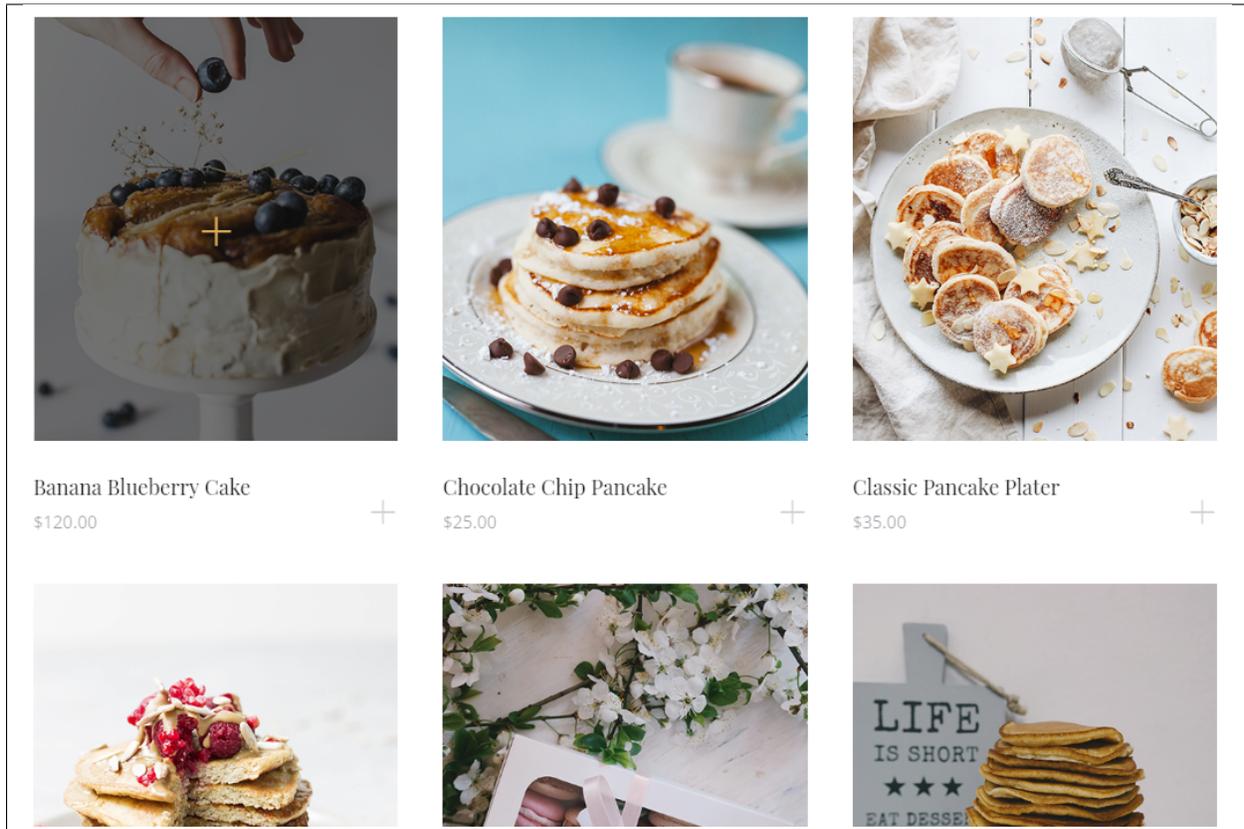
MailChimp for Wordpress

MailChimp for Wordpress helps you add more subscribers to your MailChimp lists using various methods. You can create good looking opt-in forms or integrate with any other form on your site, like your comment, contact or checkout form.

The image shows a contact form within a rectangular border. At the top, there are two input fields: 'Your Name' on the left and 'Email Address' on the right. Below these is a single wide input field for 'Subject'. Underneath the subject field is a large text area for 'Your Message', which has a small cursor icon in the bottom right corner. At the bottom left of the form is a dark rectangular button with the word 'Send' written in white text.

If you never before used this plugin I suggest you to check [Knowledge Base](#) for this plugin.

WooCommerce



WooCommerce is a free eCommerce plugin that allows you to sell anything, beautifully. Built to integrate seamlessly with WordPress, WooCommerce is the world's favorite eCommerce solution that gives both store owners and developers complete control.

With endless flexibility and access to hundreds of free and premium WordPress extensions, WooCommerce now powers 30% of all online stores — more than any other platform.

Learn more:

- [WooCommerce Wishlist Plugin installation](#)
- [WooCommerce Wishlist Plugin documentation](#)
- [Check the Live Preview](#)

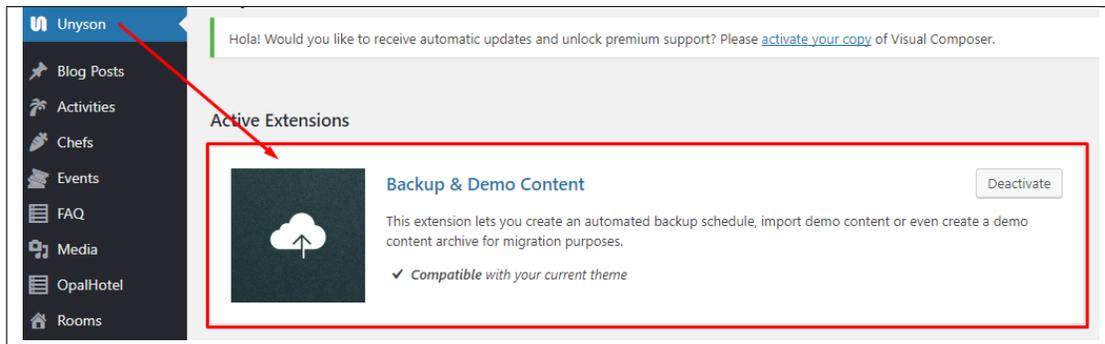
Instagram Feed

Display Instagram photos from any non-private Instagram accounts, either in the same single feed or in multiple different ones. Add beautifully clean, customizable, and responsive Instagram feeds to your website. Super simple to set up and tons of customization options to seamlessly match the look and feel of your site.

If you never before used this plugin I suggest you to check [Overview](#)

1.5 Demo Content

Note: To be able to use theme content installation and backup functionality make sure to activate *Backup & Demo Content* Unyson's extension.

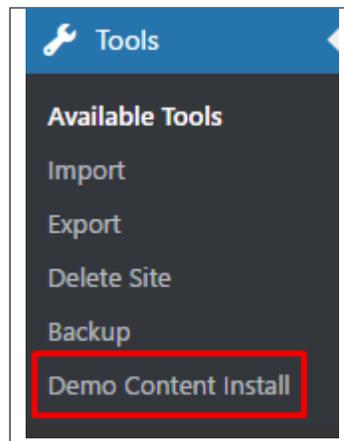


The fastest and easiest way to import our demo content is to use Theme Options *Demo Content Installer*. It will import all pages and posts, sample slider, widgets, theme options, assigned pages, and more.

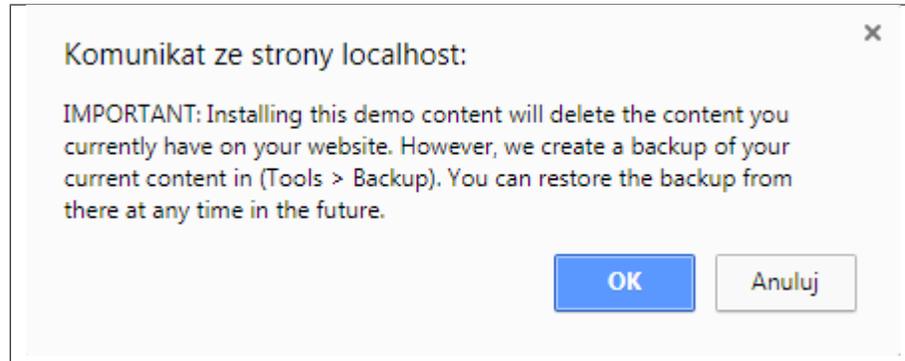
1.5.1 Import Demo Content

To import our demo content, please follow the steps below:

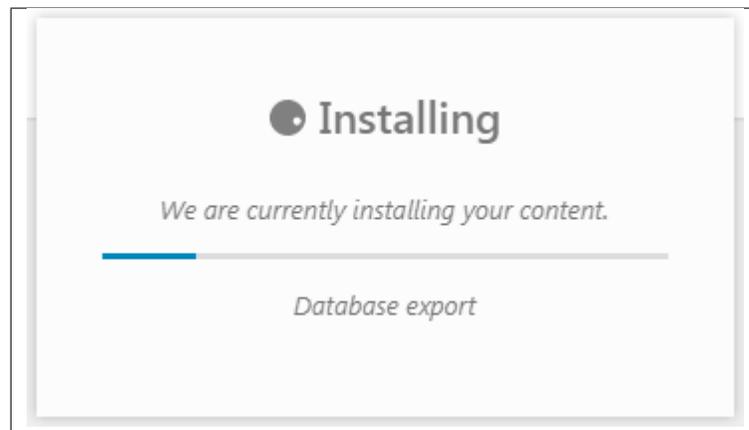
- **Step 1** – Navigate to Tools where after activating the Unyson extension *Demo Content Install* option will be available



- **Step 2** – Choose import option you want to use from available options
- **Step 3** - To be able to continue you need to agree to this term.

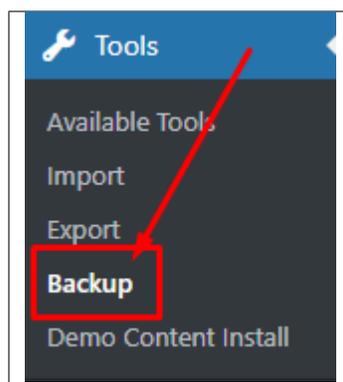


- **Step 4** – Wait until the content will be installed



Importing can take a few minutes. Please be patient and wait for it to complete. Once it is loading, you will see message with indicating progress.

We recommend this approach on a newly installed WordPress. It will *replace* the content you currently have on your website. However, we create a backup of your current content in (Tools > Backup). You can restore the backup from there at any time in the future.



1.6 Support

All of our items comes with free support. Free support is limited to questions regarding the themes features or problems. We provide premium support for code customisation or third-party plugins.

Note: Our support hours: **10:00 AM – 6:00 PM UTC +1 on Monday to Friday.**

1.6.1 Free Support

For issues and concerns, you can reach us through these support methods:

- **E-mail** – support@createit.pl
- **Help Desk** – Click [here](#) to go to our support website. Just click on the *Submit Ticket* button and follow instructions to create a ticket.
- **Forum** – Comment/Post on the product you have issues/queries in [ThemeForest](#) or [CodeCanyon](#) websites.

Before You Post in a Forum

We urge you to follow the steps below, before you post a new topic on the forum, to speed up your request. It's in everyone's interest and will benefit in making the entire forum more efficient:

- **Step 1** – Always check the Documentation and the Knowledgebase Section. Most questions are already answered in those areas.
- **Step 2** – If your question hasn't been brought up on the forum, please post a new topic. Always be as specific as possible. Creating a topic requires entering the live URL to your home page or page that shows the issue in question. It also has bars for WP and FTP login info, which aren't required, however, providing us with your login information can save a lot of time for both of us. Login credentials are securely stored and accessible only by our support staff.
- **Step 3** – We usually answer questions in 24 hours on working days. However, if you don't get any answer within 72 hours bump up your question or send us an e-mail.

For *all support methods*, you will receive confirmations and replies on your queries through e-mail or by tracking your ticket which you will also get through e-mail. To track your ticket, please click [here](#).

Once we reply to your query, *each ticket will be open for 7 days* without a reply from you. On the 6th day without a reply, an e-mail will be sent to notify you of the ticket's inactivity. To make the ticket active again, you simply need to reply or follow the steps in the e-mail. If you won't make the ticket active within 7 days, on the 8th day the ticket will automatically be closed.

1.6.2 Premium Support

We can create your website from scratch, redesign it or just extend the current ones. For more information, please take a look at [our website](#). Typical issues covered by Premium Support:

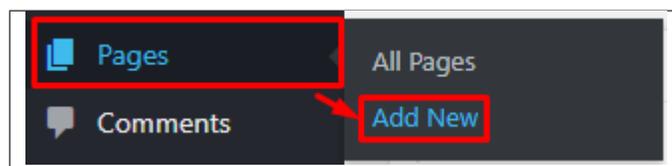
- Custom CSS
- Support for third party software and plug-ins
- WordPress Installation with Theme configuration
- Server configuration
- Site structure modifications

- Graphic adjustments, etc.
- WordPress general howto's

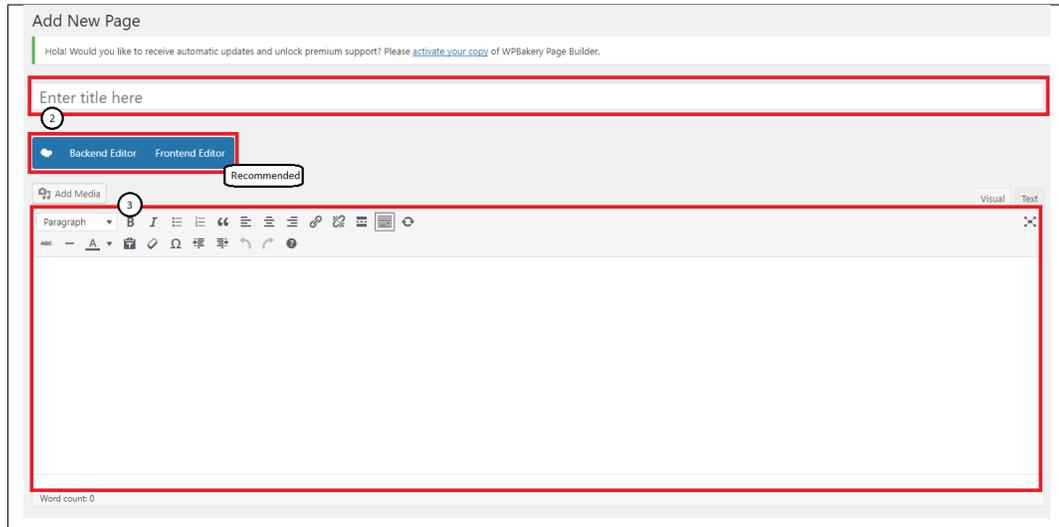
2.1 Create New Page

To create a new *Page* in *Bakefairy* follow the steps below:

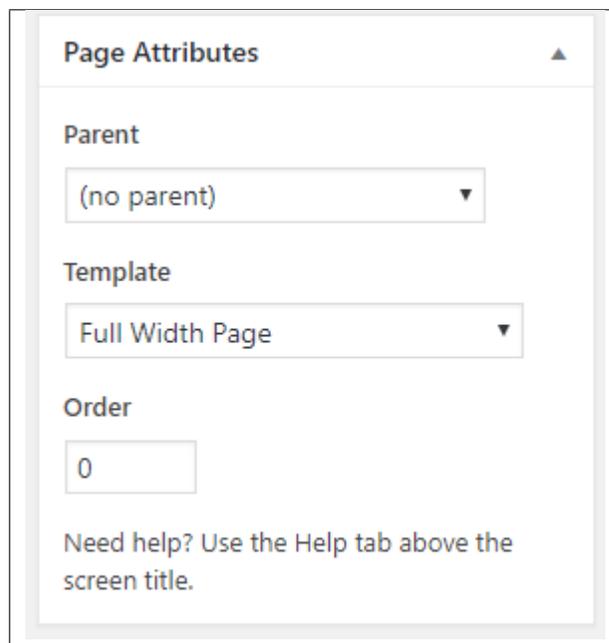
- **Step 1** - In *Dashboard*, navigate to *Pages > Add New*. You will be directed to a page where you can add details on the page.



- **Step 2** - Add the *Title* of the page.
- **Step 3** - Add content – we recommend you to create page content using *Visual Composer* or by modifying demo content.



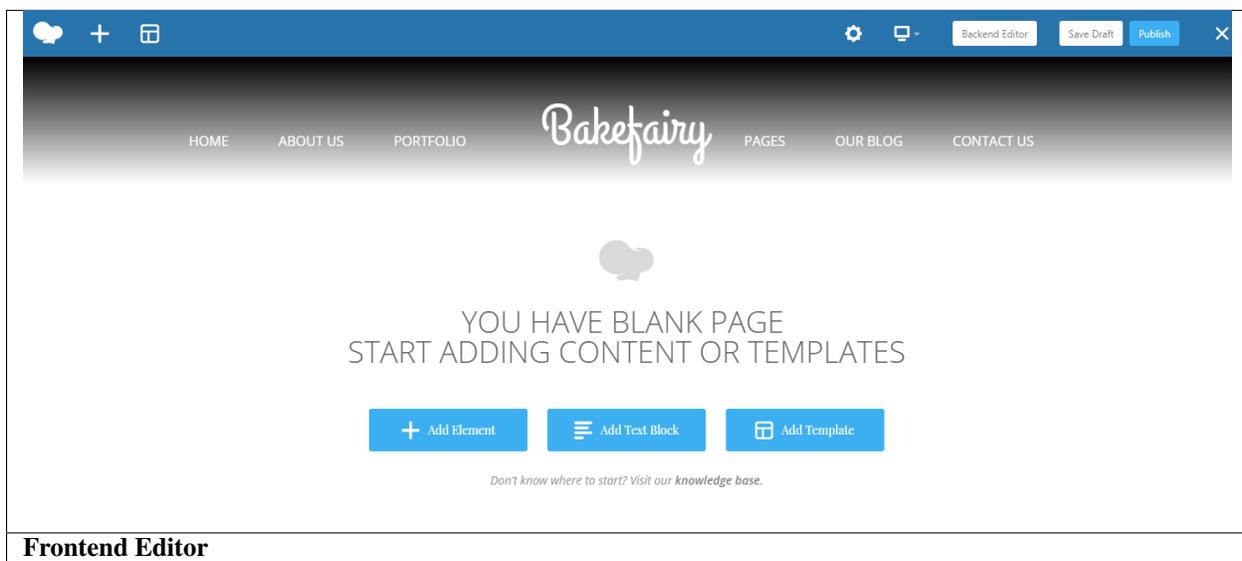
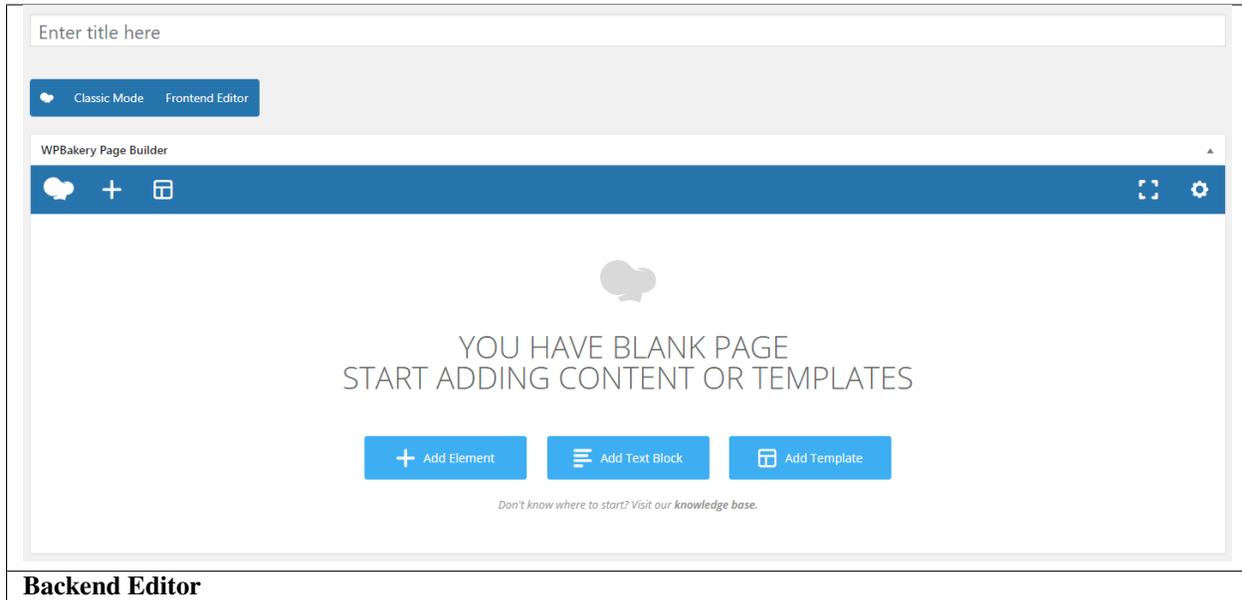
- **Step 4** - Choose page attributes. To have the same look as the demo, at the Template section of the page attribute, use Full Width Page. This is a template set for Bakefairy.



- Parent – If you want to create this page as a subpage.
 - Template – You can choose one of defined page templates
 - Order – The order of the page.
- **Step 5** - After adding all the contents of the page, click on the *Publish* button.

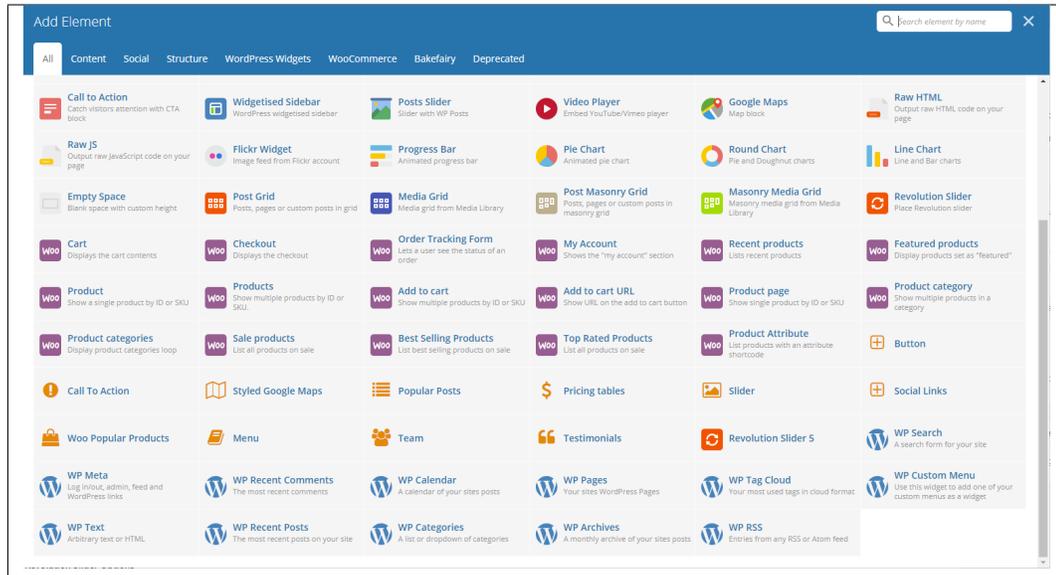
2.1.1 Create Page Using Visual Composer

When using *Visual Composer* to add content, you have 2 Editor options, the **Backend Editor** and **Frontend Editor**.

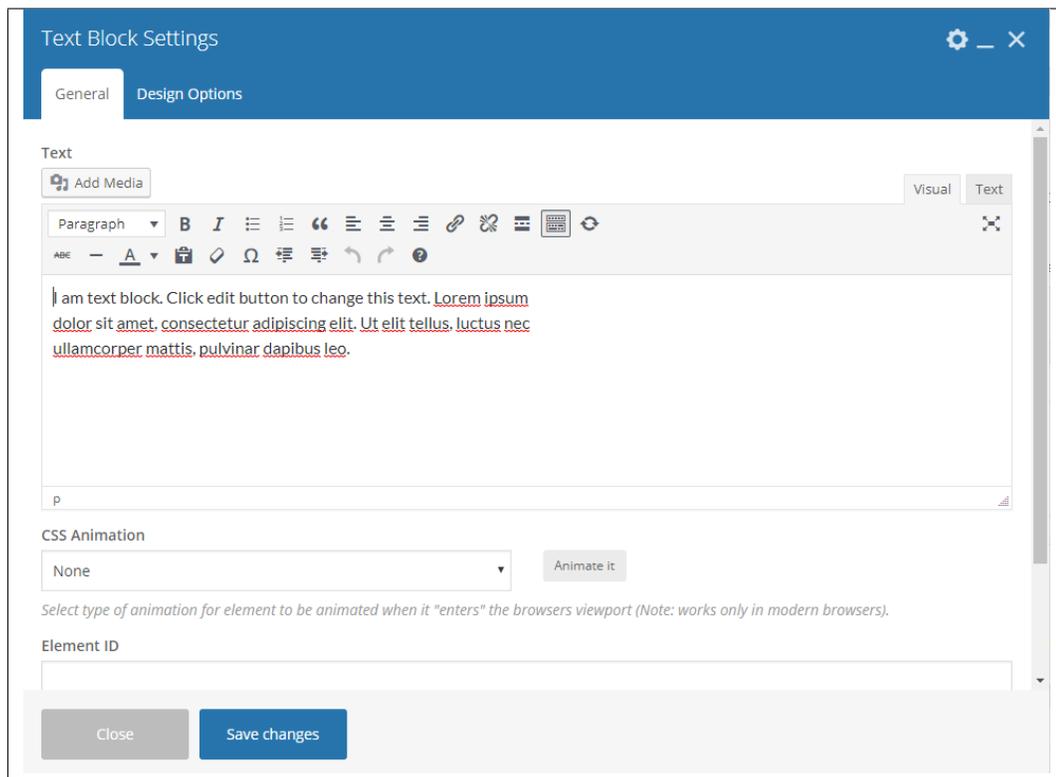


In adding contents to the page, there are many options to choose from. Some of the options are:

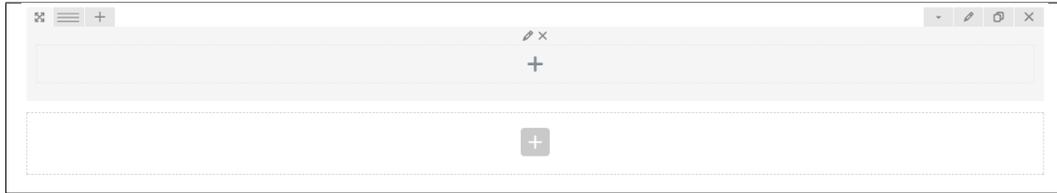
- **Elements** - You will be able to choose elements that are needed and used on the page.



- **Text Block** – This is where you add Text to the page.



- **Row** – An area where you can add elements.



2.2 Homepage Setup

If you have added some pages via *Pages > Add New* you can choose one and set it up as a homepage.

Use Static front page tool in *Settings > Reading* and choose from the list your homepage. Remember to click *Save* changes at the end of editing.

Reading Settings

Your homepage displays

Your latest posts

A [static page](#) (select below)

Homepage:

Posts page:

Blog pages show at most posts

Syndication feeds show the most recent items

For each article in a feed, show

Full text

Summary

Search Engine Visibility

Discourage search engines from indexing this site

It is up to search engines to honor your request.

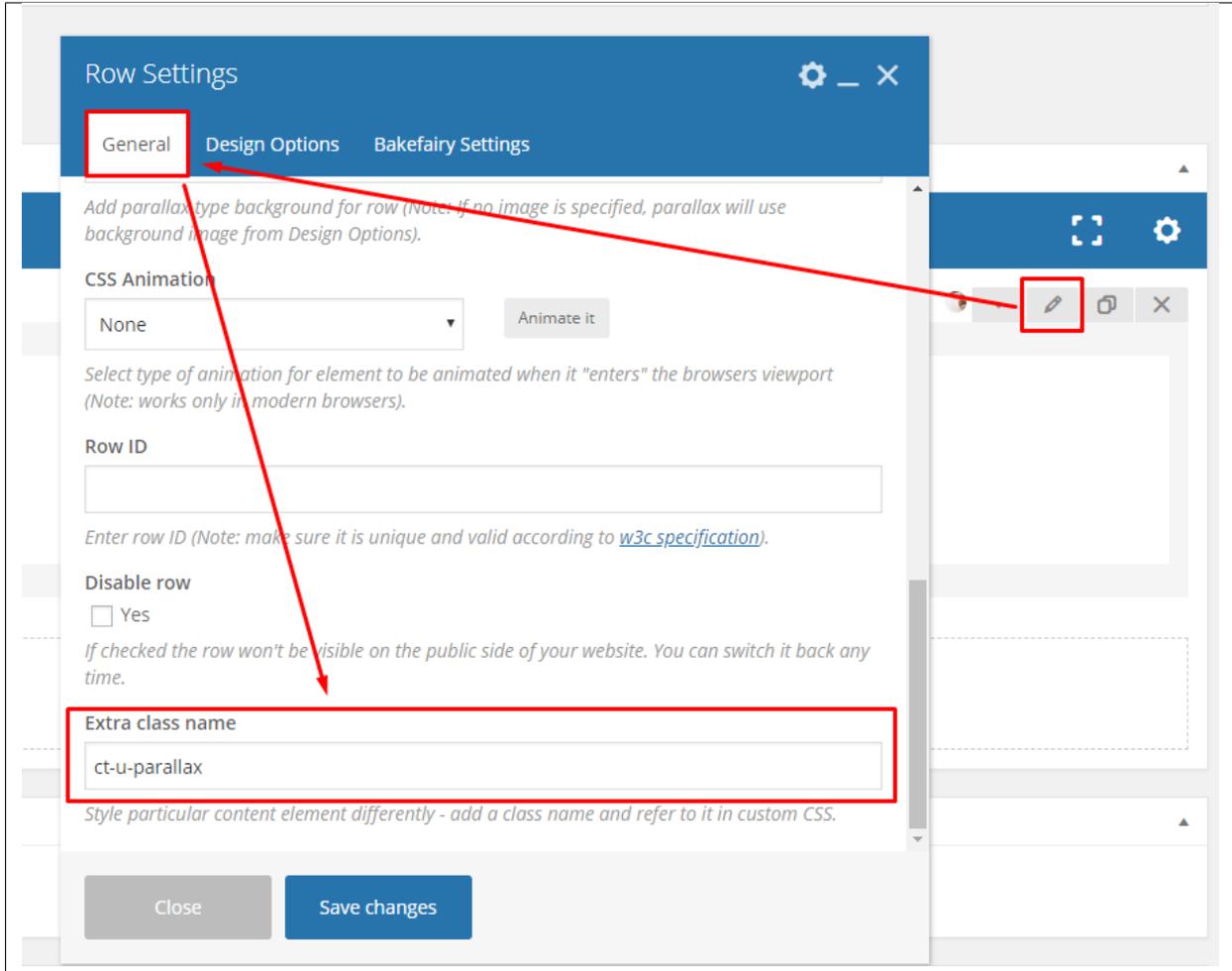
- Select —
- About
- About Us
- Our Services
- Question & Answer
- Our Team
- Account
- Amazon Store
- Call to Action
- cart
- Checkout
- Contact Us
- Home**
- Our Blog
- Our Menu
- Our Price
- Our Shop
- Page Comments
- Page Comments Disabled
- Page Image Alignment

Bakefairy Elements

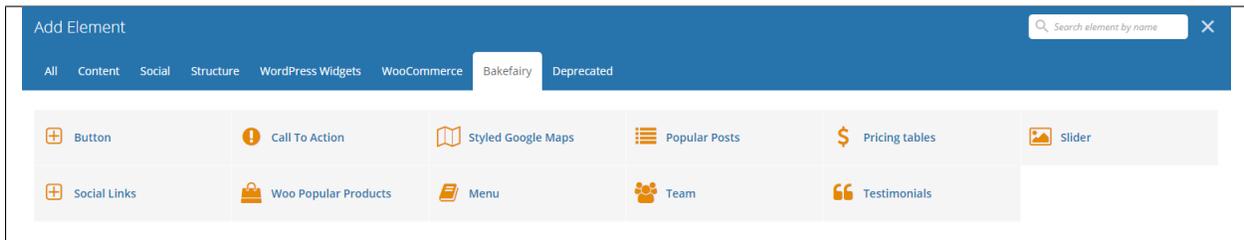
3.1 Bakefairy Custom Shortcodes

With Bakefairy comes many custom shortcodes for (Visual Composer) VC that are used to show content created in Bakefairy.

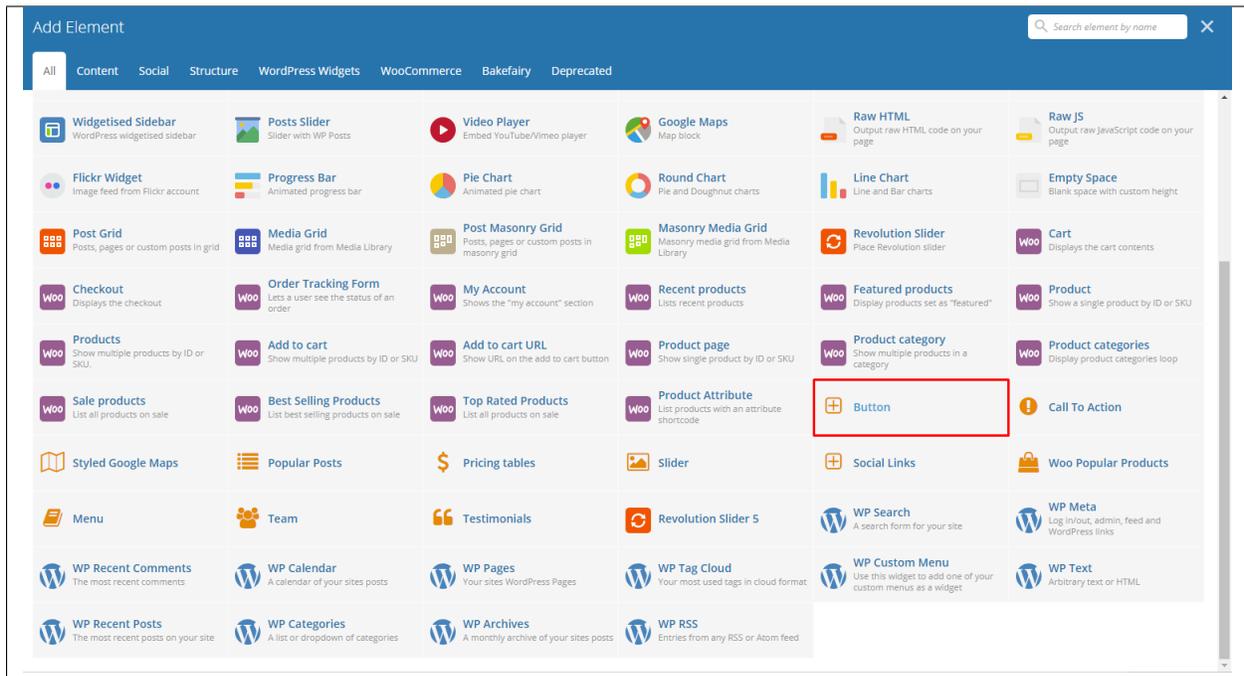
Note: You can make a section have a background with Parallax animation by adding in **Section/Row Settings > General tab** under *Extra class name* : **ct-u-parallax**



Below you will find short information about this Visual Composer elements:



3.1.1 Button



This theme comes with VC element that give you the option to create buttons that can be used in the theme.

Button Settings

General

Text

URL (Link)

 Title: **URL:**

Add link to button.

Style

Select button display style.

Shape

Select button shape.

Color

Select button color.

Size

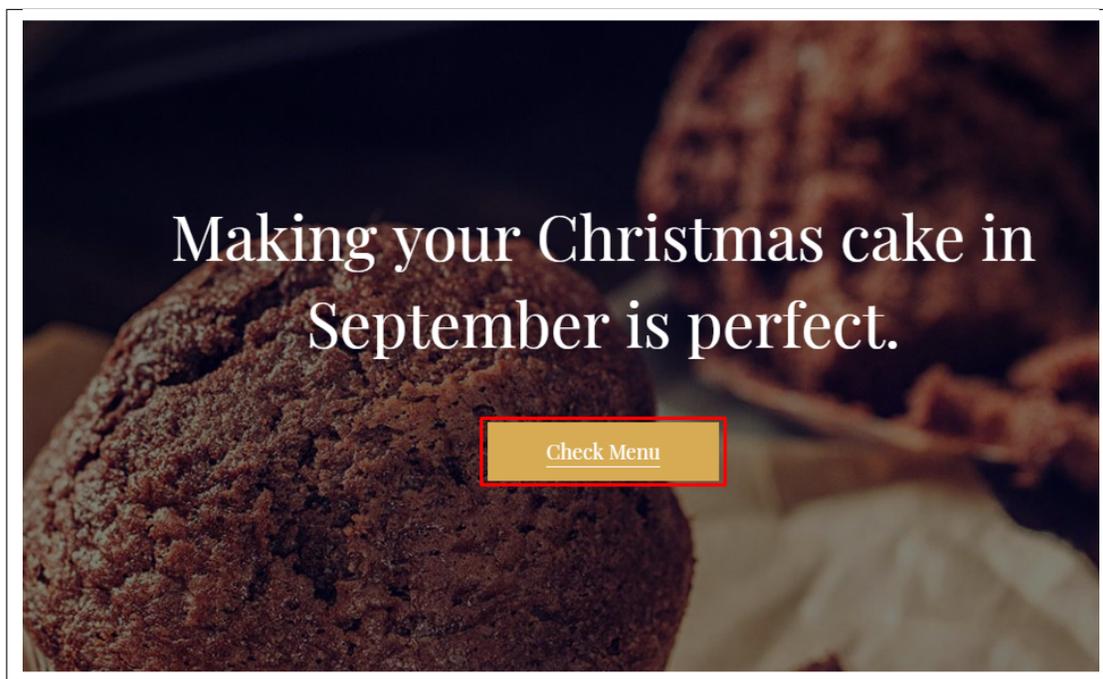
Select button display size.

Alignment

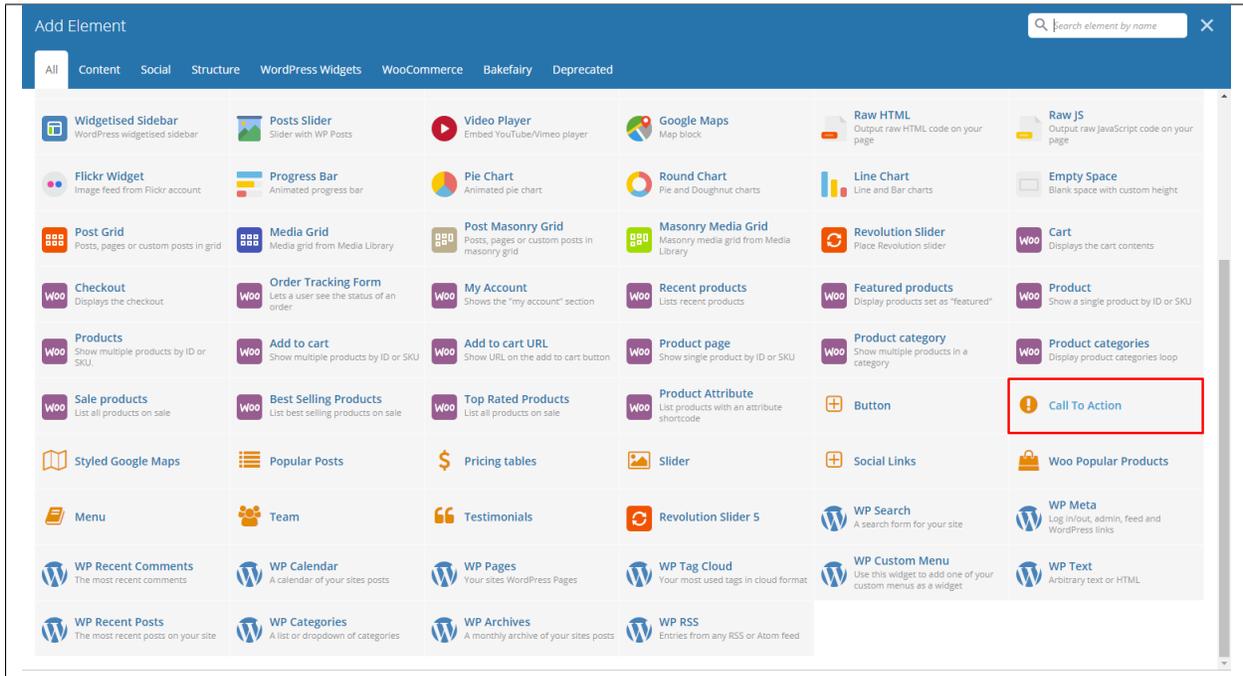
-General Tab-

- **Text** - Text inside the button.
- **URL** - URL link for the button.
- **Style** - the buttons style.
- **Button size** - Size of the button.
- **Color** - Color of the button.
- **Size** - Size of the button.
- **Alignment** - Alignment of the button in the row.
- **Add icon?** - Option to add icon in the button.
 - **Icon Alignment** - Select icon alignment.
 - **Icon library** - Select icon library.
 - **Icon** - Select icon from the library.
- **CSS Animation** - Animation of the button.
- **Element ID** - Unique ID for the button.
- **Extra class name** - Add a class name and refer to it in custom CSS.
- **Advanced on click action** - Option to add inline onclick action.
 - **On click code** - Enter onclick action code.

Sample Button



3.1.2 Call To Action



This will let you add a designed header that has a button.

Call To Action Settings

⚙️ _ ✕

General **Button**

Title

Select color for title

Font size

Enter font size.

Paragraph

Displayed below Title

Select color for subtitle

Text align

Select text alignment.

Layout

-General Tab-

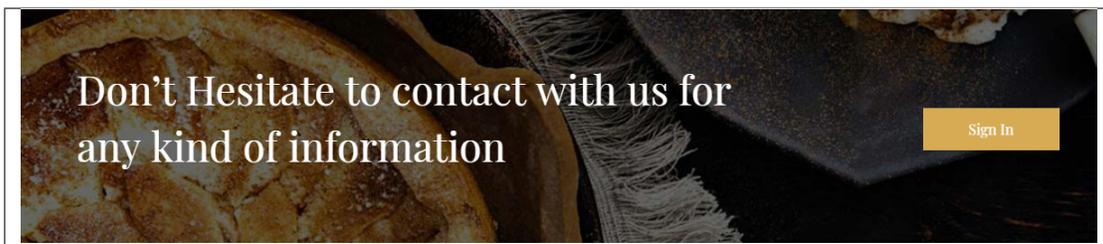
- **Title** - Title of the call to action.

- **Select color for title** - Text color of the Title.
- **Font size** - Font size of the title.
- **Paragraph** - Text below the title.
- **Select color for subtitle** - Text color of the paragraph.
- **Text align** - Text alignment of the call to action.
- **Layout** - How the call to action is designed.

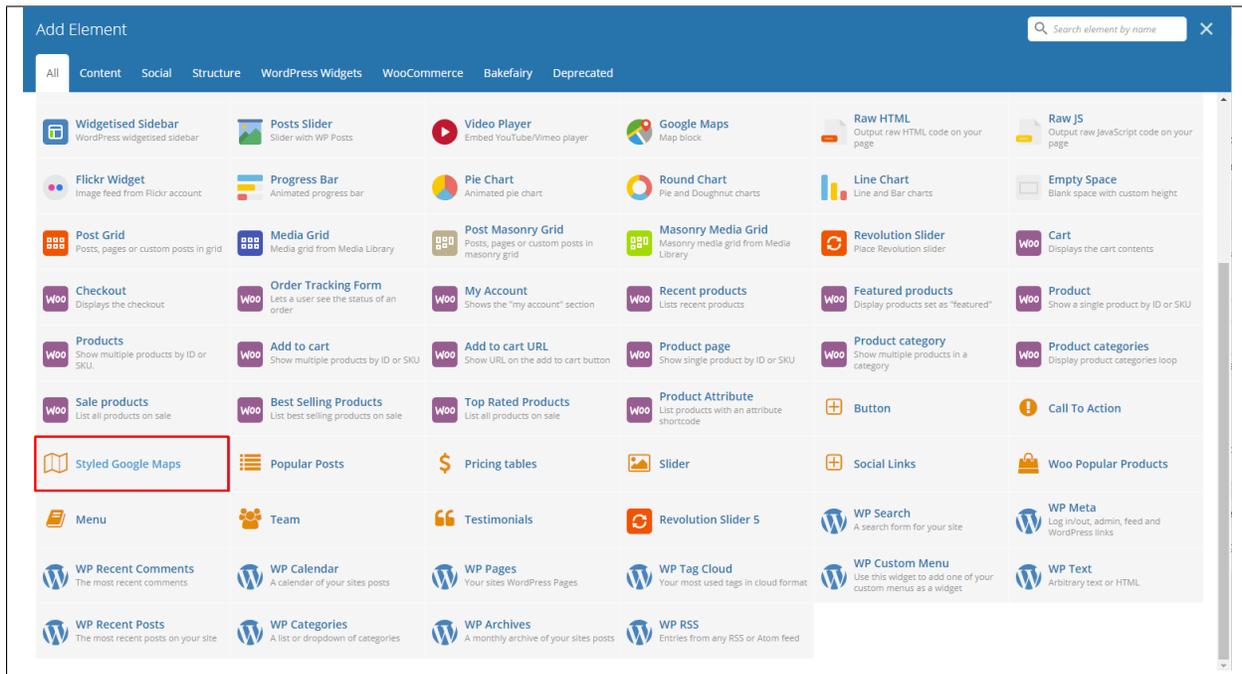
-Button Tab-

- **Text** - Text inside the button.
- **URL** - URL link for the button.
- **Style** - the buttons style.
- **Button size** - Size of the button.
- **Color** - Color of the button.
- **Size** - Size of the button.
- **Alignment** - Alignment of the button in the row.
- **Add icon?** - Option to add icon in the button.
 - **Icon Alignment** - Select icon alignment.
 - **Icon library** - Select icon library.
 - **Icon** - Select icon from the library.
- **CSS Animation** - Animation of the button.
- **Element ID** - Unique ID for the button.
- **Extra class name** - Add a class name and refer to it in custom CSS.
- **Advanced on click action** - Option to add inline onclick action.
 - **On click code** - Enter onclick action code.

Sample Call To Action



3.1.3 Styled Google Maps



Lets you add a styled google map on a page. You will be able to customize this map in the *Styled Google Maps Settings*.

Styled Google Maps Settings

General

Address

Eg. Warsaw, Poland

Latitude

Eg.: 40.7872183 (applies when no position entered)

Longitude

Eg.: -73.610122 (applies when no position entered)

Custom map height

Enter map height (in pixels or leave empty for responsive map).

Zoom

Default: 11

Map marker

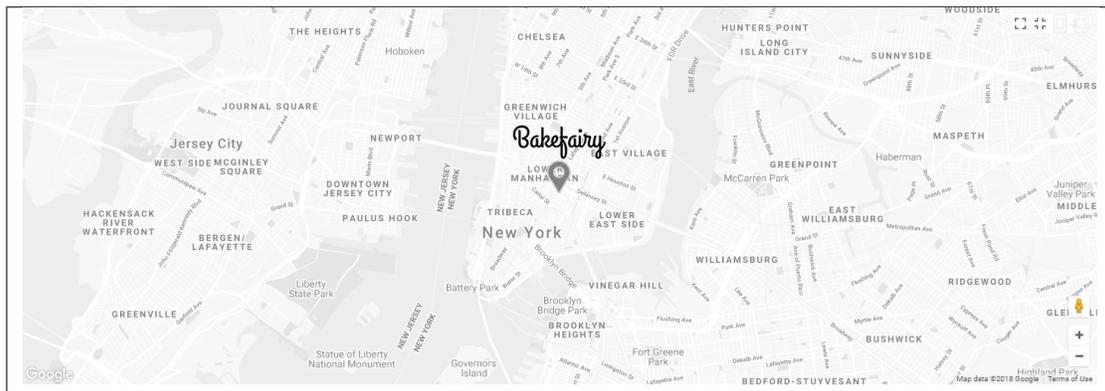
Map style code

Paste "JavaScript Style Array" here, you can find and create it on: snazzymaps.com

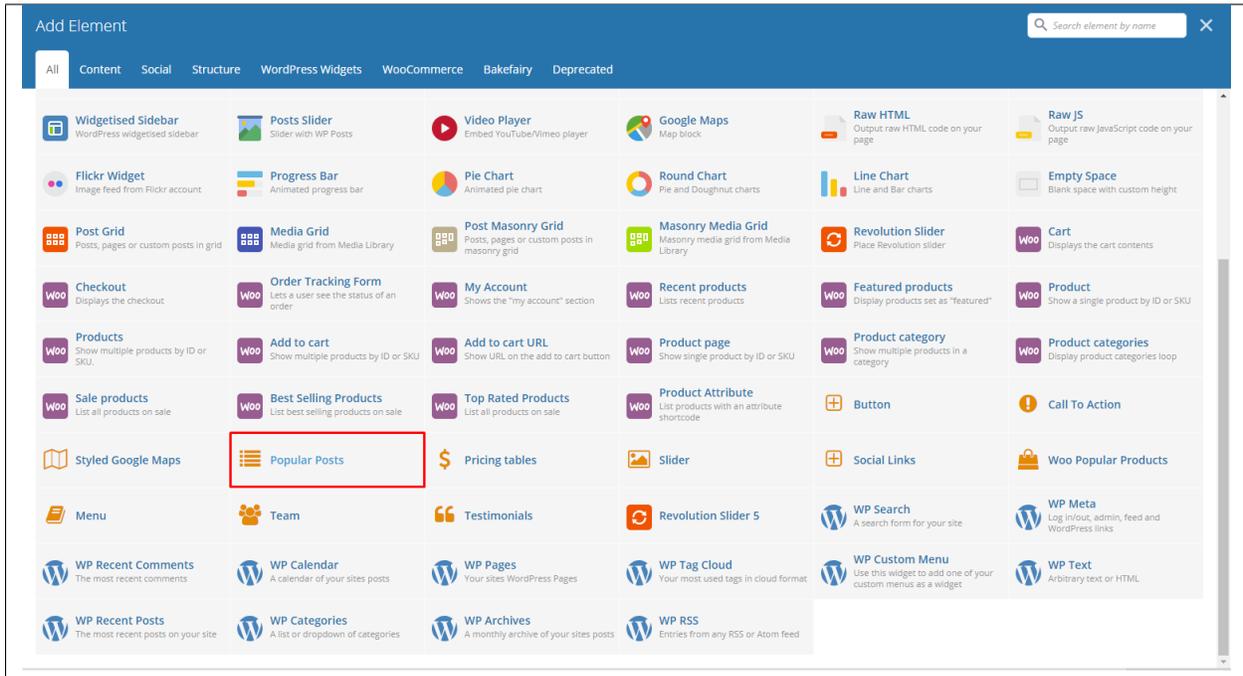
Close Save changes

-General Tab-

- **Address** - Set an address for the map.
- **Latitude** - Option to add a latitude of the address.
- **Longitude** - Option to add a longitude of the address.
- **Custom map height** - Height of the map.
- **Zoom** - Zoom percentage of the map.
- **Map marker** - Option to add a custom map marker.
- **Map style code** - Paste “JavaScript Style Array” here, you can find and create it on: snazzymaps.com

Sample Styled Google Maps

3.1.4 Popular Posts



This element lets you add the most popular posts.

Popular Posts Settings

Title

Limit

Number of posts to show

Display posts date?

Yes

Display posts thumbnail?

Yes

- **Title** - The title for the popular posts display.
- **Limit** - Number of posts.
- **Display posts date?** - Option to display the date of the posts.
- **Display posts thumbnail?** - Option to show the featured image of the posts in a thumbnail.

Sample Popular Posts

Popular Posts



Tips to be a Great Baker!

12 Mar, 2018



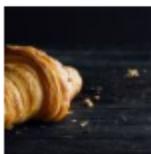
Sunday Baking

28 Jan, 2018



French Macaroon are Taking Over

27 Jan, 2018



History of Croissant

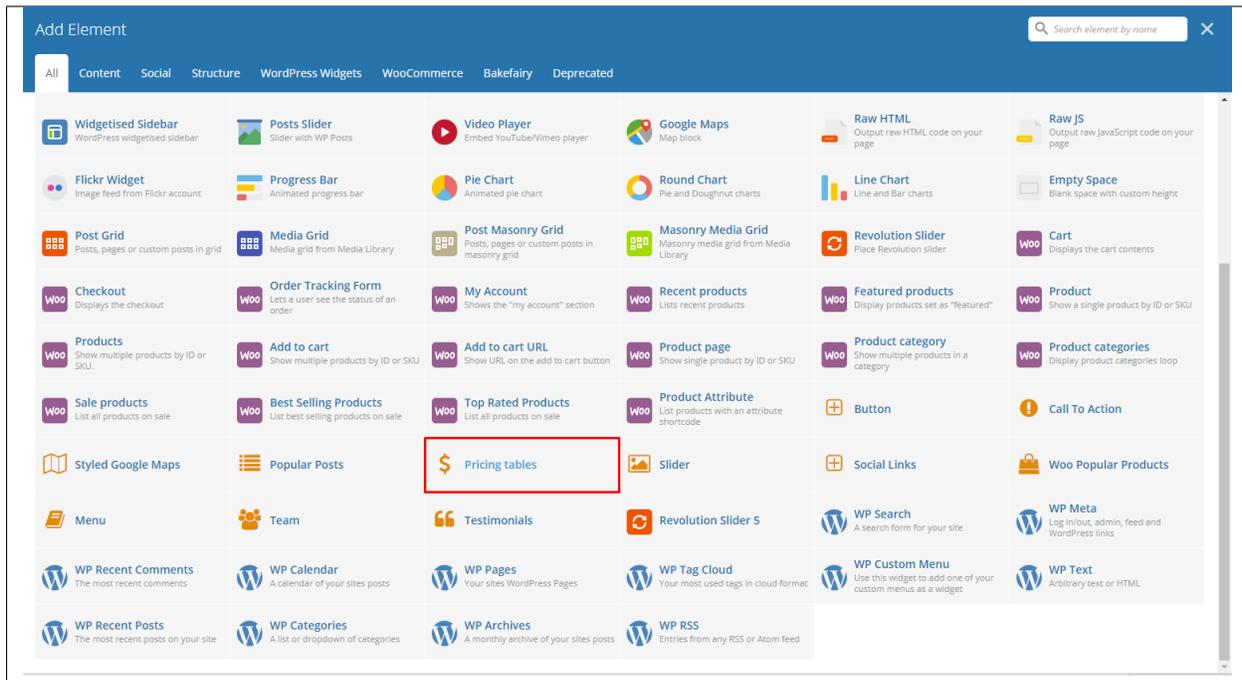
27 Feb, 2018



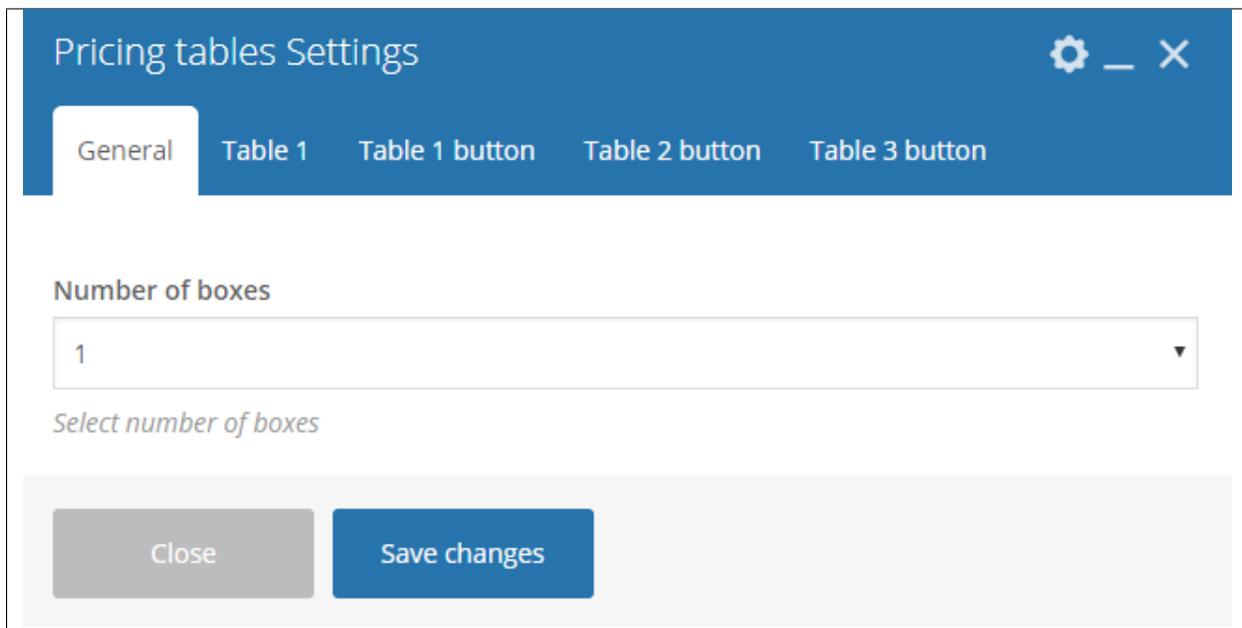
Types of Cakes

22 Mar, 2018

3.1.5 Pricing Tables



This element lets you add a pricing table with 3 tables.



-General Tab-

- **Number of boxes** - Number of tables that will show.

-Table # Tab-

- **Highlighted tab?** - Option to have this table highlighted.

- **Title** - Title for the pricing table.
- **Price** - Price of the pricing table.
- **Sub Price** - Text beside the price.
- **Subtitle** - Subtitle/ description of the table.
- **Features** - Features for the promo in the table. Each feature is separated by a comma.
- **Include button** - Option to add a button in the table.

-Button # Tab-

- **Text** - Text inside the button.
- **URL** - URL link for the button.
- **Style** - the buttons style.
- **Button size** - Size of the button.
- **Color** - Color of the button.
- **Size** - Size of the button.
- **Alignment** - Alignment of the button in the row.
- **Add icon?** - Option to add icon in the button.
 - **Icon Alignment** - Select icon alignment.
 - **Icon library** - Select icon library.
 - **Icon** - Select icon from the library.
- **CSS Animation** - Animation of the button.
- **Element ID** - Unique ID for the button.
- **Extra class name** - Add a class name and refer to it in custom CSS.
- **Advanced on click action** - Option to add inline onclick action.
 - **On click code** - Enter onclick action code.

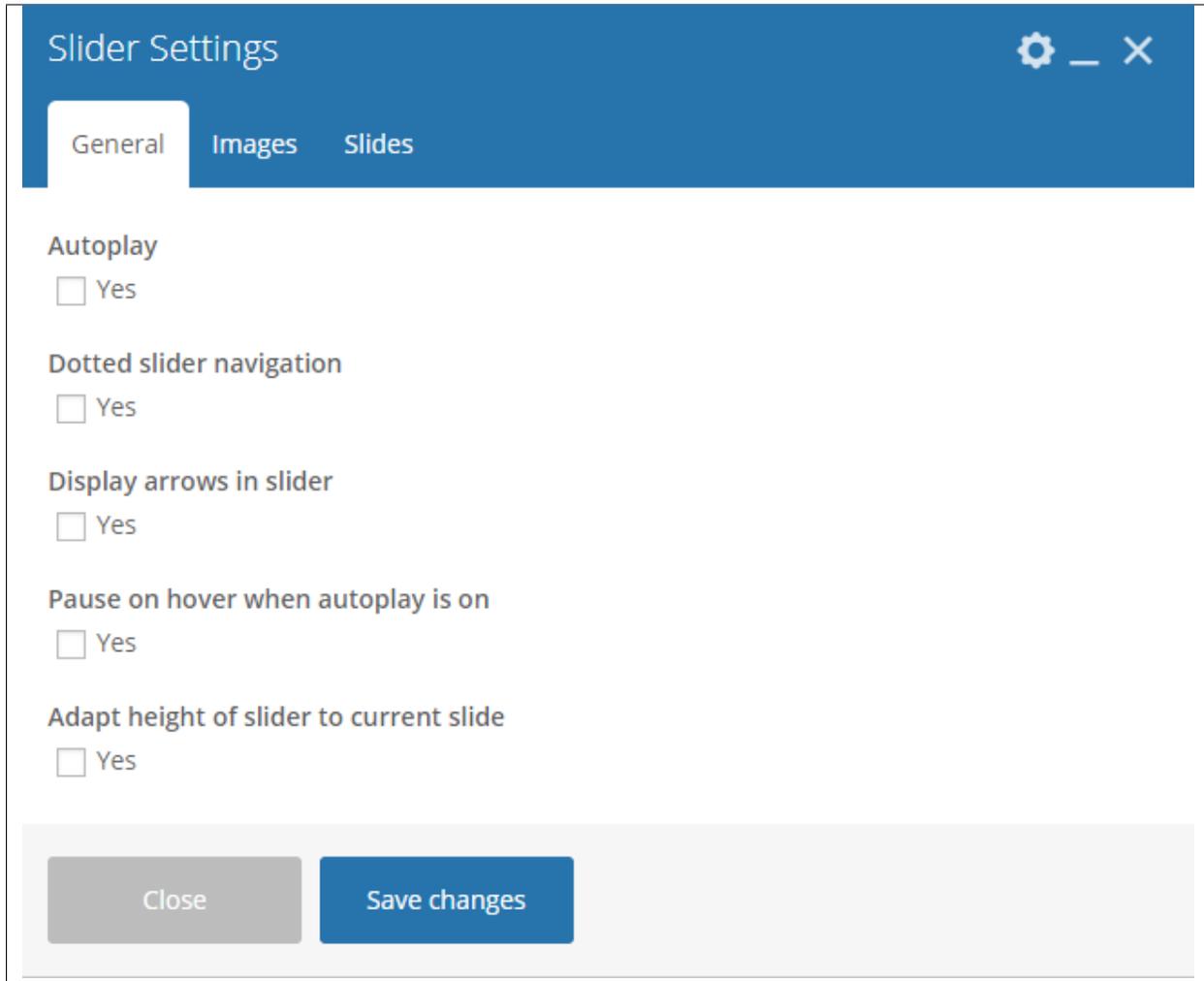
Sample Pricing Tables

<p>\$19 /m</p> <p>REGULAR</p> <p>Brioche Bread</p> <p>Cinnamon Rolls</p> <p>Pie of the Season</p> <p>6 Doughnuts</p> <p>Croissants</p> <p>6" Seasonal Cake</p> <p>Sign Up</p>	<p>\$59 /m</p> <p>STANDARD</p> <p>Brioche Bread and Cinnamon Rolls</p> <p>2 Pies of the Season</p> <p>12 Doughnuts</p> <p>Croissants</p> <p>12 Cupcakes</p> <p>9" Seasonal Cake</p> <p>Sign Up</p>	<p>\$79 /m</p> <p>PREMIUM</p> <p>Brioche Bread and Cinnamon Rolls</p> <p>3 Pies of the Season</p> <p>24 Doughnuts</p> <p>Croissants</p> <p>24 Cupcakes</p> <p>12" Seasonal Cake</p> <p>Sign Up</p>
--	---	---

3.1.6 Slider

The screenshot shows the 'Add Element' interface with a search bar at the top right. Below the search bar are tabs for 'All', 'Content', 'Social', 'Structure', 'WordPress Widgets', 'WooCommerce', 'Bakefairy', and 'Deprecated'. The main area displays a grid of widgets. The 'Slider' widget, located in the 'Bakefairy' category, is highlighted with a red box. Other visible widgets include 'Widgetised Sidebar', 'Posts Slider', 'Video Player', 'Google Maps', 'Raw HTML', 'Raw JS', 'Flickr Widget', 'Progress Bar', 'Pie Chart', 'Round Chart', 'Line Chart', 'Empty Space', 'Post Grid', 'Media Grid', 'Post Masonry Grid', 'Masonry Media Grid', 'Revolution Slider', 'Cart', 'Checkout', 'Order Tracking Form', 'My Account', 'Recent products', 'Featured products', 'Product', 'Products', 'Add to cart', 'Add to cart URL', 'Product page', 'Product category', 'Product categories', 'Sale products', 'Best Selling Products', 'Top Rated Products', 'Product Attribute', 'Button', 'Call To Action', 'Styled Google Maps', 'Popular Posts', 'Pricing tables', 'Slider', 'Social Links', 'Woo Popular Products', 'Menu', 'Team', 'Testimonials', 'Revolution Slider 5', 'WP Search', 'WP Meta', 'WP Recent Comments', 'WP Calendar', 'WP Pages', 'WP Tag Cloud', 'WP Custom Menu', 'WP Text', 'WP Recent Posts', 'WP Categories', 'WP Archives', and 'WP RSS'.

This element lets you add a slider of images.



-General Tab-

- **Autoplay** - Option to make the slider move on its own.
- **Dotted slider navigation** - Option to show navigation dots at the bottom.
- **Display arrows in slider** - Option to show navigation arrows at the sides.
- **Pause on hover when autoplay is on** - Option to stop autoplay when hovered.
- **Adapt height of slider to current slide** - Have the same height with slider in the same row.

-Images Tab-

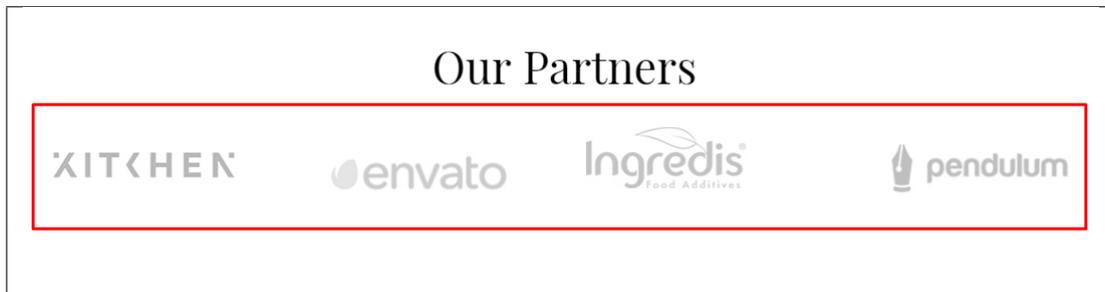
- **Images to slider** - Choose images for the slider.

-Slides Tab-

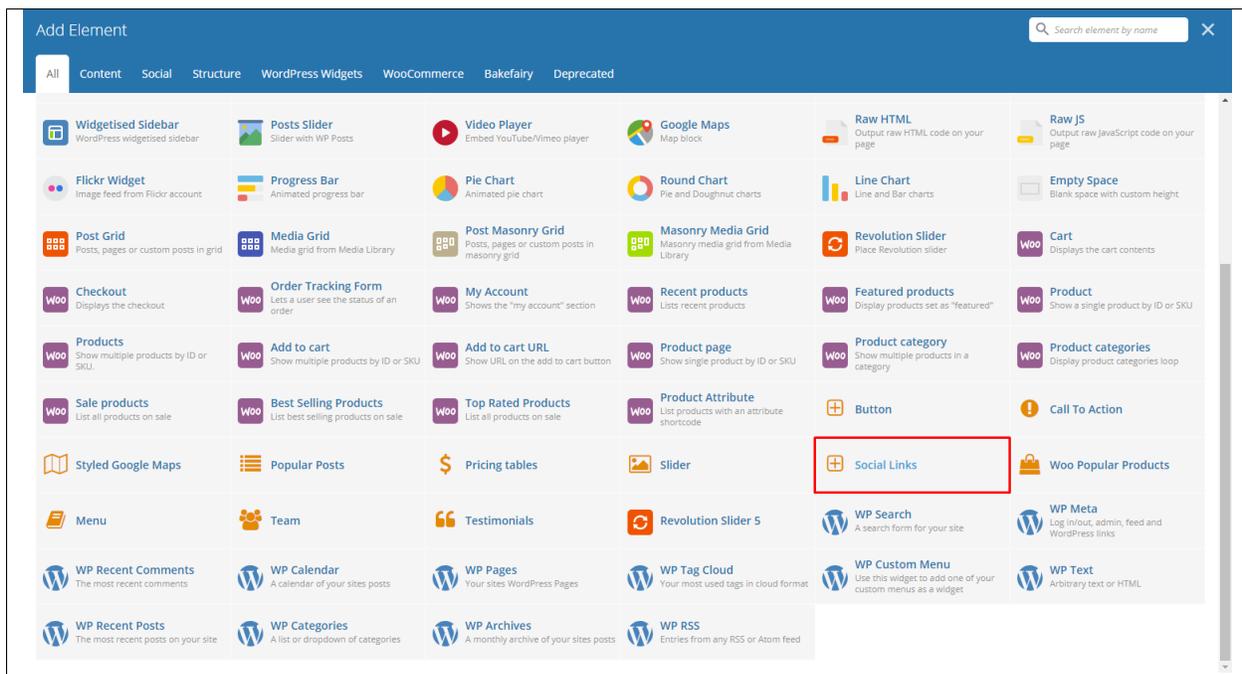
- **Slides to show** - Number of image to show per slide.
- **Turn on fade** - Option to make the slider have a fade animation.
- **Slides to show on tablets** - Number of image to show per slide in a tablet view.
- **Slides to show on phablets** - Number of image to show per slide in a phablet view.
- **Slides to show on phones** - Number of image to show per slide in a phone view.

- **Set initial slide** - The initial slide to start.
- **Vertical slider** - Option to show a vertical slider.

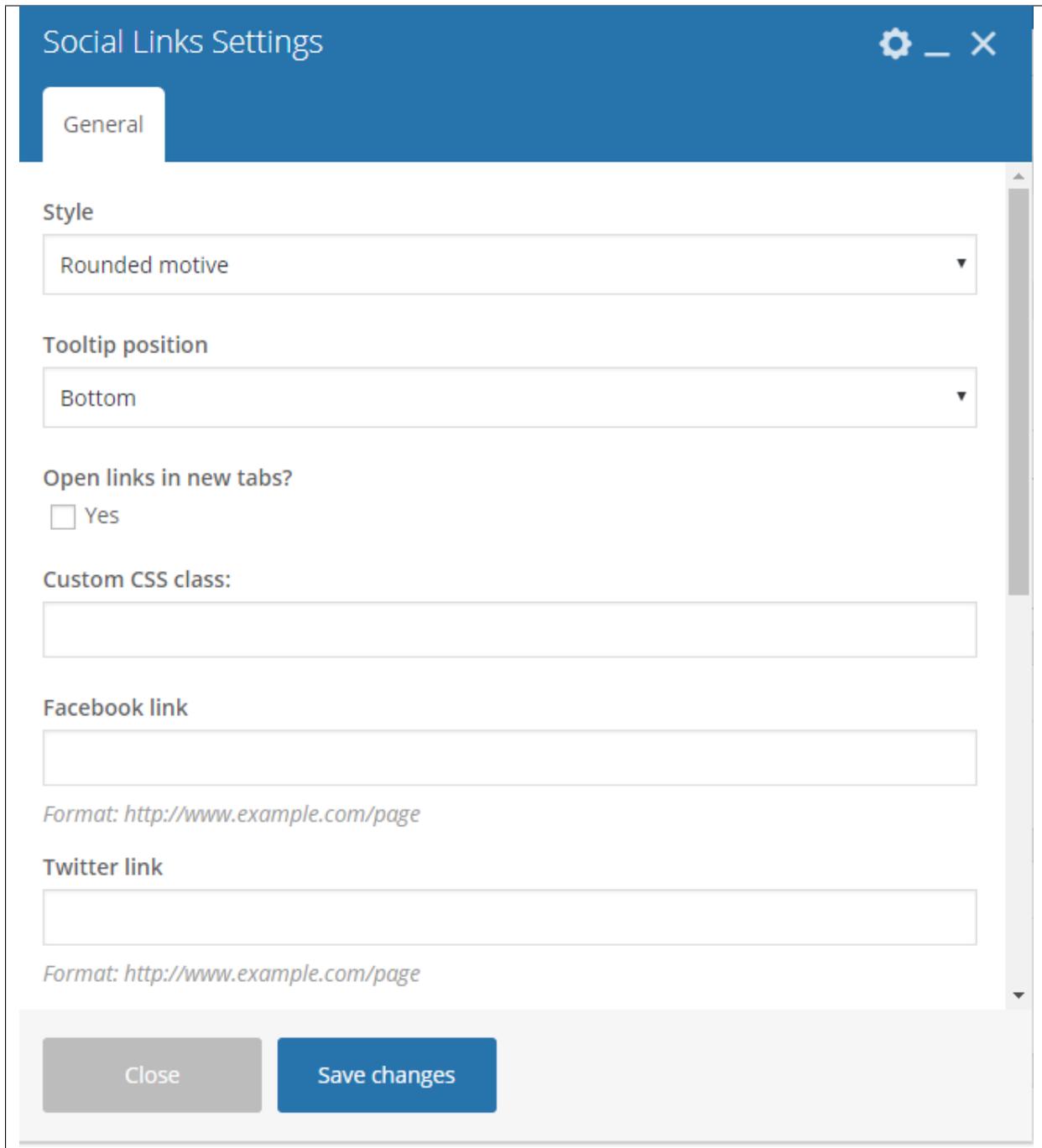
Sample Slider



3.1.7 Social Links



This element lets you add icons of social links.



The screenshot shows a 'Social Links Settings' dialog box with a blue header and a 'General' tab selected. The settings are as follows:

- Style:** A dropdown menu set to 'Rounded motive'.
- Tooltip position:** A dropdown menu set to 'Bottom'.
- Open links in new tabs?:** A checkbox labeled 'Yes' which is currently unchecked.
- Custom CSS class:** An empty text input field.
- Facebook link:** An empty text input field with a format hint below it: *Format: http://www.example.com/page*.
- Twitter link:** An empty text input field with a format hint below it: *Format: http://www.example.com/page*.

At the bottom of the dialog, there are two buttons: a grey 'Close' button and a blue 'Save changes' button.

-General Tab-

- **Style** - Style of the list being displayed.
- **Tooltip position** - Position of the tooltip.
- **Open links in new tabs?** - Option to open link in a new tab.
- **Custom CSS class:** - Custom CSS class.
- **Facebook link** - Link for the facebook account of the site.

- **Twitter link** - Link for the twitter account of the site.
- **Instagram link** - Link for the instagram account of the site.
- **Pinterest link** - Link for the pinterest account of the site.
- **Vkontakte link** - Link for the vkontakte account of the site.
- **Linkedin link** - Link for the linkedin account of the site.
- **Rss link** - Link for the rss account of the site.

Sample Social Links

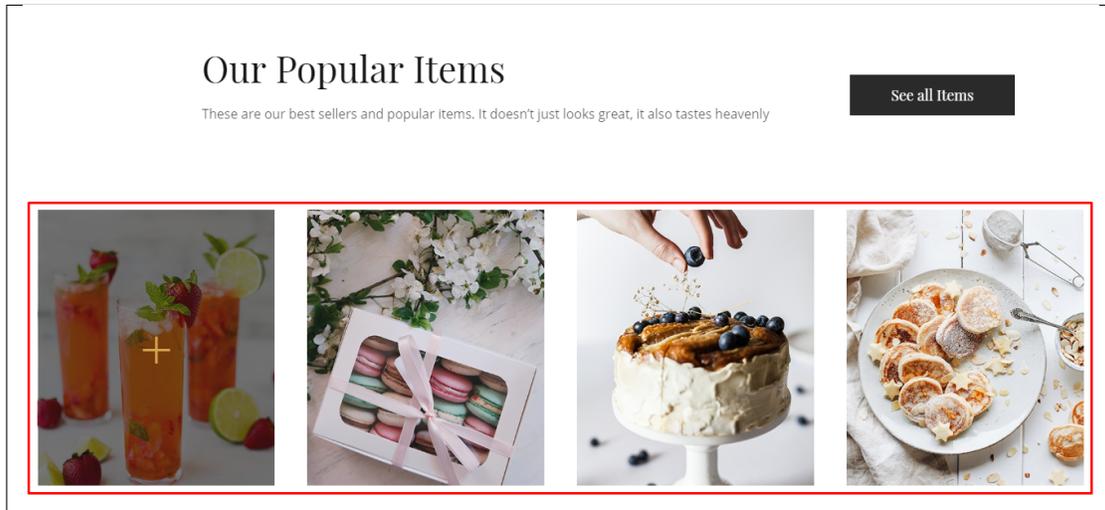
Don't Hesitate to contact
with us for any kind of
information

Call us for immediate support this number

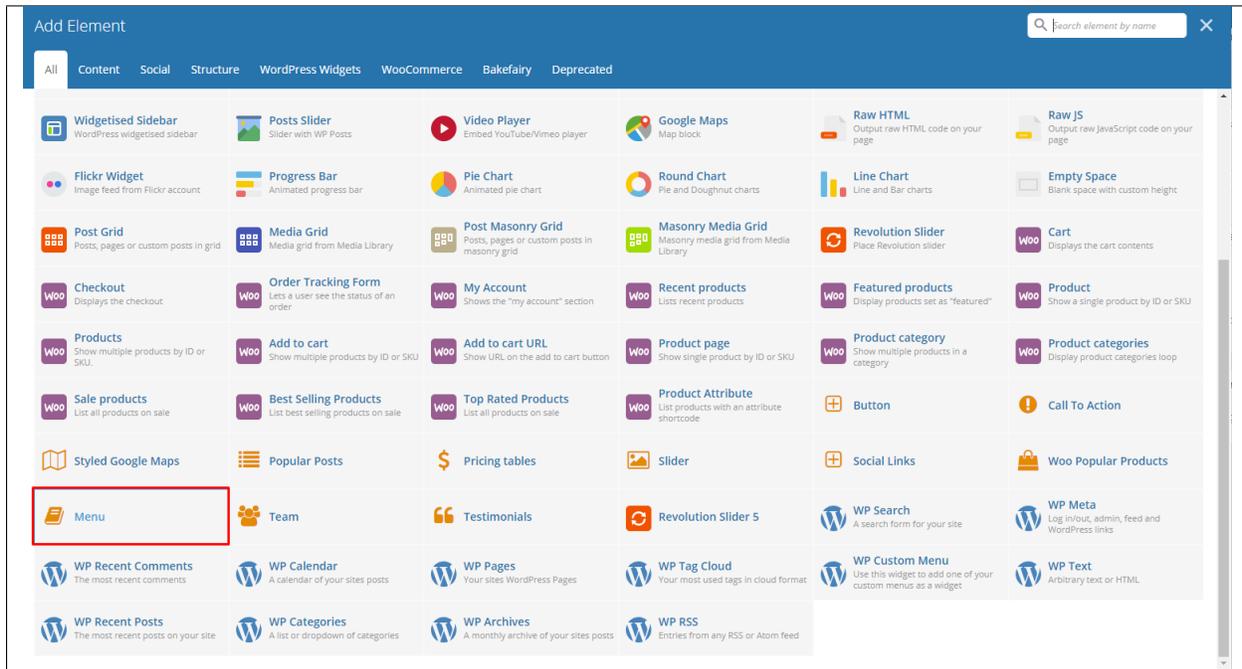
880 1723 801 729



Sample Woo Popular Products



3.1.9 Menu



This element lets you add menu items to a page.

Menu Settings

Order

Descending

Order by

Date

Order in which data should be fetched

Limit

-1

Choose a Menu Category

Click here and start typing...

Close Save changes

- **Order** - How the posts order looks.
- **Order by** - How the posts are ordered.
- **Limit** - Set results limit.
- **Choose a Menu Category** - Category of the menu that you want to show.

Sample Menu

BREAKFAST	DINNER	DRINKS	LUNCH	SPECIAL
Chicken Quiche \$21 chicken, egg, cheese			Very Berry Granola \$15 granola, fruits, greek yogurt	
Matcha Breakfast Bowl \$20 matcha yogurt, fruits, roasted coconut			Chicken and Waffles \$18 fried chicken, waffle, maple syrup	
Breakfast Platter \$25 pancakes, bacon, eggs, butter			Chocolate Chip Pancakes \$12 chocolate chip, honey, butter	
French Toast \$10 bread, bacon, honey			San Francisco Benedict \$25 eggs, bacon, avocado, tomato	

3.1.10 Team

The screenshot shows the 'Add Element' interface with a search bar and several tabs: All, Content, Social, Structure, WordPress Widgets, WooCommerce, Bakefairy, and Deprecated. A grid of widgets is displayed, including 'Wigetised Sidebar', 'Posts Slider', 'Video Player', 'Google Maps', 'Raw HTML', 'Raw JS', 'Flickr Widget', 'Progress Bar', 'Pie Chart', 'Round Chart', 'Line Chart', 'Empty Space', 'Post Grid', 'Media Grid', 'Post Masonry Grid', 'Masonry Media Grid', 'Revolution Slider', 'Cart', 'Checkout', 'Order Tracking Form', 'My Account', 'Recent products', 'Featured products', 'Product', 'Products', 'Add to cart', 'Add to cart URL', 'Product page', 'Product category', 'Product categories', 'Sale products', 'Best Selling Products', 'Top Rated Products', 'Product Attribute', 'Button', 'Call To Action', 'Styled Google Maps', 'Popular Posts', 'Pricing tables', 'Slider', 'Social Links', 'Woo Popular Products', 'Menu', 'Team', 'Testimonials', 'Revolution Slider 5', 'WP Search', 'WP Meta', 'WP Recent Comments', 'WP Calendar', 'WP Pages', 'WP Tag Cloud', 'WP Custom Menu', 'WP Text', 'WP Recent Posts', 'WP Categories', 'WP Archives', and 'WP RSS'. The 'Team' widget is highlighted with a red box.

This element will display the team members item in the page.

Team Settings

General

Color

White

Shape

Circle

Number to display

Display all items when empty

Number of columns

Three

Order

Descending

Order by

Date

Close Save changes

- **Color** - Color scheme of the team.
- **Shape** - Shape of the team image.
- **Number to display** - Number of team member to display.
- **Number of columns** - Number of columns to show the team members in a row.
- **Order** - How the posts order looks.
- **Order by** - How the posts are ordered.
- **Limit** - Set results limit.

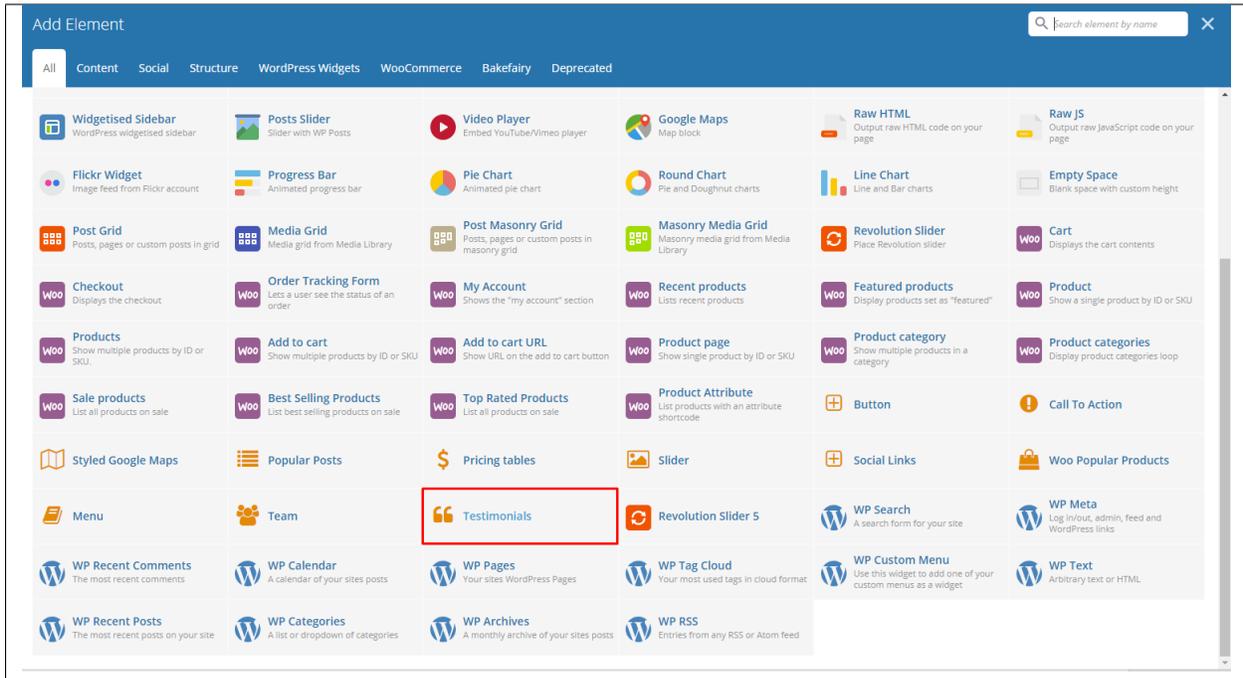
- **Choose a Team Category** - Set a category of the team you would like to display.

Sample Team

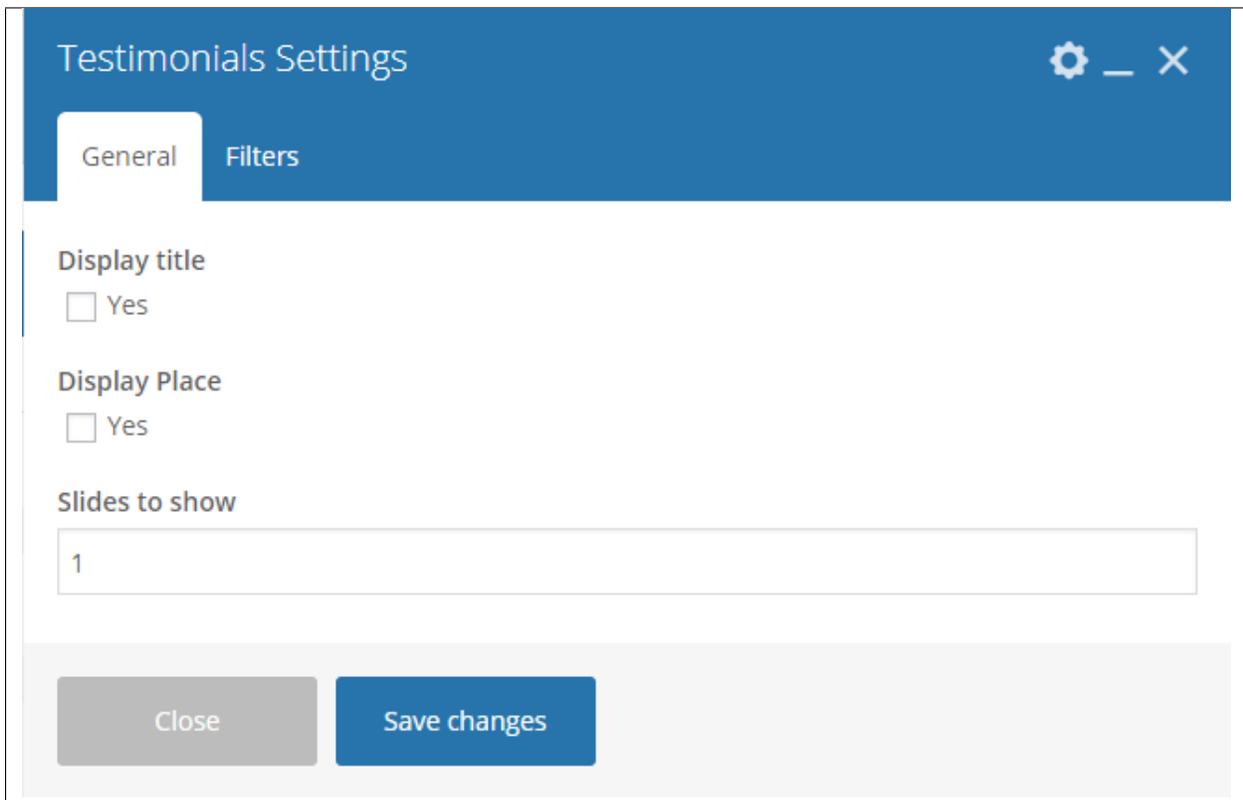


 Whisrus Vados Chef	 Videl Jaco Head Chef	 Michael Lei Head Chief
 Kai Shin Baker	 Jordan Barrien Baker	 Christian Dale Chef

3.1.11 Testimonials



Gives you an option to show people dynamic *Testimonial Items* that are made on your site.



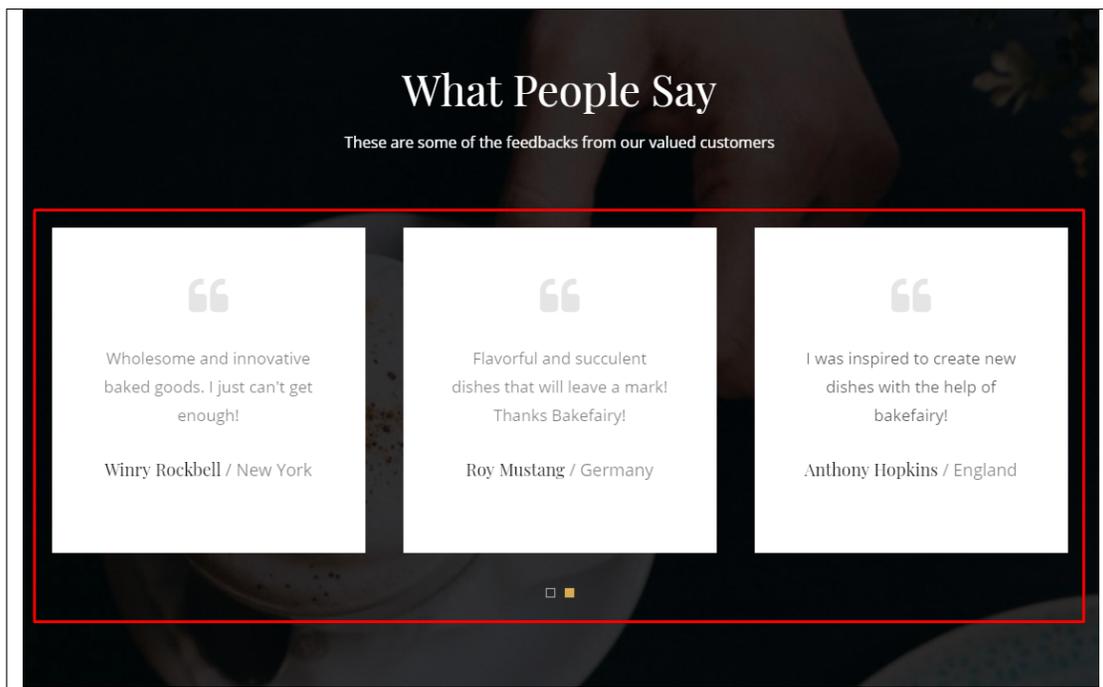
-General Tab-

- **Display title** - Option to show the title of the testimonial.
- **Display Place** - Option to show the place of the testimonial.
- **Slides to show** - Number of slides in a row is shown.

-Filters Tab-

- **Limit** - Set results limit.
- **Skip X elements** - Skip a number of elements from the results.
- **Order** - How the testimonials order looks.
- **Order by** - How the testimonials are ordered.
- **Specify ct-testimonials objects** - Only selected testimonials are shown.
- **Exclude ct-testimonials objects** - None of the selected testimonials will be displayed.
- **Specify terms of testimony-category taxonomy** - Only show testimonials under the categories.
- **Exclude terms of testimony-category taxonomy** - None of the testimonials under the categories are shown.
- **Specify post tags** - Only show posts with selected tags.
- **Keyword search** - Show events with certain keyword.

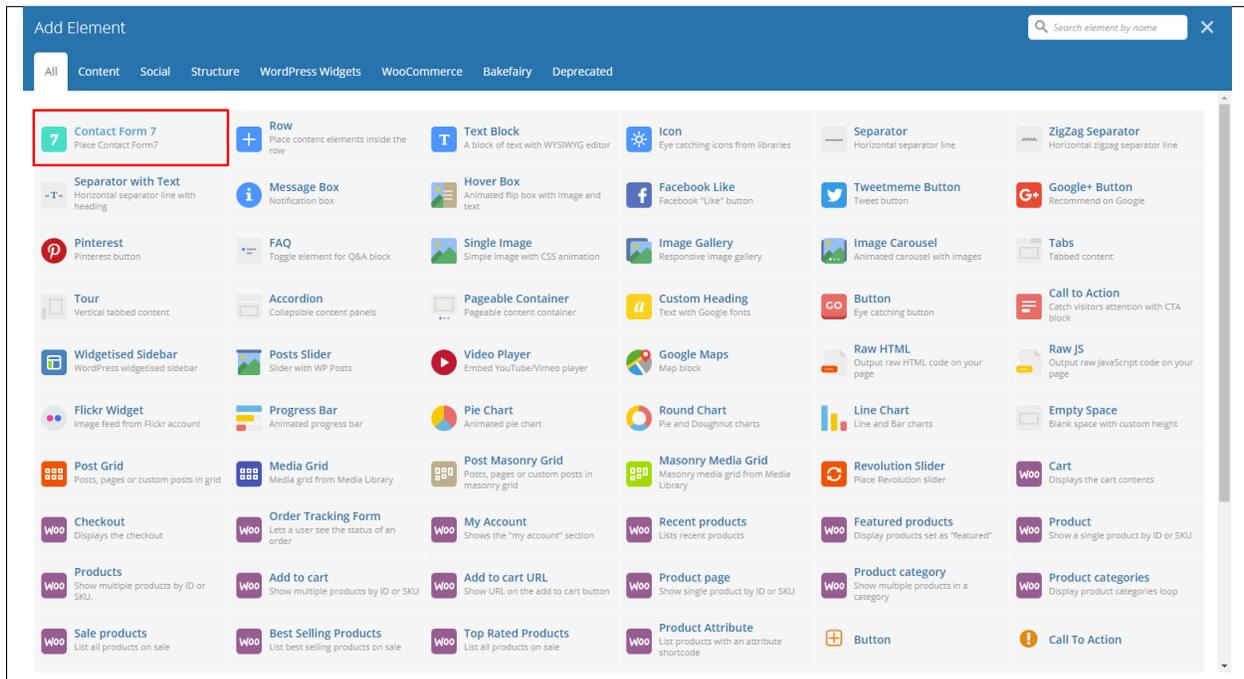
Sample Testimonials



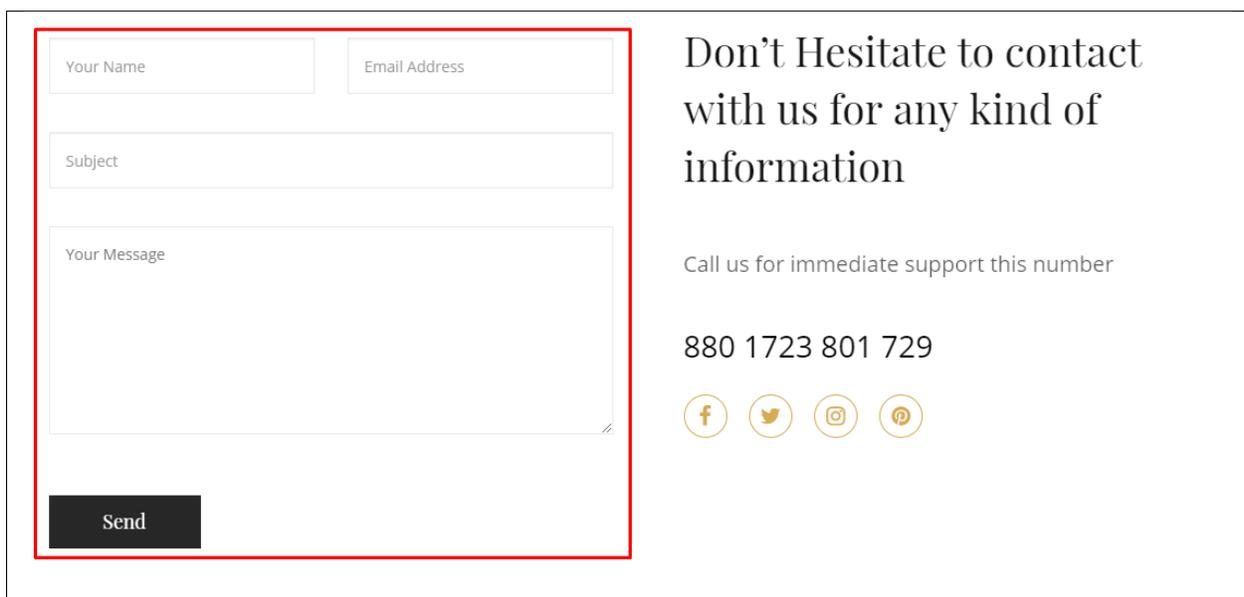
3.2 Bakefairy Plugin Elements

Some plugins that are used in Bakefairy generates an element that helps customize the pages on your site. You will see the plugin elements as follows:

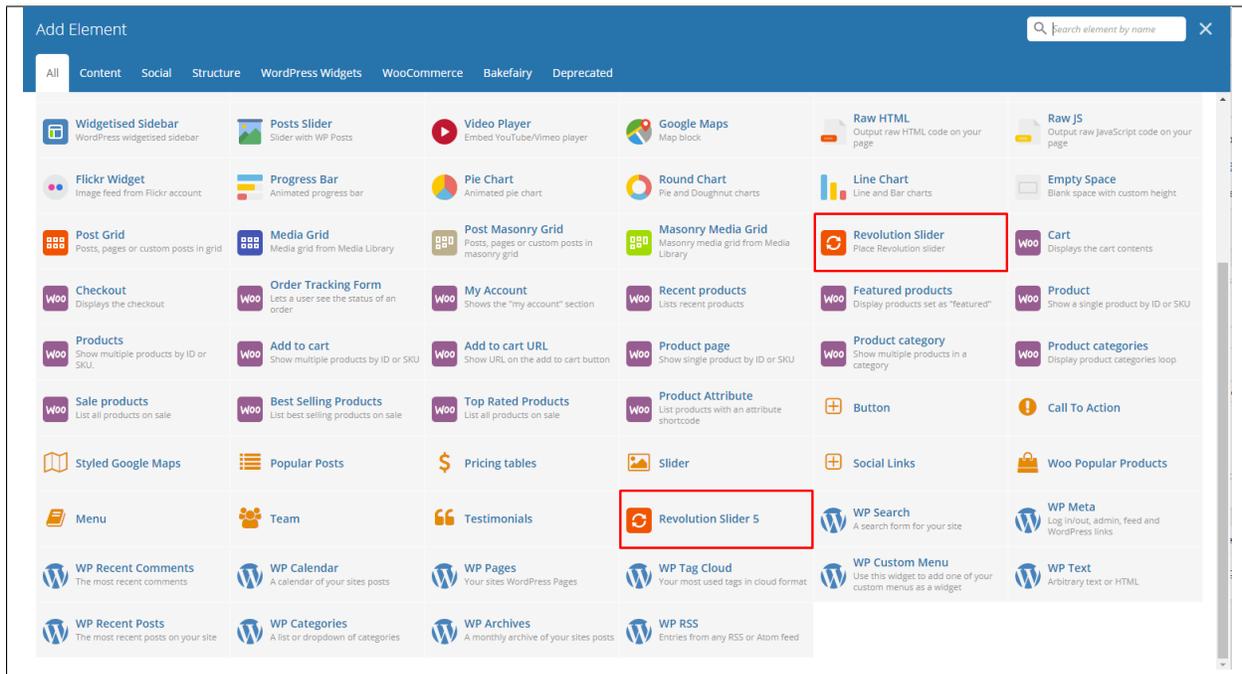
3.2.1 Contact Form 7



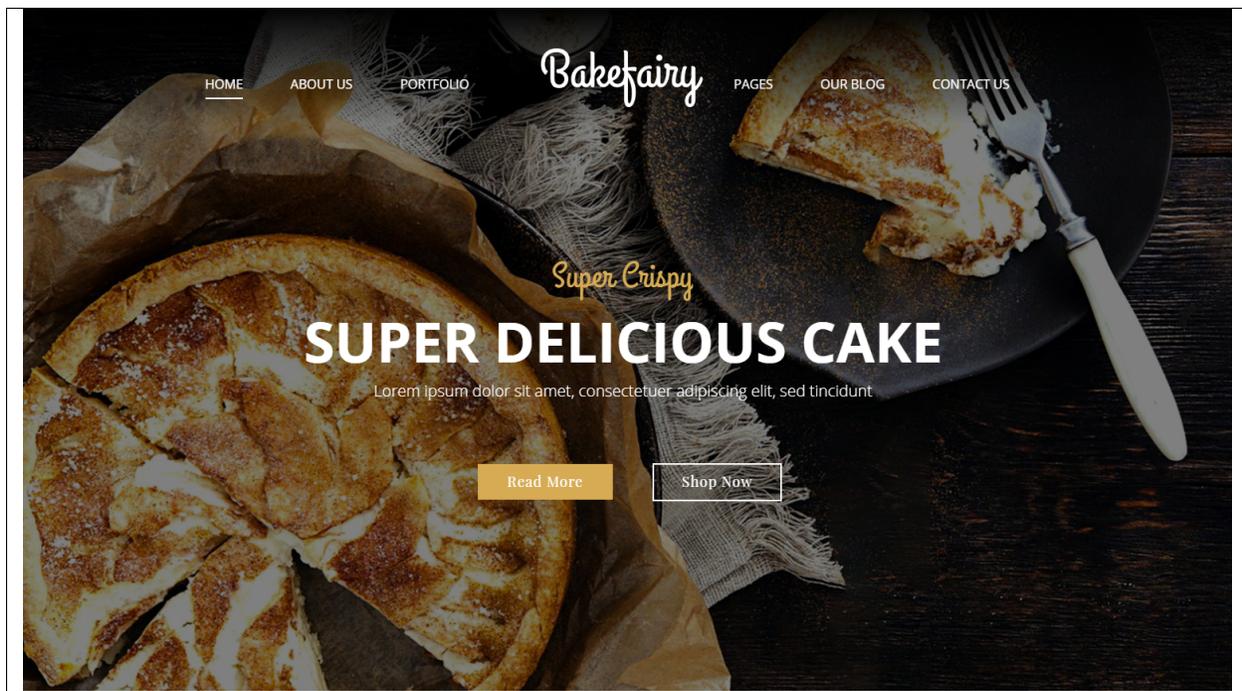
This is the plugin that can add a *Contact Forms* on a page. To know how to create a contact form, go to the [Create Contact Form tutorial](#).



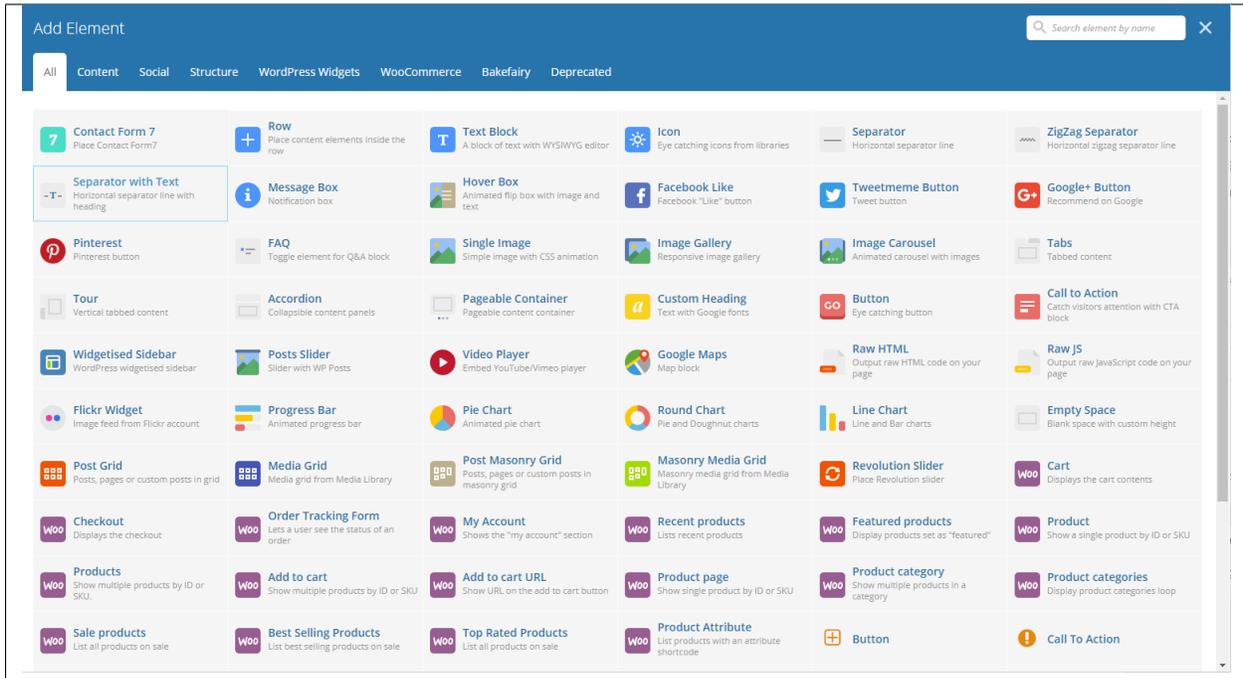
3.2.2 Revolution Slider & Revolution Slider 5



This plugin lets you add a slider that you made under the *Slider Revolution*. The slider revolution lets you make your own customized slider. To know how to use the slider revolution, go to the *Create Revolution Slider*.



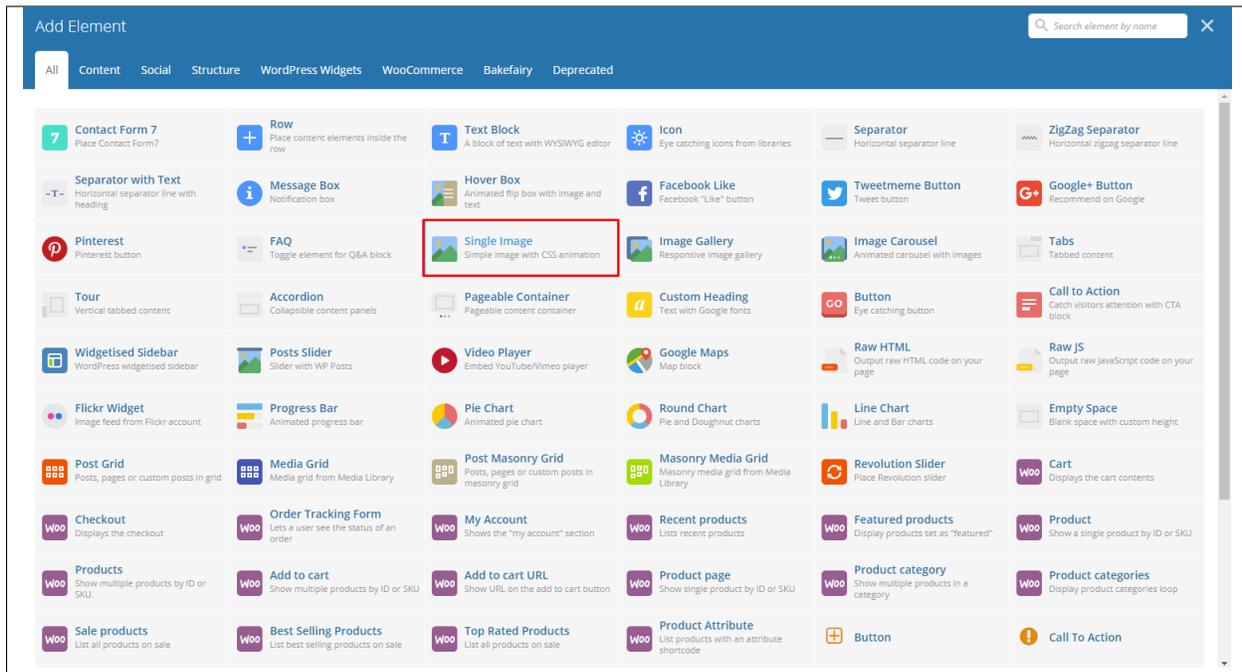
3.2.3 Visual Composer



This element lets you customize your page using a simple drag and drop of elements to build your page content. You can easily setup the backgrounds, colors, and styles for a whole section as well as lots of various smaller components which you can freely put wherever you want.

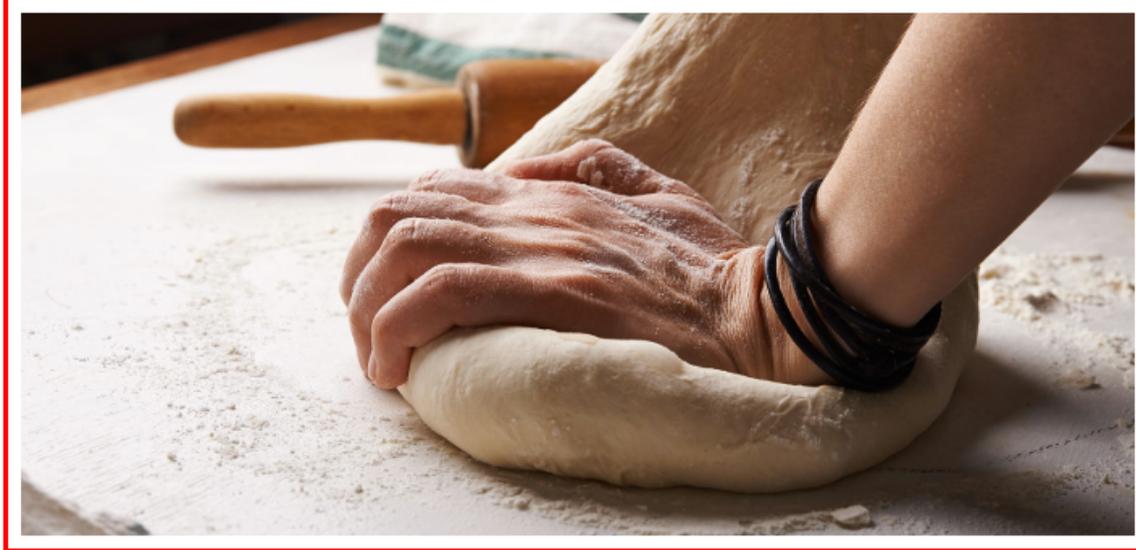
Some of these elements are:

Single Image



This element will let you add a single image in your page.

Note: To have the same animation as in the demo for single image, you can use these class for the animation: **ct-u-rotate** or **ct-u-zoom**



12 MAR, 2018

Tips to be a Great Baker!

Many think baking is hard. I, for one thought it was intimidating and challenging. But with practice and hardwork, I was able to improve my skills in baking.

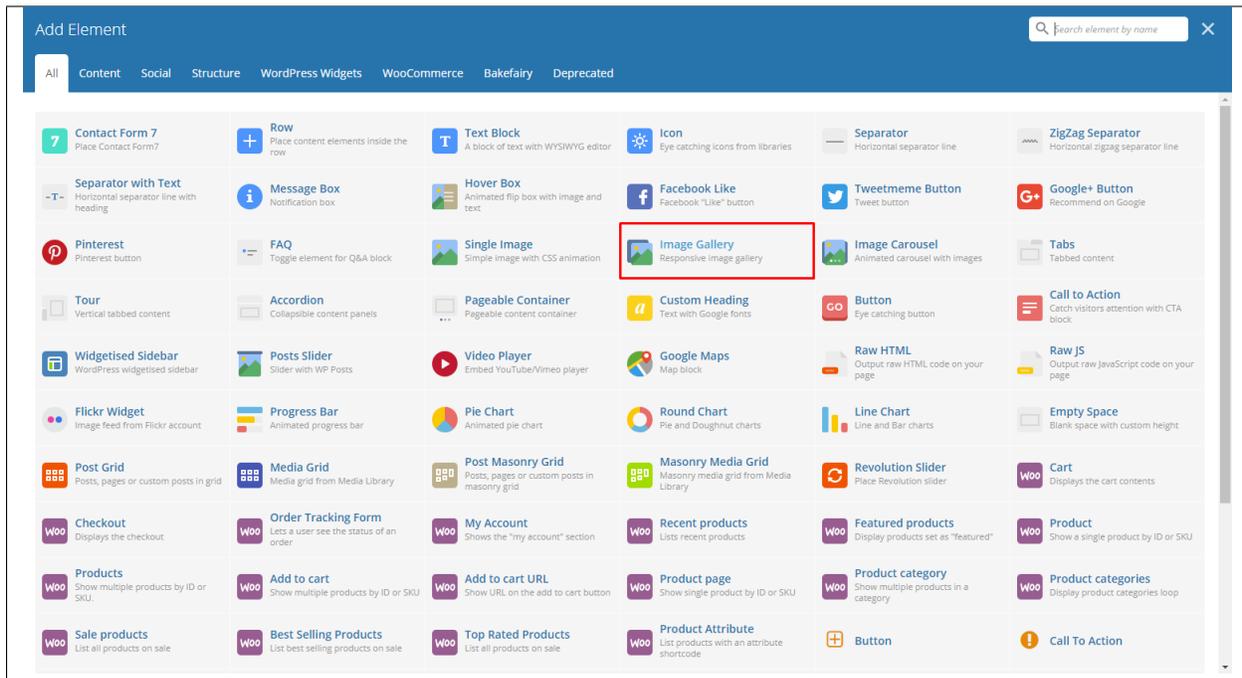
These are some easy tips you can do to improve and be a great baker:

Organize your kitchen

It might sound silly, but having an organized kitchen helps your productivity and will let you relax when baking. Being organized will help especially in measuring and mixing the ingredients.

Follow the recipe's directions

Image Gallery



This element will let you add multiple images in your page.

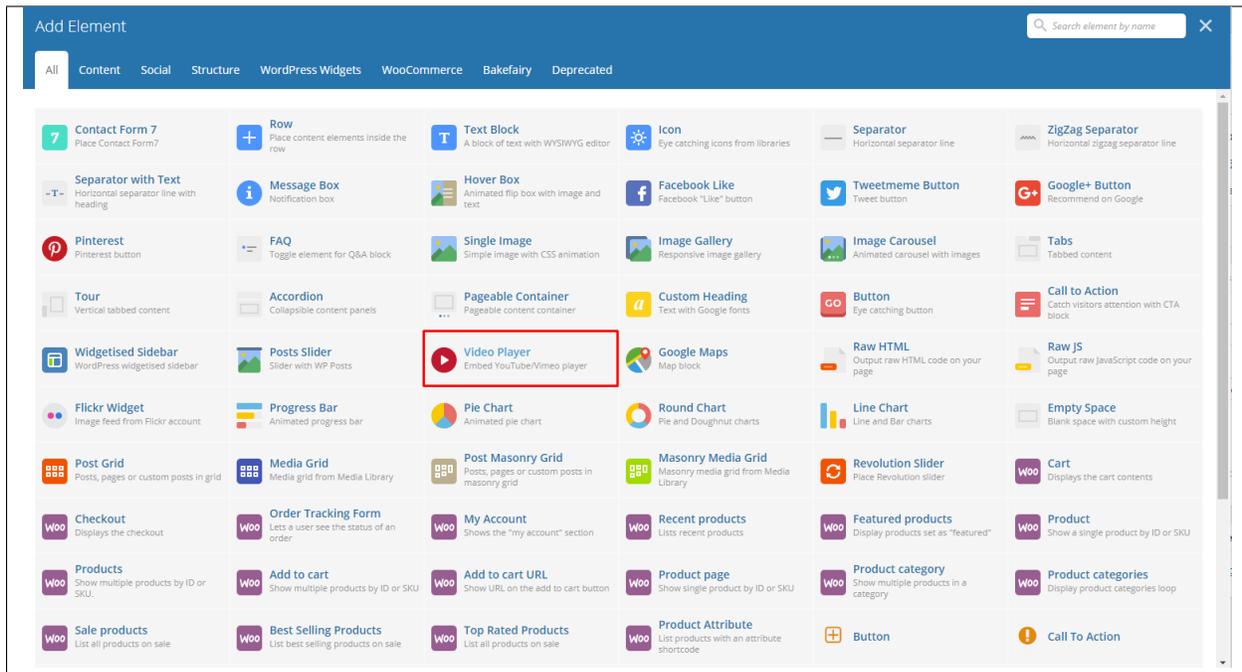


22 MAR, 2018

Types of Cakes



Video Player



This element will let you add a video or MP3 file inside your page by adding the link for the video/MP3.

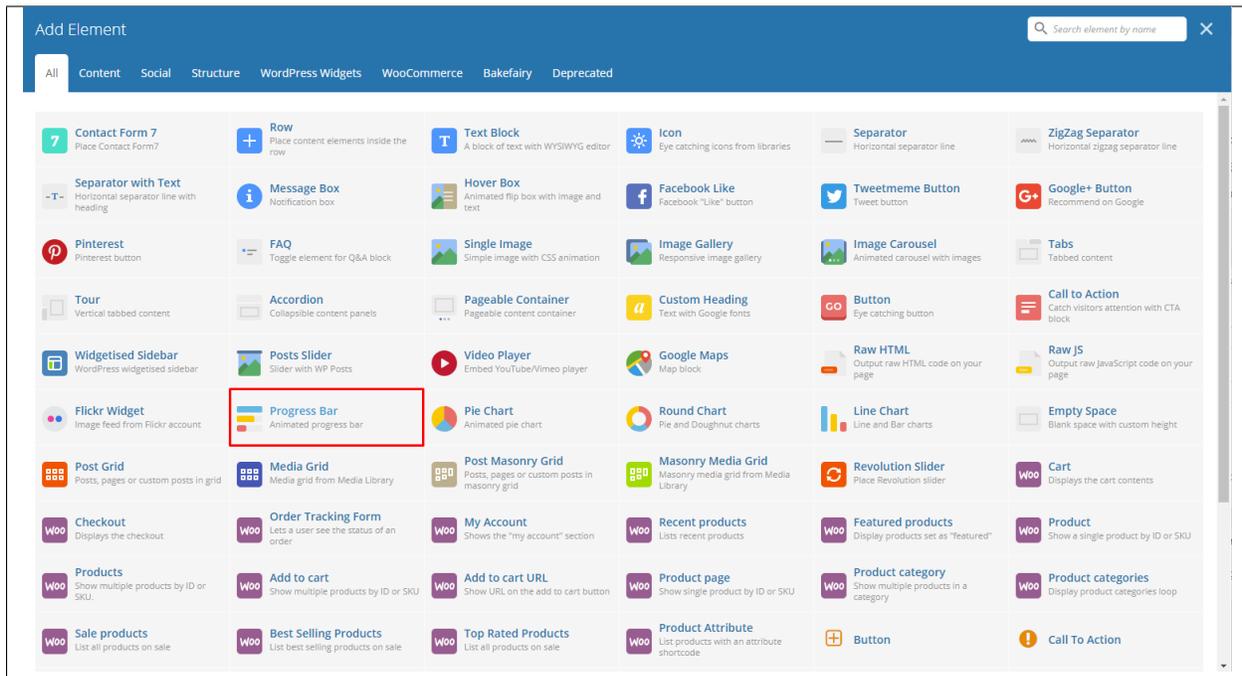


22 FEB, 2018

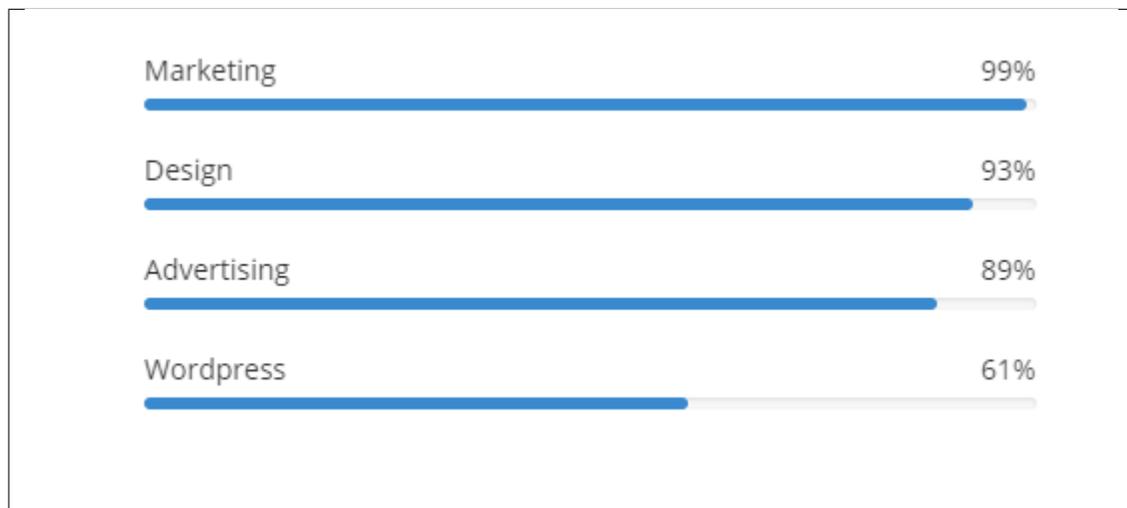
Strawberry Swiss Roll

Strawberry filled Swiss Roll is a sweet but light desert that will not just impress kids but also

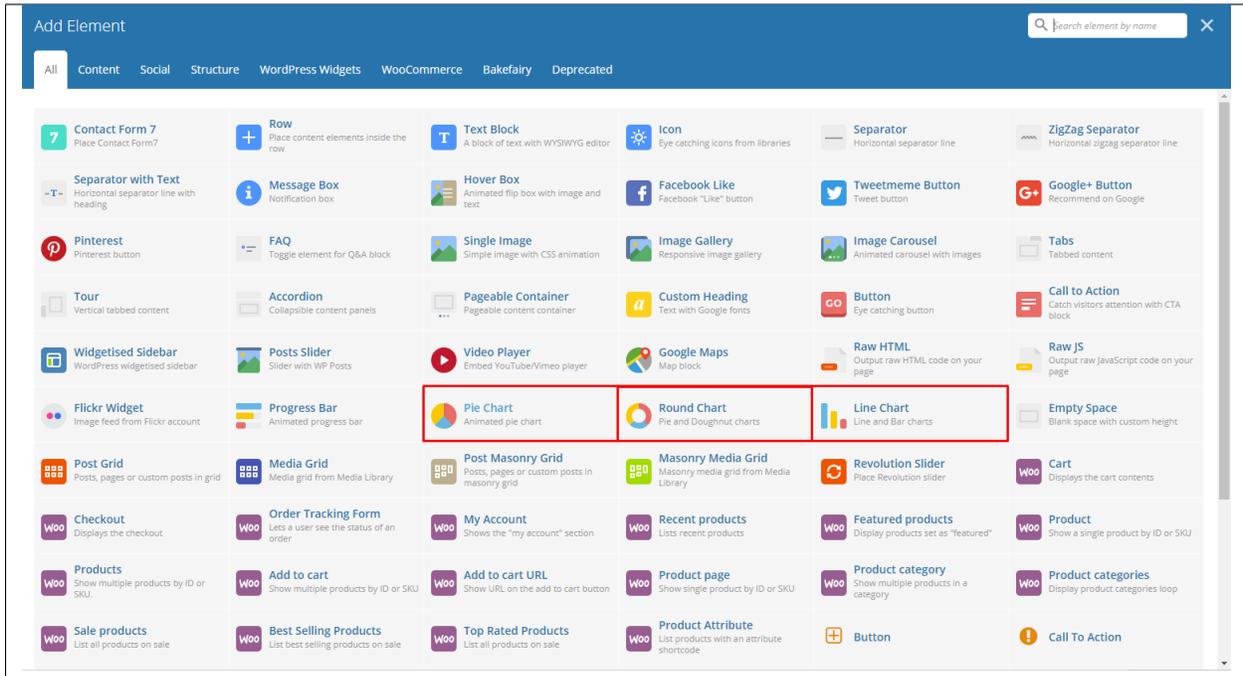
Progress Bar



This element will add an animated progress bar in your page.

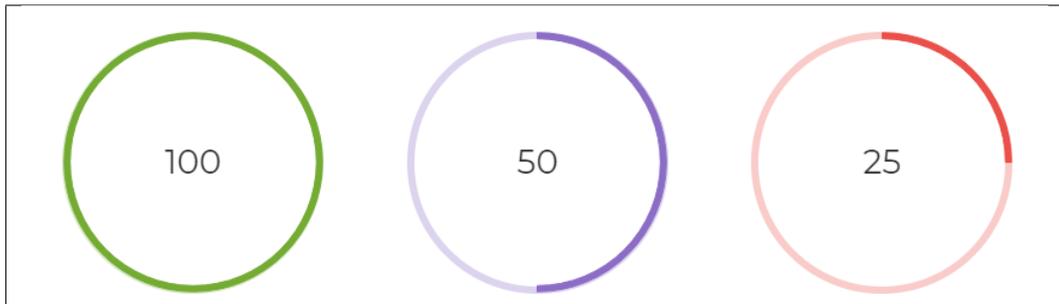


Chart

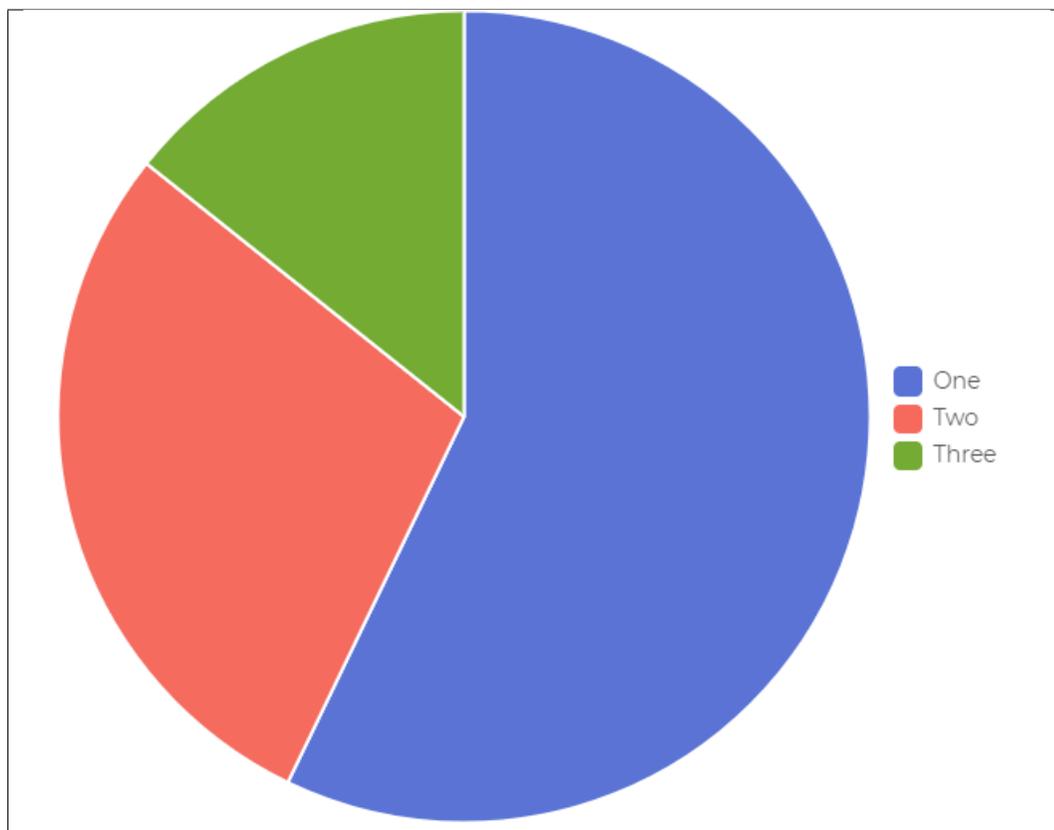


This element lets you add a graph. These are the types of graph that you can add:

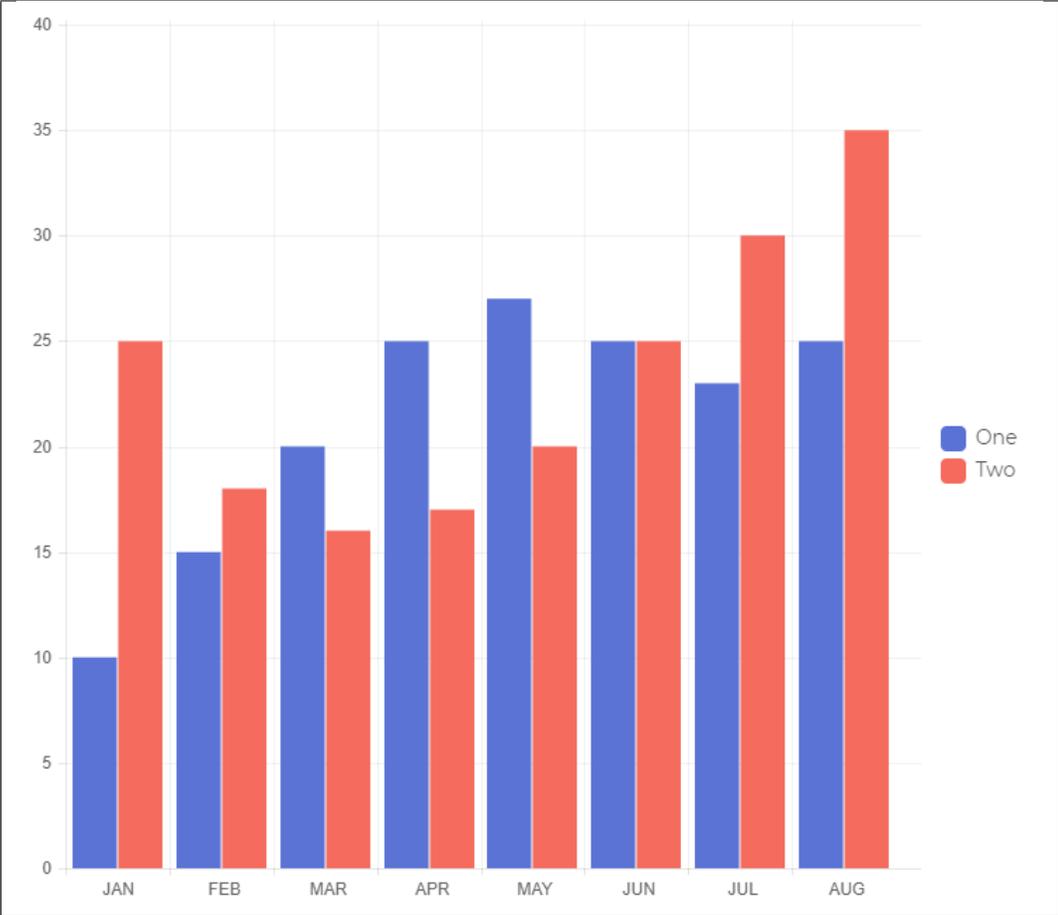
- **Pie**



- **Round**



- Line



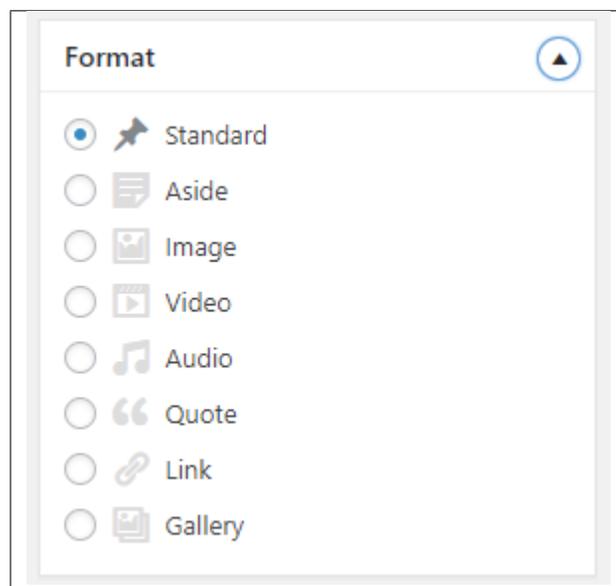
Blogs Posts

Bakefairy is loaded with options for the blog. It offers many different options for you to present your blog posts, along with several different blog post layouts. In addition, there are numerous theme options and shortcode options that allow you to customize how posts are displayed.

4.1 Create New Blog Post

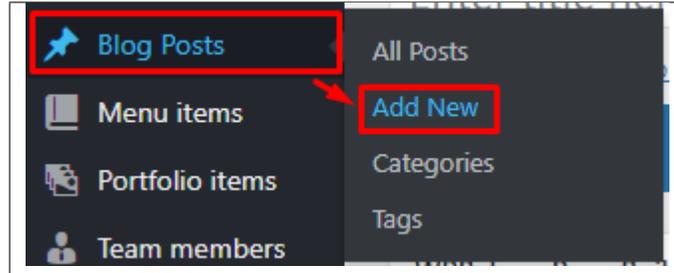
No matter which method you use to display your blog posts, first thing you need to do is create them.

Bakefairy offers several blog post formats:

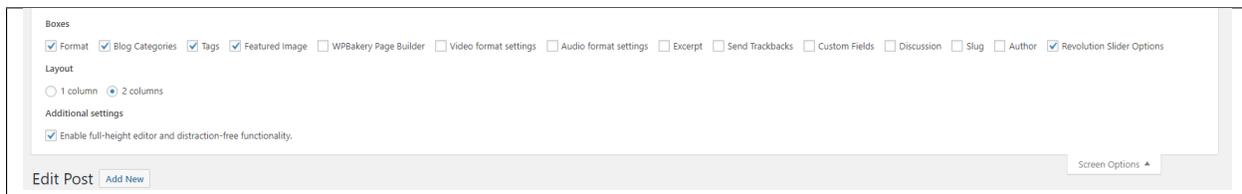


Follow the steps below to create a blog post:

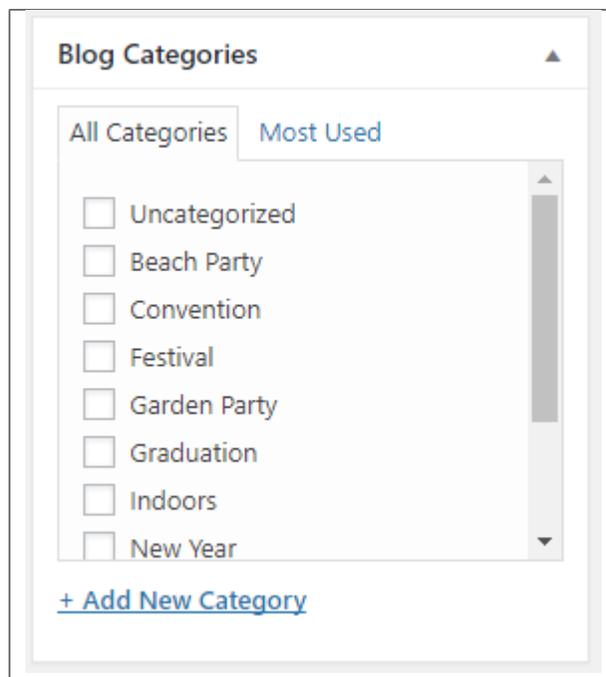
- **Step 1** - Navigate to *Blog Posts > Add New* in the Dashboard.



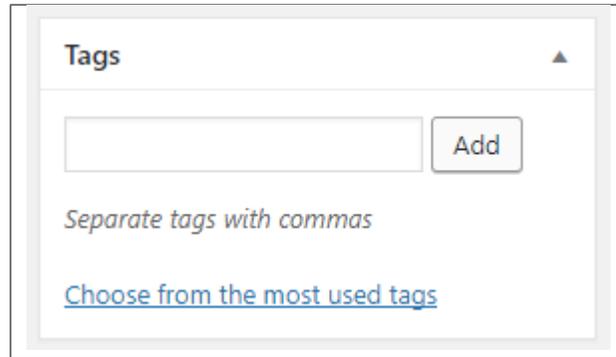
- **Step 2** - Create a title and insert your post content in the editing field. You can use any of our [shortcode](#) elements inside the post. If you want to use some additional fields, choose them from *Screen Options* at the top of the screen.



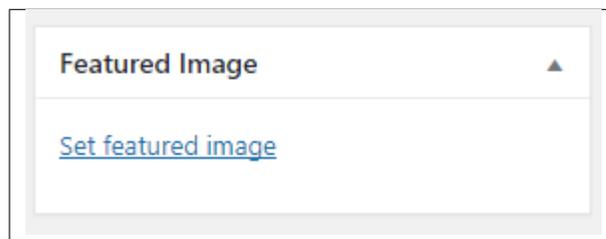
- **Step 3** - Add *Blog Categories* on the right side. Categories are meant for broad grouping of your posts, think of these as general topics. Categories are hierarchical, so you can add sub-categories. *Sub-categories* are made when a Category is added to a Parent Category. To assign it to the post, check the box next to the Category name.



- **Step 4** - To add *Tags*, write the Tags at the textbox below the Blog Categories. Tags are meant to describe specific details of your posts. They are the micro-data that you can use to micro-categorize your content. Tags are not hierarchical. Type the name of the tag in the field, separate multiple tags with commas.

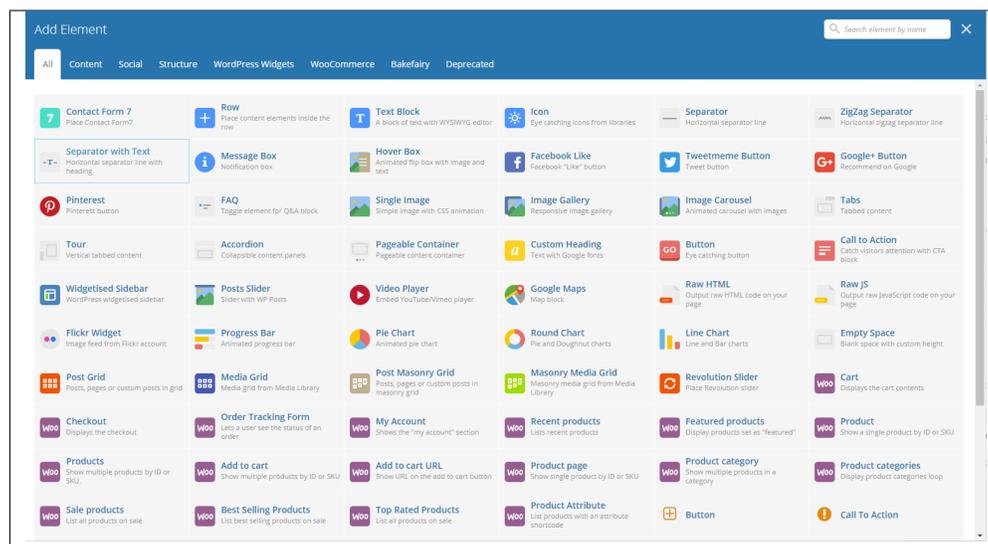


- **Step 5** - To add a *Single image*, click the Featured Image box, select an image and click *Set Featured Image*.

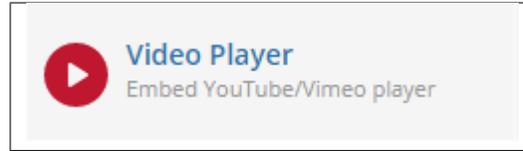


To add more than one image, use *Image Gallery* (Visual Composer element), each image will be a slide in the gallery slideshow.

Gallery can be created by adding images from Media gallery or by adding External links of the images that will be used.



- **Step 6** – To post *Video*, use Video Player (Visual Composer element) and paste the direct video URL from Youtube, Vimeo or Dailymotion and more.
- **Step 7** – to post *Audio*, use Video Player (Visual Composer element) and paste the direct audio URL from Soundcloud, Mixcloud and more.



- **Step 8** – For *Quotation*, use WordPress *Blockquote* option (Shift + Alt + Q). 
- **Step 9** – For *Links*, use WordPress *Inser/Edit Link* option (Ctrl + K). 
- **Step 10** – Create an excerpt – *Excerpts* are optional hand-crafted summaries of your content that can be used in your theme. [Learn more about manual excerpts.](#)
- **Step 11** – Once finished, click *Publish* to save the post.

You will see all the Blogs created at *Blog Posts > All Posts*.

4.2 Blog Index Page

The most popular way of displaying blog posts is to setup *blog index page*. There all of your posts will be displayed and ordered by publish date.

To set the page as your post page, navigate to Posts page tool in *Settings > Reading* and choose Blog index page from the ones you created.

The screenshot shows the WordPress dashboard settings for the 'Reading' section. The left sidebar contains a list of settings categories: Testimonials, Pages, Comments, Tickets, Contact, Appearance, Plugins, Users, Tools, Visual Composer, Settings (highlighted in red), General, Writing, Reading (highlighted in red), Discussion, Media, Permalinks, and Slider Revolution. The main content area shows the 'Reading' settings. Under 'Front page displays', the option 'A static page (select below)' is selected. The 'Front page' dropdown is set to 'Home'. The 'Posts page' dropdown is set to 'Blog' and is highlighted with a red box. The dropdown menu is open, showing a list of pages: — Select —, About, About Me, About Us, Blog (highlighted in blue), Case Study, Categories, Coach, Coming Soon, Contact Me, Contact Us, Corporate, FAQ, Home, Job Form, Locations, My Bookings, Online Content, Portfolio, and Portfolio Masonry. The 'Blog pages show at most' field is set to 10 posts. The 'Syndication feeds show the most recent' field is set to 10 items. The 'For each article in a feed, show' option is set to 'Full text'. The 'Search Engine Visibility' section has the 'Discourage search engines from indexing this site' checkbox unchecked. A 'Save Changes' button is located at the bottom of the settings area.

Note: On Blog index page you will see only your posts, so don't add any other content to it.

4.3 Blog Category

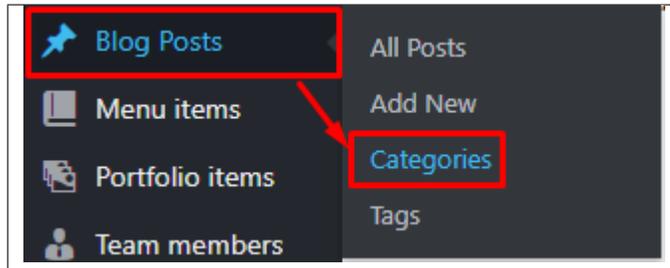
Categories are meant for *broad grouping* of your posts, think of these as general topics. Categories are hierarchical, so you can add sub-categories. **Sub-categories** are made when a Category is added to a Parent Category.

Adding categories to a blog would make it easier to locate and post on similar topics by category.

4.3.1 Create Blog Category

To create a *Category* for a blog, follow these steps:

- **Step 1** - Navigate your Dashboard to *Blog Posts > Categories*. You will see the *Blog Categories* page.



- **Step 2** - In the page, find the *Add New Category* area. Add All the necessary information.

Add New Category

Name

The name is how it appears on your site.

Slug

The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.

Parent Category

Categories, unlike tags, can have a hierarchy. You might have a Jazz category, and under that have children categories for Bebop and Big Band. Totally optional.

Description

The description is not prominent by default; however, some themes may show it.

- **Name** - The name of the category.
- **Slug** - The URL-friendly version of the name. Usually all lowercase.

- **Parent Category** - If the category is a sub-category, then look for the parent category in the drop-down box.
 - **Description** - Description of the category.
- **Step 3** - Once done filling out the information of the category, click on *Add New Category* button to save.

4.3.2 Delete Blog Category

To delete a Category, navigate your Dashboard to *Blog Posts > Categories*.

In the *Blog Categories* page, you will see all the created category.

To delete a category, you have two options:

- **Single Delete** - Hover your mouse pointer on the category that you would like to delete. You will see a *Delete* option pop-up. Click on *Delete* to delete.



- **Multiple Delete** - To delete multiple categories, click on the box beside the categories you would want to delete. Then click on the drop-down box for **Bulk Actions** and choose the *Delete* option. Click on *Apply* button to delete.



4.4 Blog Tags

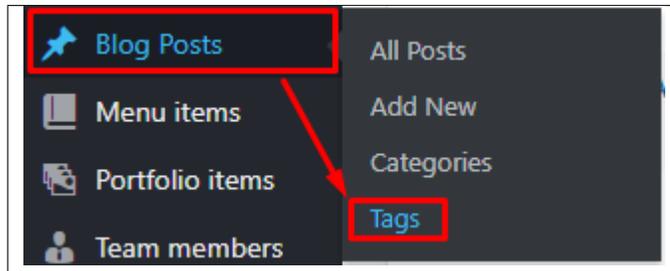
Tags are meant to describe *specific details* of your posts. They are the micro-data that you can use to micro-categorize your content. Tags are not hierarchical.

Adding tags to a blog post would make it easier to relate a post with another post even if the categories are different.

4.4.1 Create Blog Tags

To create a *Tag* for a blog, follow these steps:

- **Step 1** - Navigate your Dashboard to *Blog Posts > Tags*. You will see the *Tags* page.



- **Step 2** - In the page, find the *Add New Tag* area. Add All the necessary information.

Add New Tag

Name

The name is how it appears on your site.

Slug

The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.

Description

The description is not prominent by default; however, some themes may show it.

- **Name** - The name of the tag.
- **Slug** - The URL-friendly version of the name. Usually all lowercase.
- **Description** - Description of the tag.

- **Step 3** - Once done filling out the information of the tag, click on *Add New Tag* button to save.

Note: Adding a tag may affect the tags from other component of the site.

4.4.2 Delete Blog Tags

To delete a tag, navigate your Dashboard to *Blog Posts > Tags*.

In the *Tags* page, you will see all the created tags.

To delete a tag, you have two options:

- **Single Delete** - Hover your mouse pointer on the tag that you would like to delete. You will see a *Delete* option pop-up. Click on *Delete* to delete.



- **Multiple Delete** - To delete multiple tags, click on the box beside the tags you would want to delete. Then click on the drop-down box for **Bulk Actions** and choose the *Delete* option. Click on *Apply* button to delete.

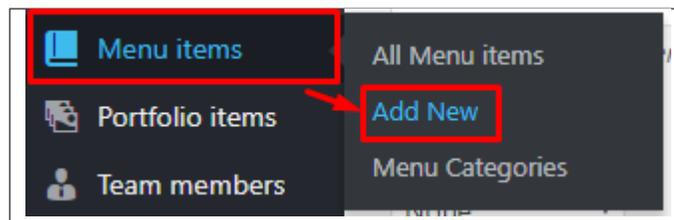


Note: Deleting a tag may affect the tags from other component of the site.

5.1 Create New Menu Items

To create a new Menu Item, follow these steps:

- **Step 1** - To start creating an Menu, on your *Dashboard* navigate to *Menu Items > Add New*. The *Add New Menu item* page will show.



- **Step 2** - Once your in the *Add New Menu Item* page, you can add details about the Menu item like title, pictures, etc., to help with the promotion of the Menu item.
- **Step 3** - This are the needed information for the Menu, you can add the details.

The screenshot shows the 'Add New Menu item' form. It includes a title field (1), a 'Revolution Slider Options' section with a 'Choose Slide Template' dropdown (default), a 'Menu Options' section (2) containing 'Menu settings', 'Price' (3), and 'Food Details' (4) with a note 'will display below the menu name'. On the right, there is a 'Publish' section with 'Save Draft', 'Preview', 'Status: Draft Edit', 'Visibility: Public Edit', and 'Publish immediately Edit' options, and a 'Menu Categories' section (3) with checkboxes for 'Breakfast', 'Dinner', 'Drinks', 'Lunch', and 'Special', and a '+ Add New category' link. At the bottom right, there is a 'Featured Image' section (4) with a 'Set featured image' link.

1. **Title** - The name of the Menu item.
 2. **Menu Options** - Set the details of the Menu.
 - **Price** - Price shown for the menu item.
 - **Food Details** - Details about the menu item. This is displayed below the title.
 3. **Menu Category** - A broad detail that can categorize this Menu with other Menus.
 4. **Featured Image** - The image shown in the pages with menu.
- **Step 4** - Add all the needed details and descriptions for the Menu, Once satisfied click on *Publish* button.

Sample Menu

- **With Featured Image**

				
BREAKFAST	DINNER	DRINKS	LUNCH	SPECIAL



Very Berry Granola	\$15
granola, fruits, greek yogurt	
Matcha Breakfast Bowl	\$20
matcha yogurt, fruits, roasted coconut	
Chicken and Waffles	\$18
fried chicken, waffle, maple syrup	
Breakfast Platter	\$25
pancakes, bacon, eggs, butter	
French Toast	\$10
bread, bacon, honey	

<table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Chicken Quiche</td> <td style="text-align: right;">\$21</td> </tr> <tr> <td style="font-size: small;">chicken, egg, cheese</td> <td></td> </tr> <tr> <td style="padding-top: 10px;">Chocolate Chip Pancakes</td> <td style="text-align: right;">\$12</td> </tr> <tr> <td style="font-size: small;">chocolate chip, honey, butter</td> <td></td> </tr> </table>	Chicken Quiche	\$21	chicken, egg, cheese		Chocolate Chip Pancakes	\$12	chocolate chip, honey, butter			
Chicken Quiche	\$21									
chicken, egg, cheese										
Chocolate Chip Pancakes	\$12									
chocolate chip, honey, butter										

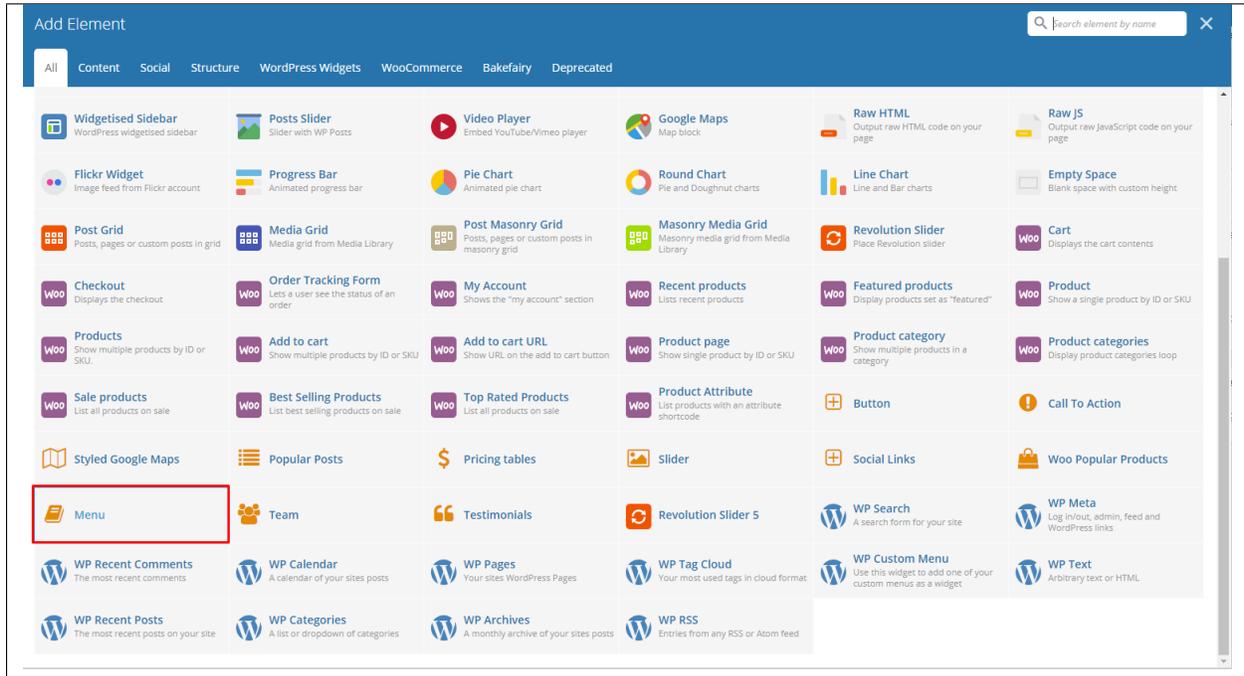
• Without Featured Image

				
BREAKFAST	DINNER	DRINKS	LUNCH	SPECIAL

<table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Chicken Quiche</td> <td style="text-align: right;">\$21</td> </tr> <tr> <td style="font-size: small;">chicken, egg, cheese</td> <td></td> </tr> <tr> <td style="padding-top: 10px;">Matcha Breakfast Bowl</td> <td style="text-align: right;">\$20</td> </tr> <tr> <td style="font-size: small;">matcha yogurt, fruits, roasted coconut</td> <td></td> </tr> <tr> <td style="padding-top: 10px;">Breakfast Platter</td> <td style="text-align: right;">\$25</td> </tr> <tr> <td style="font-size: small;">pancakes, bacon, eggs, butter</td> <td></td> </tr> <tr> <td style="padding-top: 10px;">French Toast</td> <td style="text-align: right;">\$10</td> </tr> <tr> <td style="font-size: small;">bread, bacon, honey</td> <td></td> </tr> </table>	Chicken Quiche	\$21	chicken, egg, cheese		Matcha Breakfast Bowl	\$20	matcha yogurt, fruits, roasted coconut		Breakfast Platter	\$25	pancakes, bacon, eggs, butter		French Toast	\$10	bread, bacon, honey			<table border="0" style="width: 100%;"> <tr> <td style="width: 80%;">Very Berry Granola</td> <td style="text-align: right;">\$15</td> </tr> <tr> <td style="font-size: small;">granola, fruits, greek yogurt</td> <td></td> </tr> <tr> <td style="padding-top: 10px;">Chicken and Waffles</td> <td style="text-align: right;">\$18</td> </tr> <tr> <td style="font-size: small;">fried chicken, waffle, maple syrup</td> <td></td> </tr> <tr> <td style="padding-top: 10px;">Chocolate Chip Pancakes</td> <td style="text-align: right;">\$12</td> </tr> <tr> <td style="font-size: small;">chocolate chip, honey, butter</td> <td></td> </tr> <tr> <td style="padding-top: 10px;">San Francisco Benedict</td> <td style="text-align: right;">\$25</td> </tr> <tr> <td style="font-size: small;">eggs, bacon, avocado, tomato</td> <td></td> </tr> </table>	Very Berry Granola	\$15	granola, fruits, greek yogurt		Chicken and Waffles	\$18	fried chicken, waffle, maple syrup		Chocolate Chip Pancakes	\$12	chocolate chip, honey, butter		San Francisco Benedict	\$25	eggs, bacon, avocado, tomato	
Chicken Quiche	\$21																																	
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Chocolate Chip Pancakes	\$12																																	
chocolate chip, honey, butter																																		
San Francisco Benedict	\$25																																	
eggs, bacon, avocado, tomato																																		

5.1.1 Add Menus to Page

To add Menu Items to a page, an element in the Visual Composer is used: Menu



This is the element that will add a Menus on the page. For more information about these elements, go to [Bakefairy Custom Shortcodes > Menu](#) .

5.2 Menu Items Category

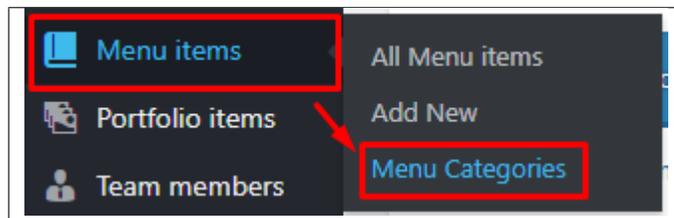
Categories are meant for *broad grouping* of your posts, think of these as general topics. Categories are hierarchical, so you can add sub-categories. **Sub-categories** are made when a Category is added to a Parent Category.

Adding categories to a Menu Item would make it easier to locate and post on similar topics by category.

5.2.1 Create Menu Items Category

To create a *Category* for a Menu Item, follow these steps:

- **Step 1** - Navigate your Dashboard to *Menu Items > Menu Categories*. You will see the *Menu Categories* page.



- **Step 2** - In the page, find the *Menu Categories* area. Add All the necessary information.

Menu Categories

Add New category

Name

The name is how it appears on your site.

Slug

The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.

Parent Menu Category

None ▼

Assign a parent term to create a hierarchy. The term Jazz, for example, would be the parent of Bebop and Big Band.

Description

The description is not prominent by default; however, some themes may show it.

Choose image

Upload

Add New category

- **Name** - The name of the category.
 - **Slug** - The URL-friendly version of the name. Usually all lowercase.
 - **Parent Category** - If the category is a sub-category, then look for the parent category in the drop-down box.
 - **Description** - Description of the category.
 - **Choose image** - Image used for the category.
- **Step 3** - Once done filling out the information of the category, click on *Add New Category* button to save.

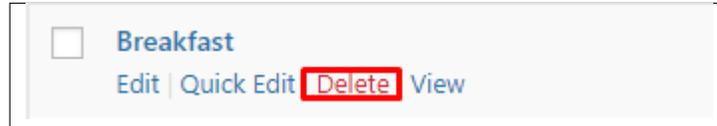
5.2.2 Delete Menu Items Category

To delete a Category, navigate your Dashboard to *Menu Items > Menu Categories*.

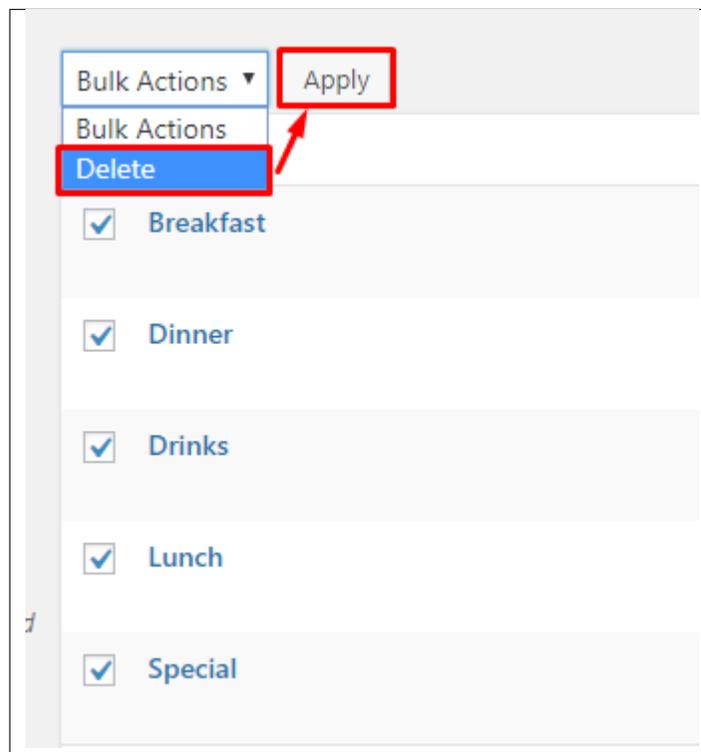
In the *Menu Categories* page, you will see all the created category.

To delete a category, you have two options:

- **Single Delete** - Hover your mouse pointer on the category that you would like to delete. You will see a *Delete* option pop-up. Click on *Delete* to delete.

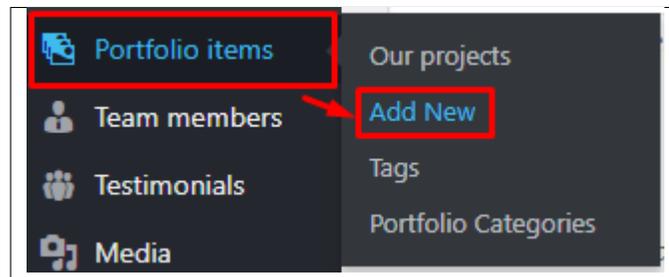


- **Multiple Delete** - To delete multiple categories, click on the box beside the categories you would want to delete. Then click on the drop-down box for **Bulk Actions** and choose the *Delete* option. Click on *Apply* button to delete.



6.1 Create New Portfolio Item

To create a new *Portfolio Item*, navigate in WordPress Dashboard to *Portfolio Items > Add New*.



The *Add New Portfolio Item* page will show. Add the details for the *Portfolio Item* item.

1. **Title** - Title of the Portfolio Item.
2. **Editor container** - You can add text descriptions, images, video, etc., about the Portfolio Item on this area.
3. **Portfolio settings**
 - **Project Name** - Name of the project or event of this portfolio.
 - **Date and Time** - Date and time of the project.
 - **Project Type** - Type of the project.
 - **Select gallery items** - Choose images to add in the portfolio from the project.
 - **Display Related Post** - Option to show related posts in the single view of this portfolio.
4. **Tags** - Specific details that can be use to group this portfolio with other portfolio.
5. **Portfolio Categories** - A broad detail that can categorize this portfolio with other portfolio.

6. **Featured Image** - The image shown in the pages with portfolio.

After adding all the details, click on *Publish* button to save.

6.1.1 Delete Portfolio Item

To delete a Portfolio Item, navigate your Dashboard to *Portfolio Items > Our projects*

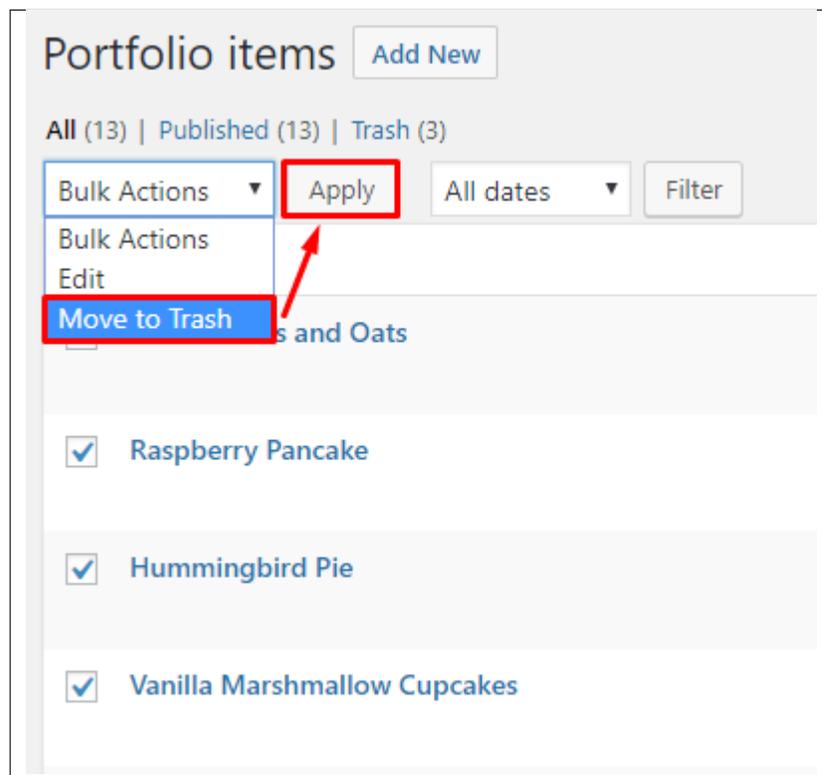
In the Portfolio Items page, you will see all the created Portfolio Item.

To delete a Portfolio Item, you have two options:

- **Single Portfolio Item Delete** - Hover your mouse pointer on the Portfolio Item that you would like to delete. You will see a *Trash* option pop-up. Click on *Trash* to delete.

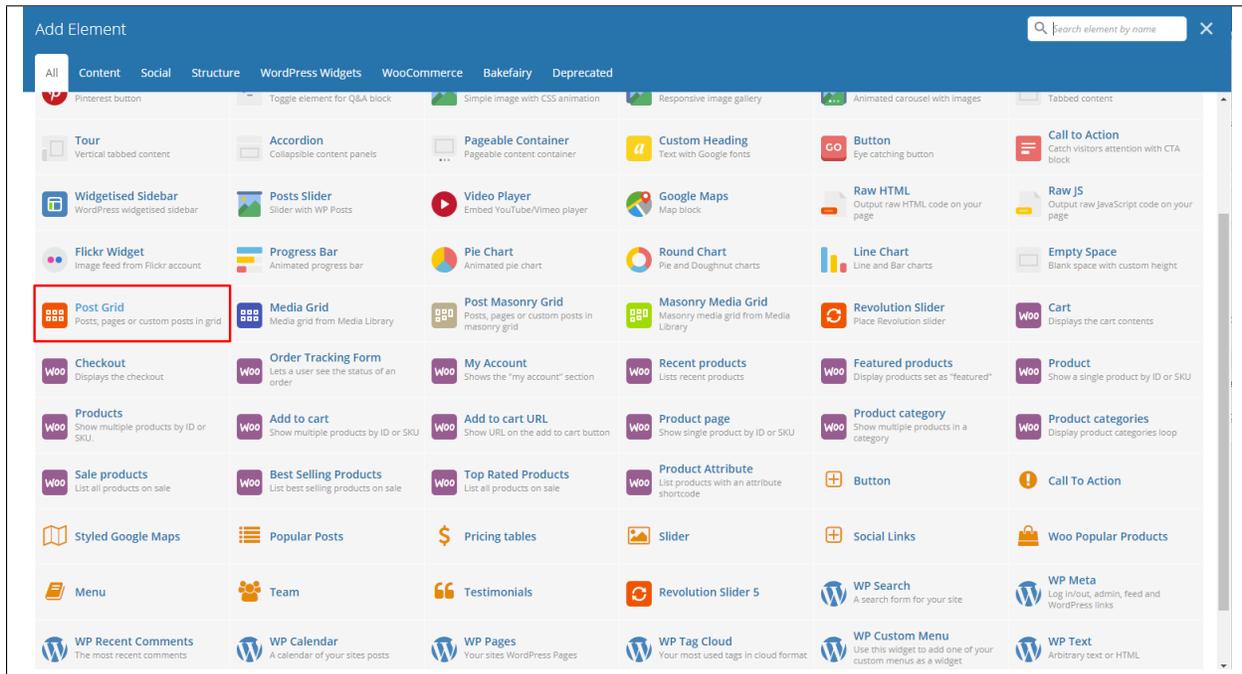


- **Multiple Portfolio Item Delete** - To delete multiple galleries, click on the box beside the Portfolio Item you would want to delete. Then click on the drop-down box for *Bulk Actions* and choose the *Move to Trash* option. Click on *Apply* button to delete.



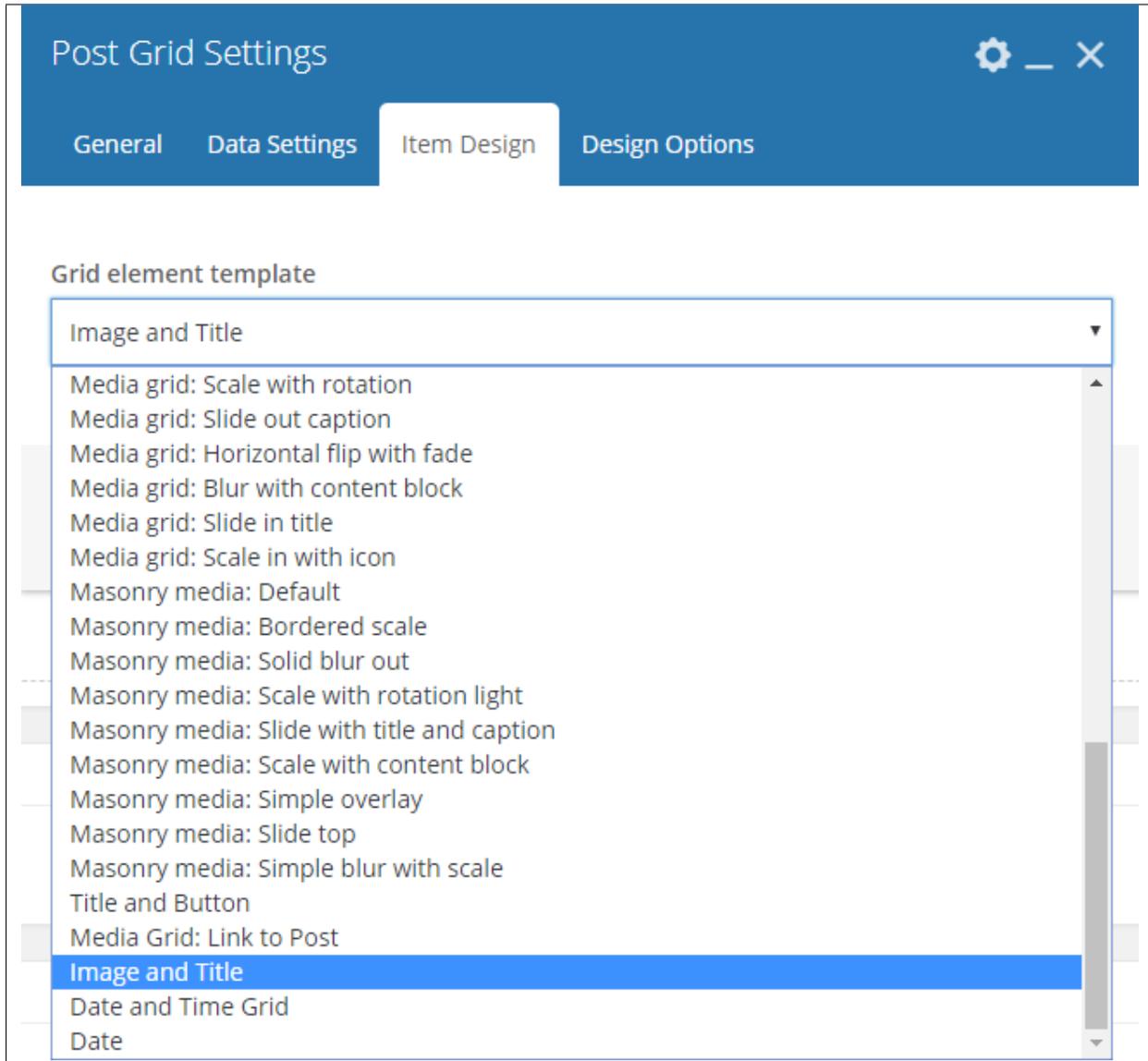
6.1.2 Add Portfolio Items to Page

To add a Portfolio Item to a page, an element in the Visual Composer is used: Post Grid



This is the element that will add a Portfolio Item on the page.

In the **Item Design** tab of the **Post Grid** Settings, choose the grid template you want to use.



Note: To create a grid template the same as the one in the demo, go to [Portfolio > Create Portfolio Grid Template](#) .

6.2 Portfolio Items Category

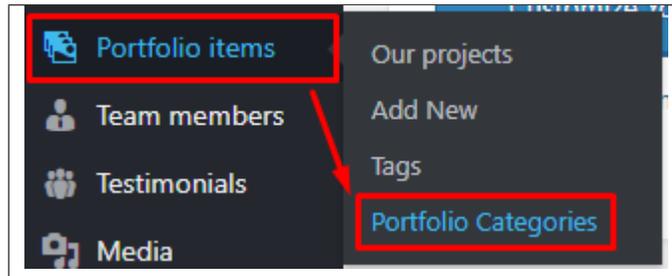
Categories are meant for *broad grouping* of your posts, think of these as general topics. Categories are hierarchical, so you can add sub-categories. **Sub-categories** are made when a Category is added to a Parent Category.

Adding categories to a Portfolio Item would make it easier to locate and post on similar topics by category.

6.2.1 Create Portfolio Items Category

To create a *Category* for a Portfolio Item, follow these steps:

- **Step 1** - Navigate your Dashboard to *Portfolio Items > Portfolio Categories*. You will see the *Portfolio Categories* page.



- **Step 2** - In the page, find the *Portfolio Categories* area. Add All the necessary information.

Portfolio Categories

Add New category

Name

The name is how it appears on your site.

Slug

The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.

Parent Portfolio Category

Assign a parent term to create a hierarchy. The term Jazz, for example, would be the parent of Bebop and Big Band.

Description

The description is not prominent by default; however, some themes may show it.

- **Name** - The name of the category.
- **Slug** - The URL-friendly version of the name. Usually all lowercase.

- **Parent Category** - If the category is a sub-category, then look for the parent category in the drop-down box.
- **Description** - Description of the category.
- **Step 3** - Once done filling out the information of the category, click on *Add New Category* button to save.

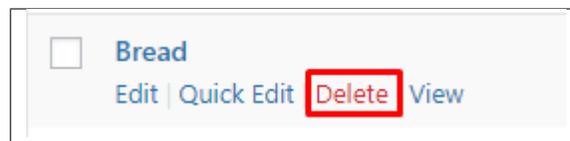
6.2.2 Delete Portfolio Items Category

To delete a Category, navigate your Dashboard to *Portfolio Items > Portfolio Categories*.

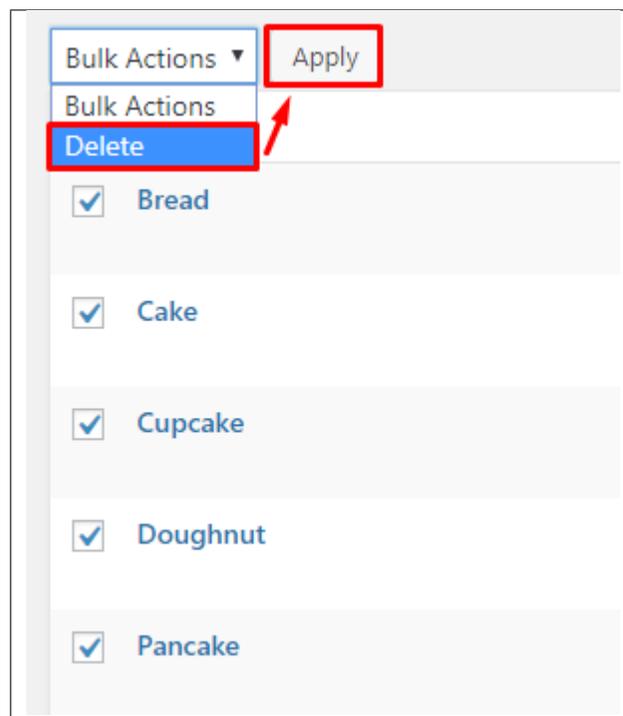
In the *Portfolio Categories* page, you will see all the created category.

To delete a category, you have two options:

- **Single Delete** - Hover your mouse pointer on the category that you would like to delete. You will see a *Delete* option pop-up. Click on *Delete* to delete.



- **Multiple Delete** - To delete multiple categories, click on the box beside the categories you would want to delete. Then click on the drop-down box for **Bulk Actions** and choose the *Delete* option. Click on *Apply* button to delete.



6.3 Portfolio items Tags

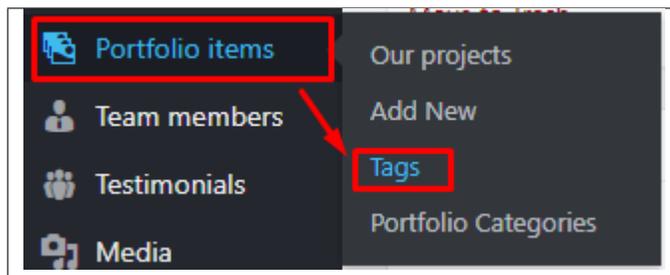
Tags are meant to describe *specific details* of your posts. They are the micro-data that you can use to micro-categorize your content. Tags are not hierarchical.

Adding tags to a Portfolio items post would make it easier to relate a post with another post even if the categories are different.

6.3.1 Create Portfolio items Tags

To create a *Tag* for a Portfolio items, follow these steps:

- **Step 1** - Navigate your Dashboard to *Portfolio items > Tags*. You will see the *Tags* page.



- **Step 2** - In the page, find the *Add New Tag* area. Add All the necessary information.

Tags

Add New Tag

Name

The name is how it appears on your site.

Slug

The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.

Description

The description is not prominent by default; however, some themes may show it.

- **Name** - The name of the tag.
- **Slug** - The URL-friendly version of the name. Usually all lowercase.
- **Description** - Description of the tag.
- **Step 3** - Once done filling out the information of the tag, click on *Add New Tag* button to save.

Note: Adding a tag may affect the tags from other component of the site.

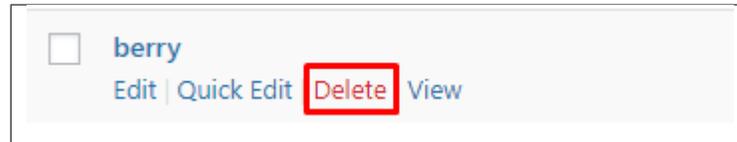
6.3.2 Delete Portfolio items Tags

To delete a tag, navigate your Dashboard to *Portfolio items > Tags*.

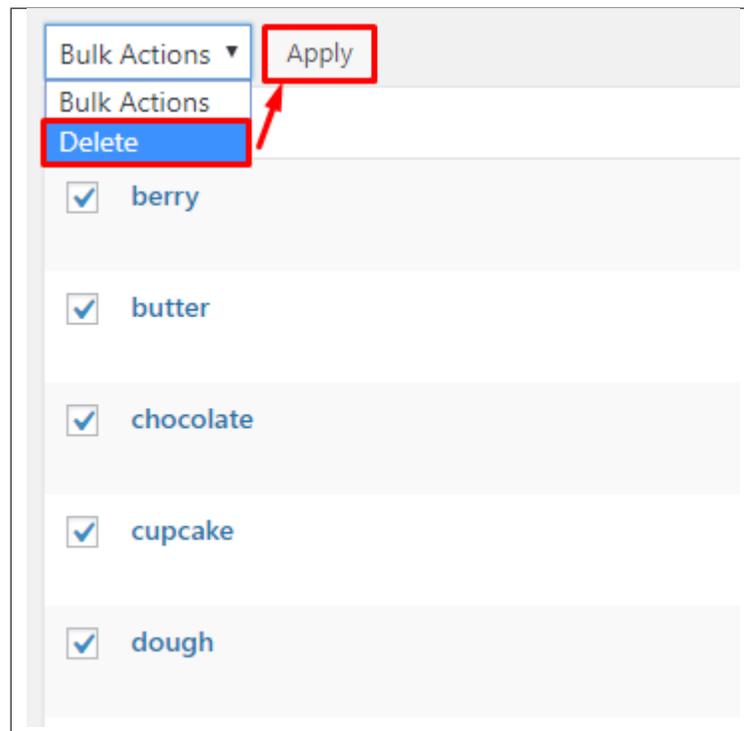
In the *Tags* page, you will see all the created tags.

To delete a tag, you have two options:

- **Single Delete** - Hover your mouse pointer on the tag that you would like to delete. You will see a *Delete* option pop-up. Click on *Delete* to delete.



- **Multiple Delete** - To delete multiple tags, click on the box beside the tags you would want to delete. Then click on the drop-down box for **Bulk Actions** and choose the *Delete* option. Click on *Apply* button to delete.



Note: Deleting a tag may affect the tags from other component of the site.

6.4 Create Portfolio Grid Template

Portfolio grid view is made by using the *WPBakery Page Builder*.



Strawberries
and Oats

Vegan



Raspberry
Pancake

Pancake



Hummingbird
Pie

Pie



Vanilla
Marshmallow
Cupcakes

Cupcake



Chocolate
Pancakes

Pancake



Very Berry
Granola

Vegan



Croissant

Bread

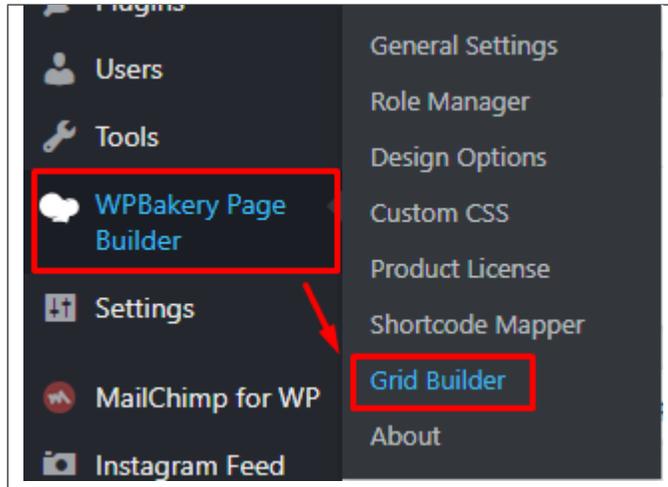


Cinnamon Rolls

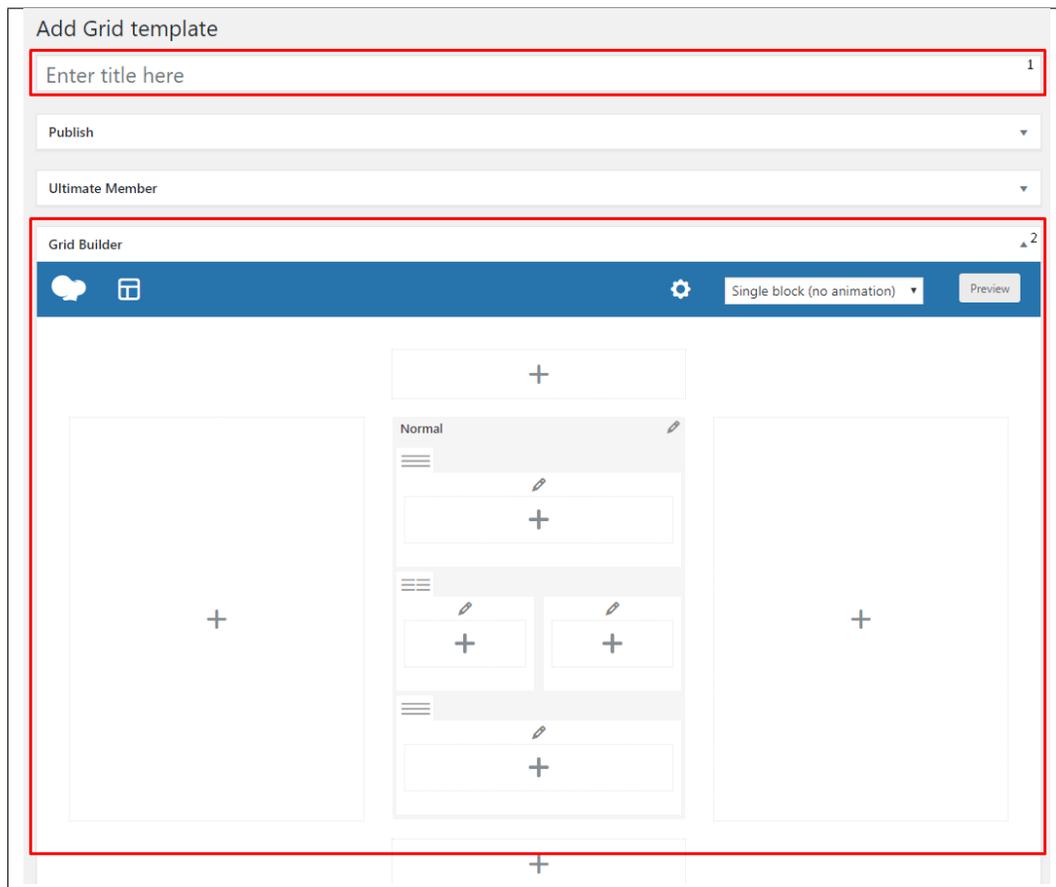
Bread

To get the same look as the sample above, follow these steps:

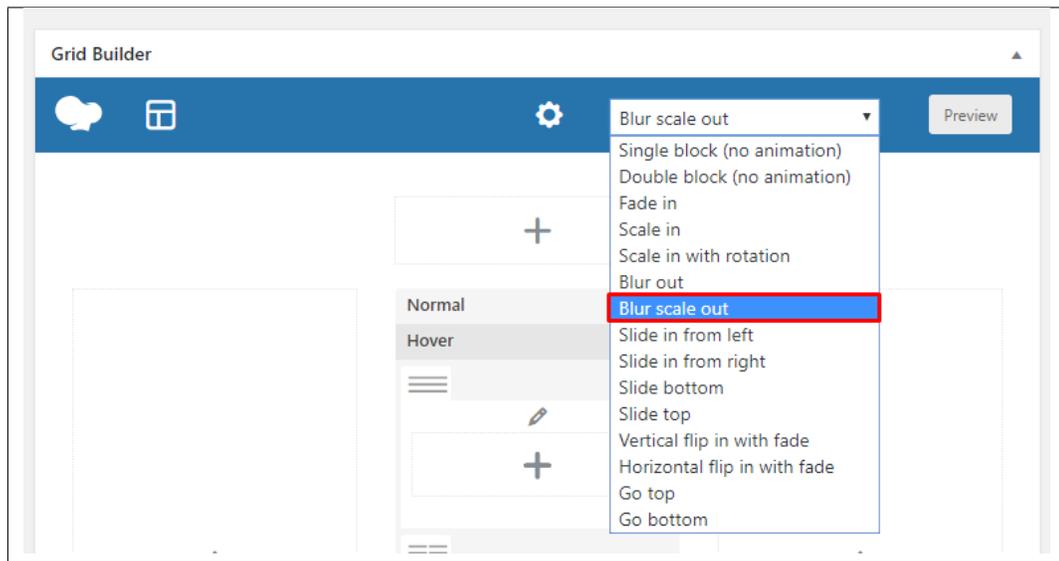
- **Step 1** - In your wordpress dashboard, go to *WPBakery Page Builder > Grid Builder*, and click the Add New button.



- **Step 2** - You will be directed to the Add Grid template page.



1. **Title** - The title of the grid template you are making.
 2. **Grid Builder** - Area where you can customize the look of your grid template.
- **Step 3** - To get the same look as the sample, in the *Grid Builder*, change the drop-down box to *Blur scale out*. This will give your grid an overlay of color if hovered.



- **Step 4** - Set the following information in the Normal tab's settings.

Normal Settings

General Design Options

Height mode

1:1

Sizing proportions for height and width. Select "Original" to scale image without cropping.

Add link

Large image (prettyPhoto)

Select link option.

Use featured image on background?

Yes

Note: Featured image overwrites background image and color from "Design Options".

Image size

large

Enter image size (Example: "thumbnail", "medium", "large", "full" or other sizes defined by theme). Alternatively enter size in pixels (Example: 200x100 (Width x Height)).

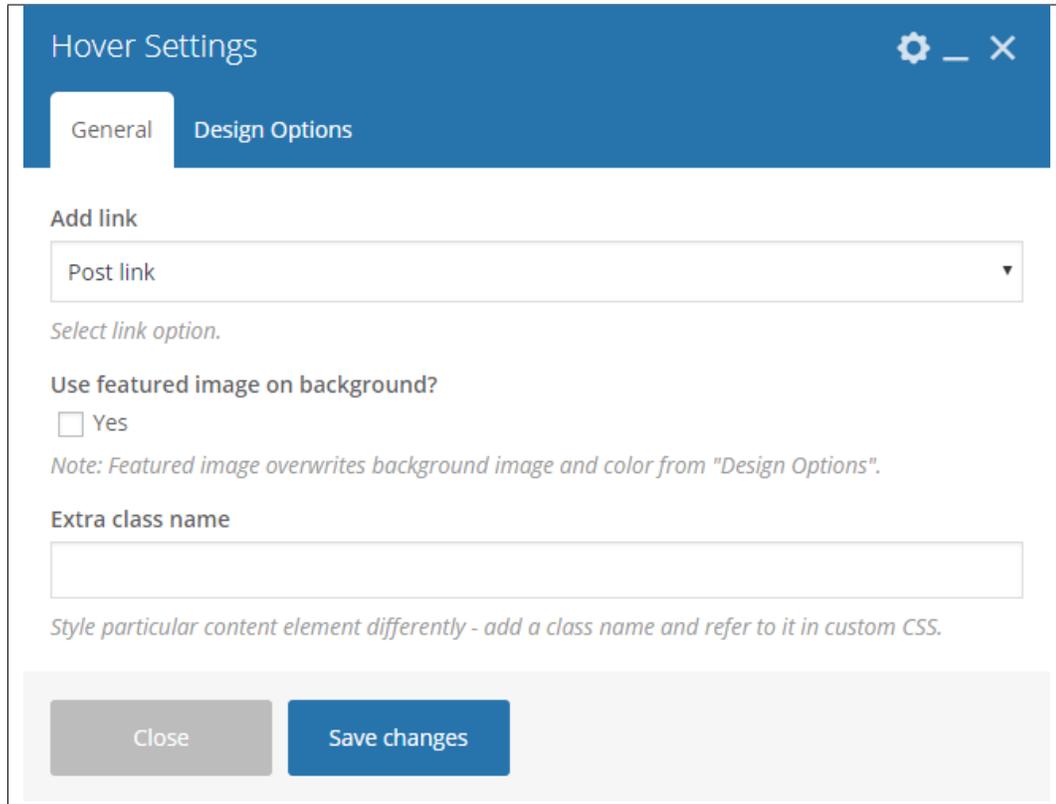
Extra class name

Style particular content element differently - add a class name and refer to it in custom CSS.

Close Save changes

– **General tab**

- * **Height mode** - 1:1
 - * **Add link** - Large Image (PrettyPhoto)
 - * **Use featured image on background?** - Yes
 - * **Image size** - Large
- **Step 5** - Set the following information in the Hover tab's settings.



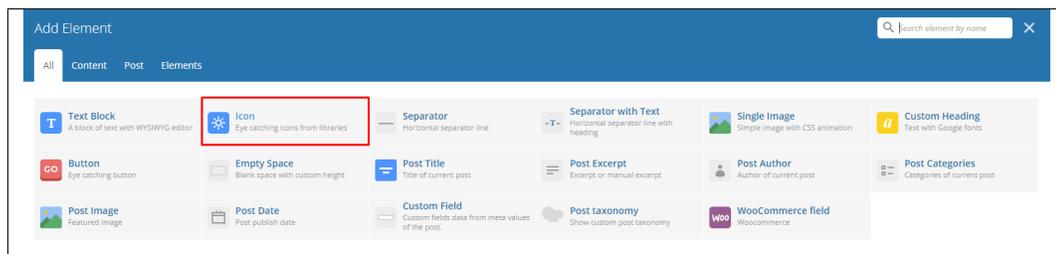
– **General tab**

- * **Add link** - Post Link

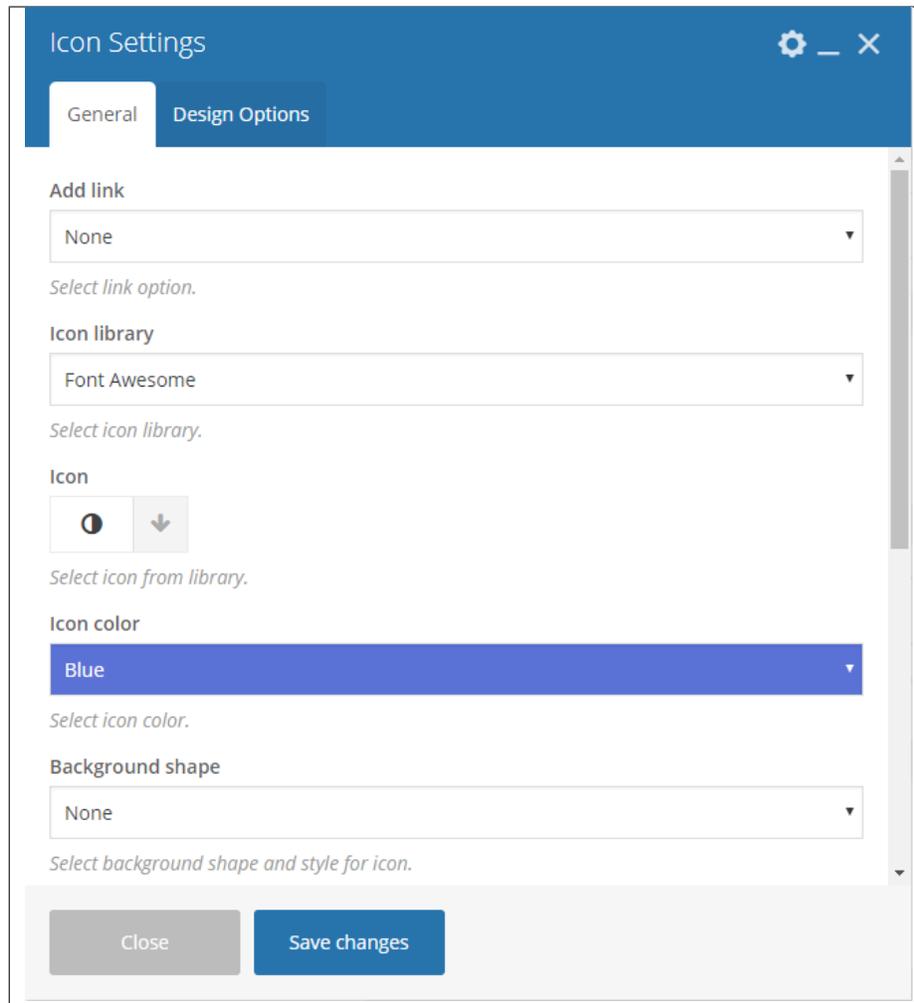
– **Design Options tab**

- * **Background** - rgba(10,10,10,0.37)

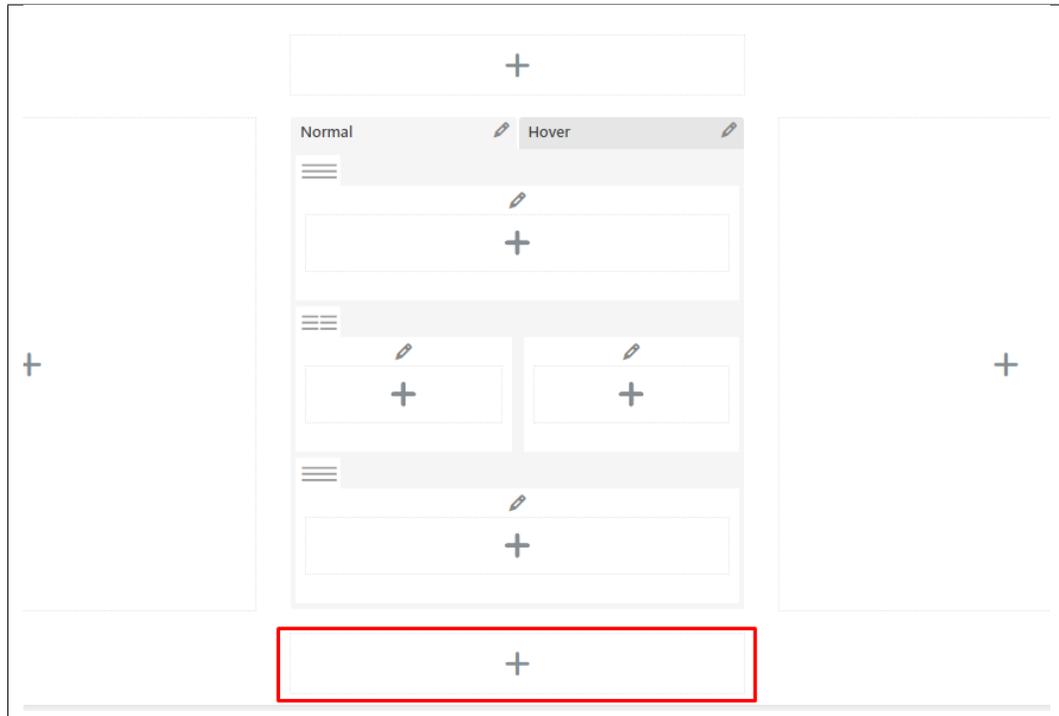
- **Step 6** - Add the following elements in the Hover tab.



- **Icon** - The icon that will show in the grid when you hover your mouse pointer.



- * **Icon library** - Font Awesome
 - * **Icon** - Choose what you like.
 - * **Icon color** - Choose what you like.
 - * **Background shape** - None
 - * **Size** - Normal
 - * **Icon alignment** - Left
- **Step 7** - Click on the Plus sign (+) below, and add the following element:



– **Post Title** - Where the title of the item that is used will show.

Post Title Settings

General Design Options

Add link

Post link

Select link option.

Element tag

h3

Select element tag.

Text align

center

Select text alignment.

Use custom fonts?

Yes

Enable Google fonts.

Extra class name

Style particular content element differently - add a class name and refer to it in custom CSS.

Close Save changes

- * **Add link** - Post Link
- * **Element tag** - h3
- * **Text align** - center
- **Post taxonomy** - The category of the item being shown.

Post taxonomy Settings

Taxonomy name
ct-portfolio-taxonomy
Enter taxonomy name to display or leave empty for default taxonomy

Alignment
Center

Limit
1
Enter how many terms you wish to display

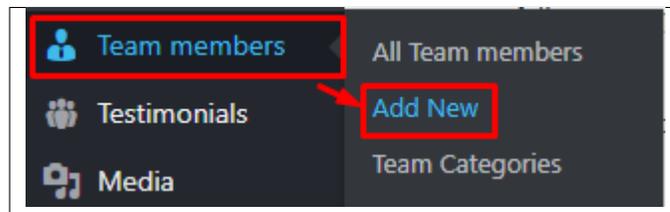
Close Save changes

- * **Taxonomy name** - ct-portfolio-taxonomy
 - * **Alignment** - Center
 - * **Limit** - 1
- **Step 8** - Once done with all the changes, click *Publish* to save.

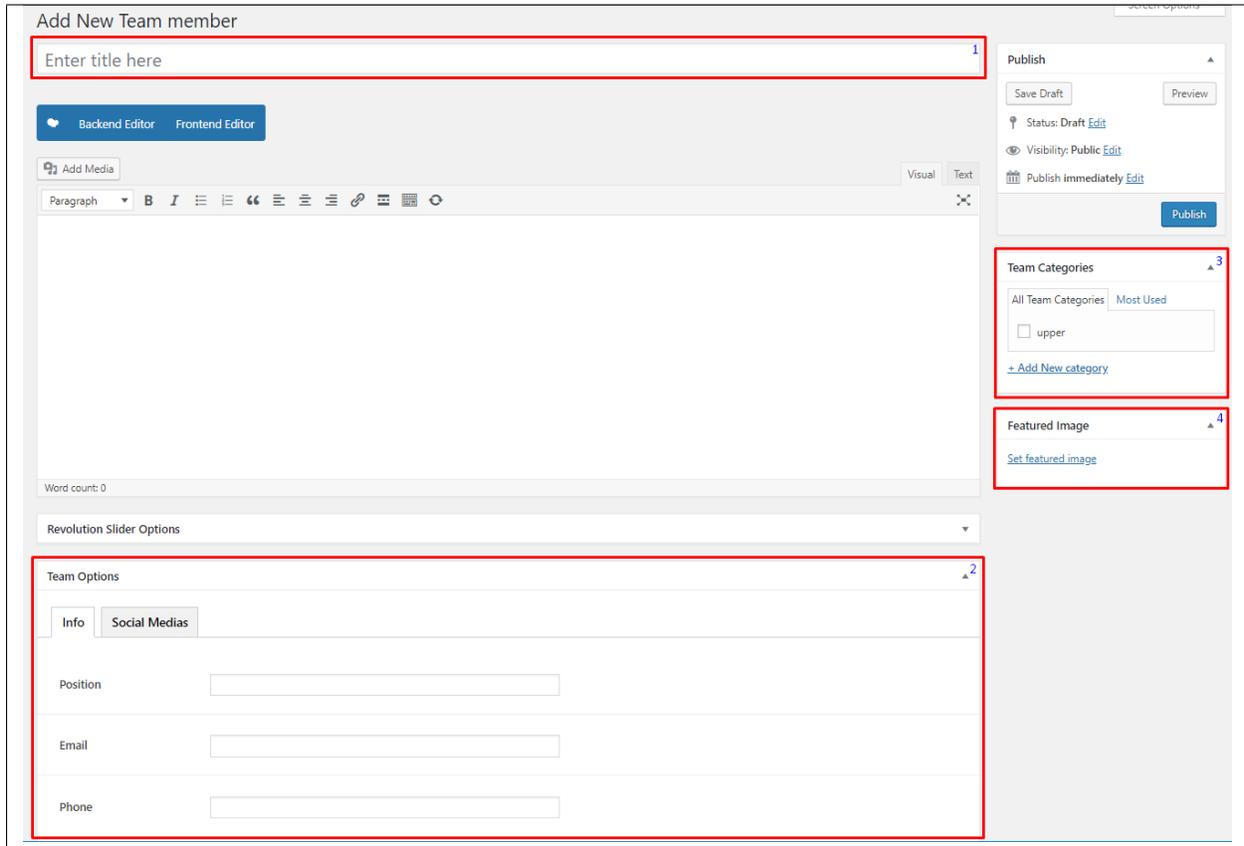
Team Member

7.1 Create Team Member

To create a new *Team Member* item, navigate in WordPress Dashboard to *Team members > Add New*.



The *Add New Team member* page will show. Add the details for the team member.



1. **Title** - The name of the team member.
2. **Team options**
 - Info Tab - Information about the team member is added at this part.
 - Social Medias - Social media URLs of the team member.
3. **Team Categories** - A broad detail that can categorize this team member with other team member.
4. **Featured Image** - Team members picture that will be shown in the site.

After adding all the details, click on *Publish* button to save.

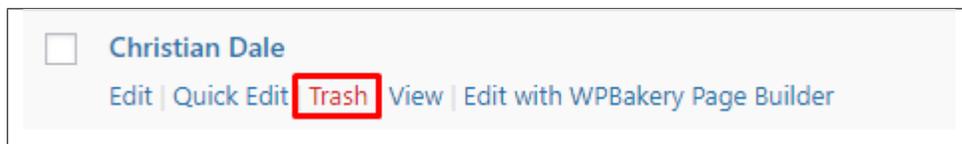
7.1.1 Delete Team members

To delete a Team member, navigate your Dashboard to *Team members > All Team members*

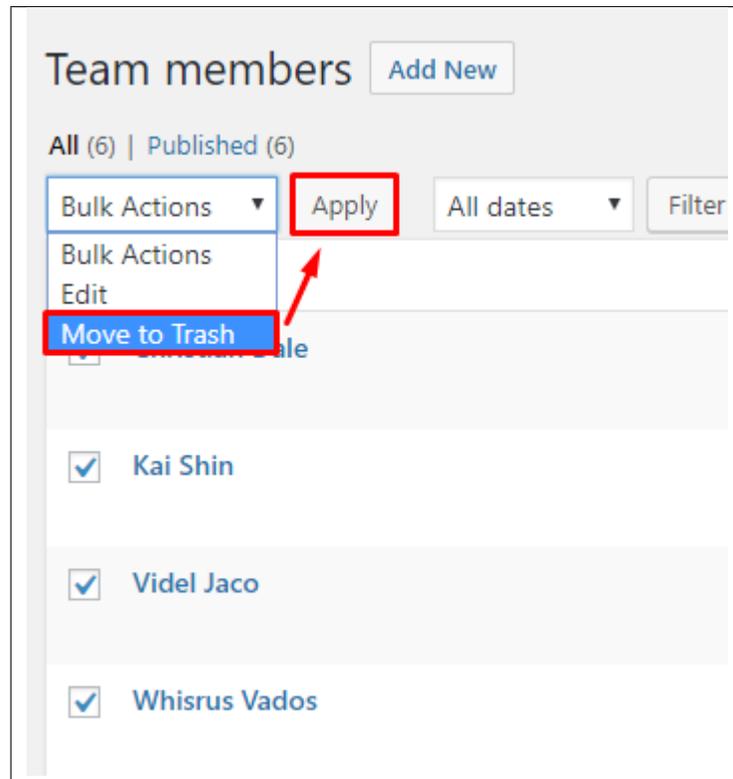
In the Team members page, you will see all the created Team members.

To delete a Team member, you have two options:

- **Single Team member Delete** - Hover your mouse pointer on the Team member that you would like to delete. You will see a *Trash* option pop-up. Click on *Trash* to delete.

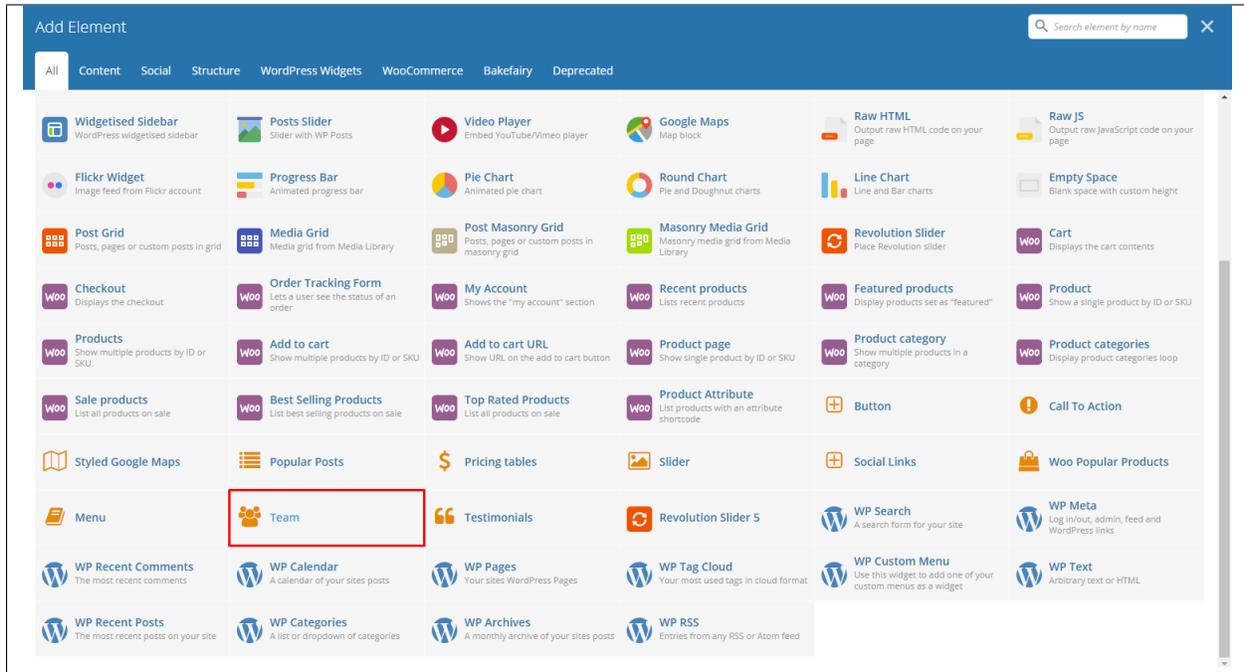


- **Multiple Team members Delete** - To delete multiple Team members, click on the box beside the Team members you would want to delete. Then click on the drop-down box for *Bulk Actions* and choose the *Move to Trash* option. Click on *Apply* button to delete.



7.1.2 Add Team members to Page

To add Team members to a page, an element in the Visual Composer is used: Team



This is the element that will add a Team members on the page. For more information about these elements, go to [Bakefairy Custom Shortcodes > Team](#) .

7.2 Team Members Category

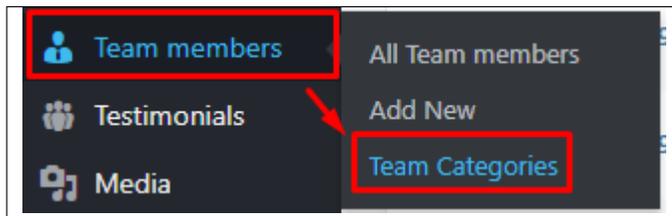
Categories are meant for *broad grouping* of your posts, think of these as general topics. Categories are hierarchical, so you can add sub-categories. **Sub-categories** are made when a Category is added to a Parent Category.

Adding categories to a Team member would make it easier to locate and post on similar topics by category.

7.2.1 Create Team Members Category

To create a *Category* for a Team member, follow these steps:

- **Step 1** - Navigate your Dashboard to *Team members > Team Categories*. You will see the *Team Categories* page.



- **Step 2** - In the page, find the *Add New Category* area. Add All the necessary information.

Team Categories

Add New category

Name

The name is how it appears on your site.

Slug

The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.

Parent Team Category

None ▾

Assign a parent term to create a hierarchy. The term Jazz, for example, would be the parent of Bebop and Big Band.

Description

The description is not prominent by default; however, some themes may show it.

- **Name** - The name of the category.
 - **Slug** - The URL-friendly version of the name. Usually all lowercase.
 - **Parent Category** - If the category is a sub-category, then look for the parent category in the drop-down box.
 - **Description** - Description of the category.
- **Step 3** - Once done filling out the information of the category, click on *Add New Category* button to save.

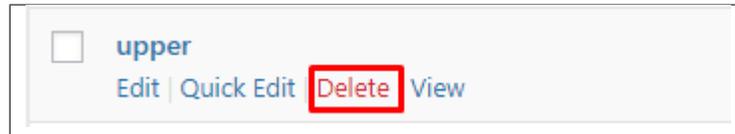
7.2.2 Delete Team Members Category

To delete a Category, navigate your Dashboard to *Team members > Team Categories*.

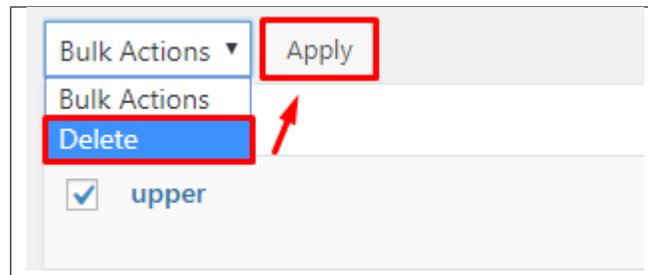
In the *Team Categories* page, you will see all the created category.

To delete a category, you have two options:

- **Single Delete** - Hover your mouse pointer on the category that you would like to delete. You will see a *Delete* option pop-up. Click on *Delete* to delete.



- **Multiple Delete** - To delete multiple categories, click on the box beside the categories you would want to delete. Then click on the drop-down box for **Bulk Actions** and choose the *Delete* option. Click on *Apply* button to delete.

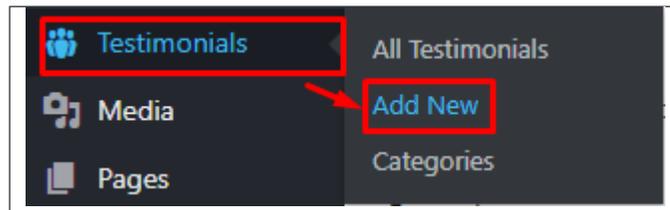


Testimonials

A *Testimonial* is a statement that testify to someone’s character and qualifications. You can use this statements on your page to establish confidence.

8.1 Create Testimonials

To create a new testimonial, on your *Dashboard* navigate to *Testimonials > Add New*.



The *Add New Testimonial* page will show. Add the details for the testimonial.

The screenshot shows the 'Add New Testimonial' form. It includes a title field (1), a rich text editor (2) with 'Backend Editor' and 'Frontend Editor' tabs, and a 'Testimonials options' section (3) with fields for 'Author', 'Name', and 'Place'. On the right, there are sections for 'Testimonial Categories' (4) and 'Featured Image' (5). The 'Publish' section on the right includes 'Save Draft', 'Preview', and 'Publish' buttons, along with status and visibility information.

1. **Title** - The title of the testimonial.
2. **Editor container** - You can add here the testimonial.
3. **Author**
 - Name - The name of the one who said the testimonial.
 - Place - Location of the author.
4. **Testimonial Categories** - A broad detail that can categorize this portfolio with other portfolio.
5. **Featured Image** - Author's picture.

After adding all the details, click on *Publish* button to save.

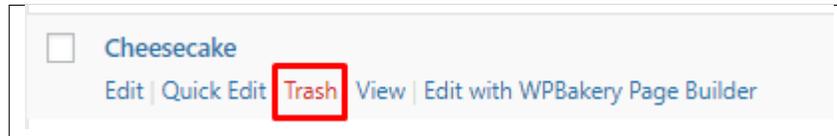
8.1.1 Delete Testimonials

To delete a Testimonial, navigate your Dashboard to *Testimonials > All Testimonials*

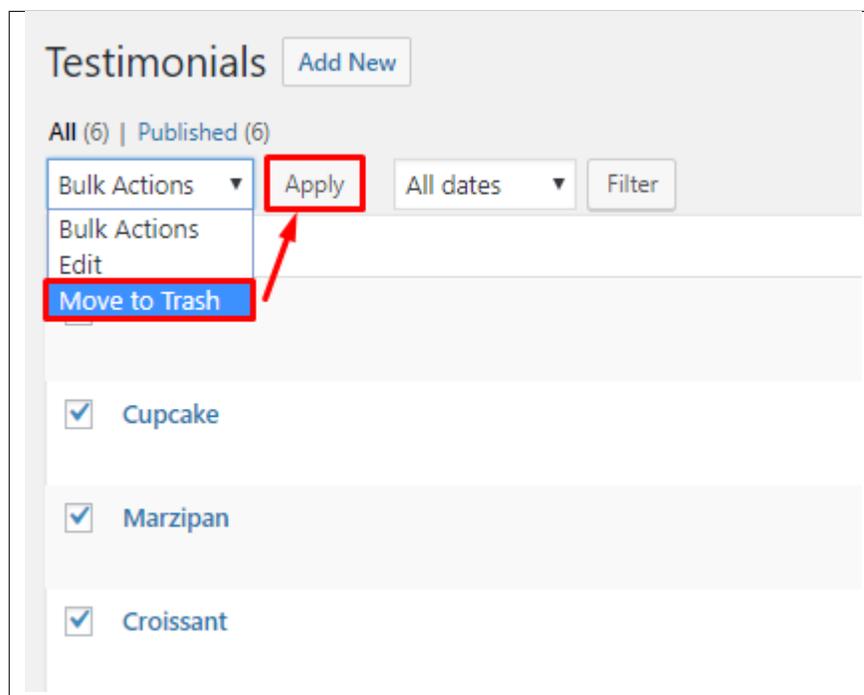
In the Testimonials page, you will see all the created testimonials.

To delete a testimonial, you have two options:

- **Single Testimonial Delete** - Hover your mouse pointer on the testimonial that you would like to delete. You will see a *Trash* option pop-up. Click on *Trash* to delete.

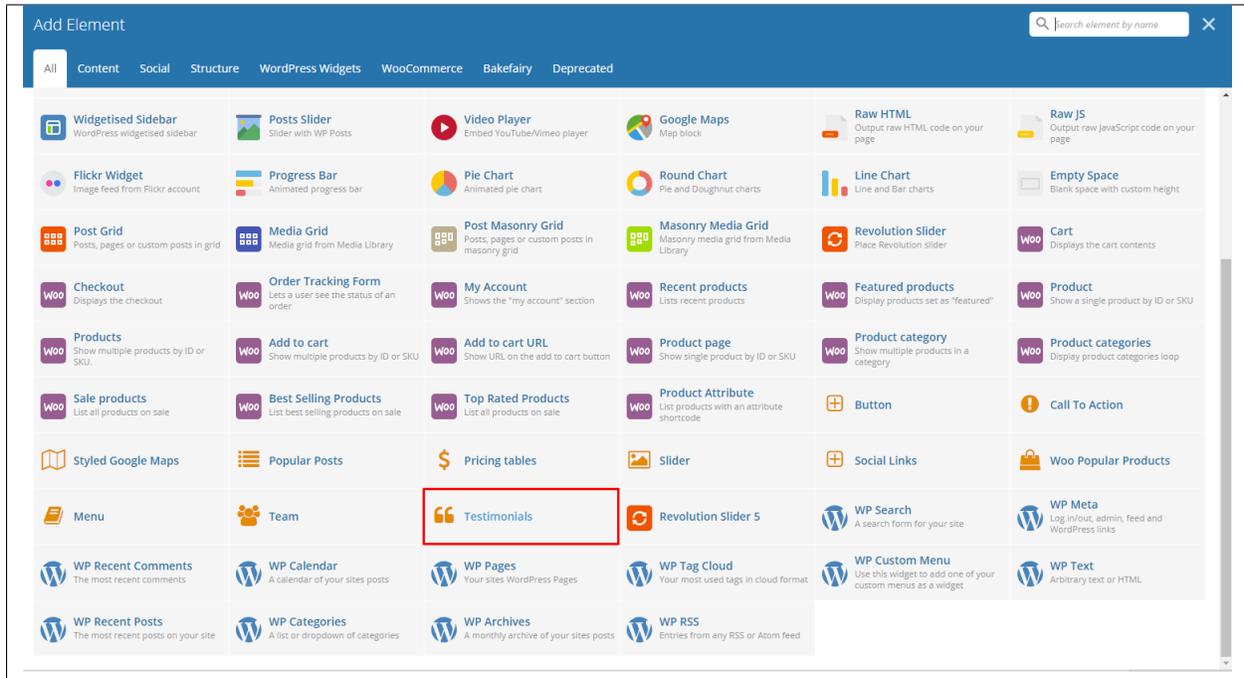


- **Multiple Testimonials Delete** - To delete multiple testimonials, click on the box beside the testimonials you would want to delete. Then click on the drop-down box for *Bulk Actions* and choose the *Move to Trash* option. Click on *Apply* button to delete.



8.1.2 Add Testimonials to Page

To add Testimonials to a page, an element in the Visual Composer is used: Testimonials



This is the element that will add a Testimonials on the page. For more information about these elements, go to [Bakefairy Custom Shortcodes > Testimonials](#) .

8.2 Testimonials Category

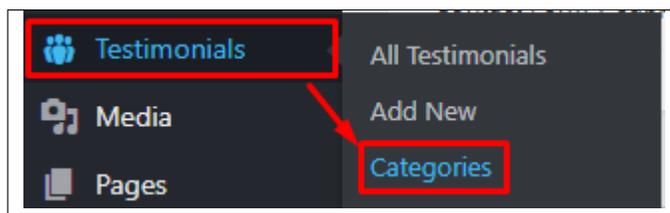
Categories are meant for *broad grouping* of your posts, think of these as general topics. Categories are hierarchical, so you can add sub-categories. **Sub-categories** are made when a Category is added to a Parent Category.

Adding categories to a testimonial would make it easier to locate and post on similar topics by category.

8.2.1 Create Testimonials Category

To create a *Category* for a testimonial, follow these steps:

- **Step 1** - Navigate your Dashboard to *Testimonials > Categories*. You will see the *Testimonials Categories* page.



- **Step 2** - In the page, find the *Add New Category* area. Add All the necessary information.

Testimonial Categories

Add New category

Name

The name is how it appears on your site.

Slug

The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.

Parent Testimonial Category

Assign a parent term to create a hierarchy. The term Jazz, for example, would be the parent of Bebop and Big Band.

Description

The description is not prominent by default; however, some themes may show it.

- **Name** - The name of the category.
 - **Slug** - The URL-friendly version of the name. Usually all lowercase.
 - **Parent Category** - If the category is a sub-category, then look for the parent category in the drop-down box.
 - **Description** - Description of the category.
- **Step 3** - Once done filling out the information of the category, click on *Add New Category* button to save.

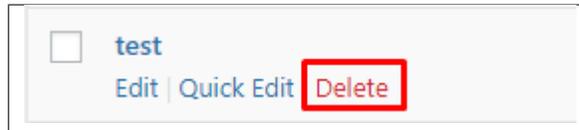
8.2.2 Delete Testimonials Category

To delete a Category, navigate your Dashboard to *Testimonials > Categories*.

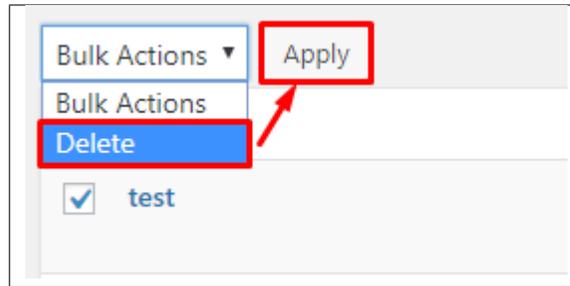
In the *Testimonials Categories* page, you will see all the created category.

To delete a category, you have two options:

- **Single Delete** - Hover your mouse pointer on the category that you would like to delete. You will see a *Delete* option pop-up. Click on *Delete* to delete.



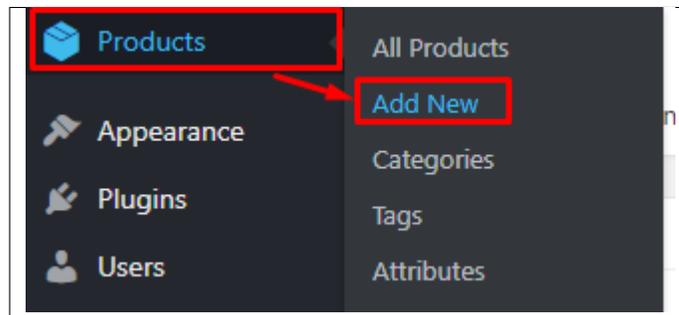
- **Multiple Delete** - To delete multiple categories, click on the box beside the categories you would want to delete. Then click on the drop-down box for **Bulk Actions** and choose the *Delete* option. Click on *Apply* button to delete.



Products

9.1 Create Products

To create a new *Products* item, navigate in WordPress Dashboard to *Products > Add New*.



The *Add new product* page will show. Add the details for the Products.

The screenshot shows the Magento 2 product creation interface. The interface is divided into several sections, each highlighted with a red box and a number:

- 1. Product name:** A text input field at the top left.
- 2. Editor container:** A large text editor area with a rich text toolbar and a 'Visual' tab.
- 3. Product data:** A section containing tabs for 'General', 'Inventory', 'Shipping', 'Linked Products', 'Attributes', and 'Advanced'. The 'General' tab is active, showing fields for 'Regular price (\$)' and 'Sale price (\$)', along with 'Virtual' and 'Downloadable' checkboxes.
- 4. Product short description:** A smaller text editor area below the main editor.
- 5. Product categories:** A section on the right with a list of categories: 'Flowers', 'Gift Baskets', and 'Sympathy Cards', each with a checkbox. There is also a link to 'Add new category'.
- 6. Product tags:** A section on the right with an 'Add' button and a 'Choose from the most used tags' link.
- 7. Product image:** A section on the right with a 'Set product image' link.
- 8. Product gallery:** A section on the right with an 'Add product gallery images' link.

At the top right, there is a 'Publish' section with buttons for 'Save Draft', 'Preview', and 'Publish', along with status and visibility information.

- Title** - The name of the Products.
- Editor container** - You can add here the role of the Products that will be shown in the website.
- Product data**
 - General Tab** - Information about the Products is added at this part.
 - Regular price (\$) - Actual price of the product.
 - Sale Price (\$) - Price of the product when on sale.
 - Inventory Tab** -
 - SKU - (Stock Keeping Unit)
 - Manage stock? - Stock status -
 - Sold individually -
 - Shipping Tab** -
 - Weight (kg) -
 - Dimensions (cm) -

- Shipping class
 - **Linked Products Tab** -
 - Upsells -
 - Cross-sells -
 - **Attributes Tab** -
 - **Advanced Tab** -
 - Purchase note -
 - Menu order -
4. **Product short description** - Text beside the image for the product.
 5. **Product categories** - A broad detail that can categorize this product with other product.
 6. **Product tags** - Specific details that can be use to group this product with other product.
 7. **Product image** - Products picture that will be shown in the site.
 8. **Product gallery** - Images to add for the gallery of the product.

After adding all the details, click on *Publish* button to save.

9.1.1 Delete Products

To delete a Product, navigate your Dashboard to *Products > All Products*

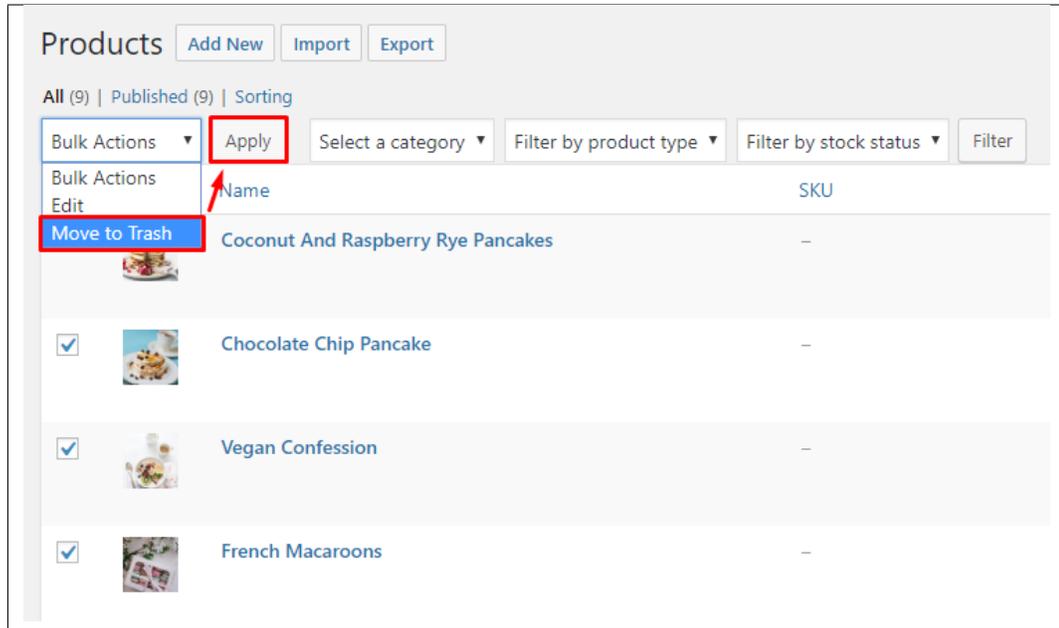
In the Products page, you will see all the created Products.

To delete a Product, you have two options:

- **Single Product Delete** - Hover your mouse pointer on the Product that you would like to delete. You will see a *Trash* option pop-up. Click on *Trash* to delete.

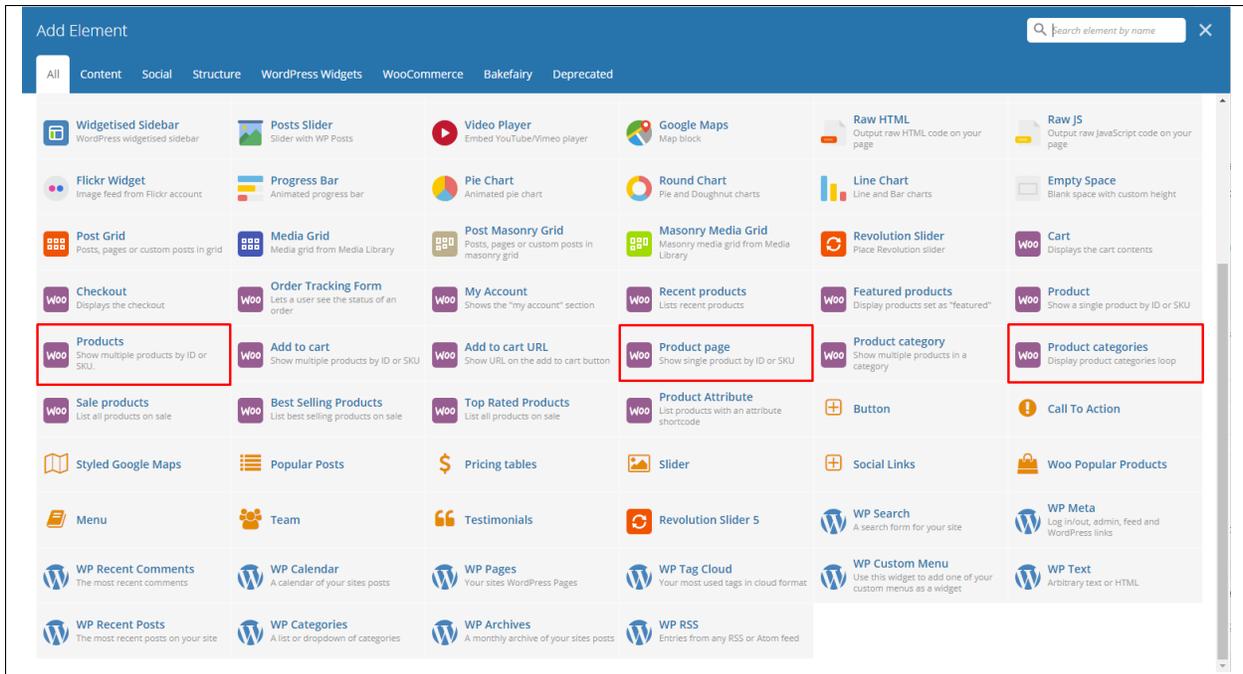


- **Multiple Products Delete** - To delete multiple Products, click on the box beside the Product you would want to delete. Then click on the drop-down box for *Bulk Actions* and choose the *Move to Trash* option. Click on *Apply* button to delete.



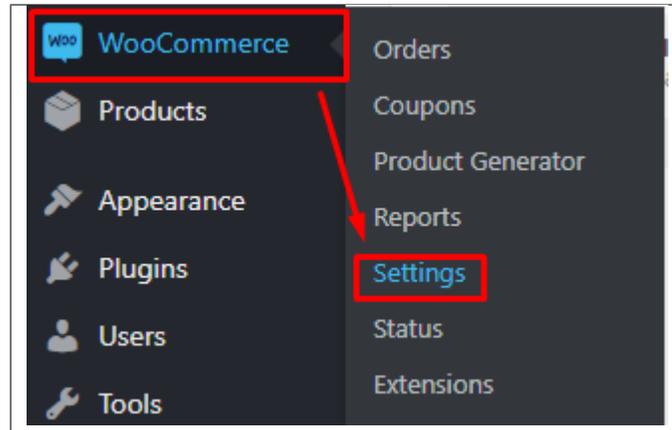
9.1.2 Add Product Items to Page

To add Products to a page, an element in the Visual Composer is used: *Product page, Products, or Product Category*



These elements will let you set the item to display in the page together with other elements.

You can also set a page to be the Products Archive page, go to *WooCommerce > Settings*.



In the *Products* tab, look for *Shop Page* and choose the page you want to use as the Product's page then click on *Save Changes* button.

The screenshot displays the 'Products' configuration page in the Bakefairy admin interface. At the top, there are navigation tabs: 'General', 'Products' (highlighted with a red box), 'Shipping', 'Checkout', 'Accounts', 'Emails', and 'API'. Below the tabs, a breadcrumb trail shows 'General | Inventory | Downloadable products'. The main section is titled 'Shop pages'. On the left, there is a list of configuration options: 'Shop page' (highlighted with a red box), 'Add to cart behaviour', 'Measurements', 'Weight unit', 'Dimensions unit', 'Reviews', 'Enable reviews', and 'Product ratings'. A red arrow points from the 'Shop page' option to a dropdown menu. The dropdown menu is open, showing a search bar and a list of options: 'Our Shop', 'Our Price', 'Our Blog', 'Our Shop' (highlighted in blue), 'product test', 'Contact Us', and 'Team'. Below the dropdown, there is a 'Dimensions unit' dropdown menu set to 'cm'. At the bottom left, there is a 'Save changes' button.

9.2 Products Category

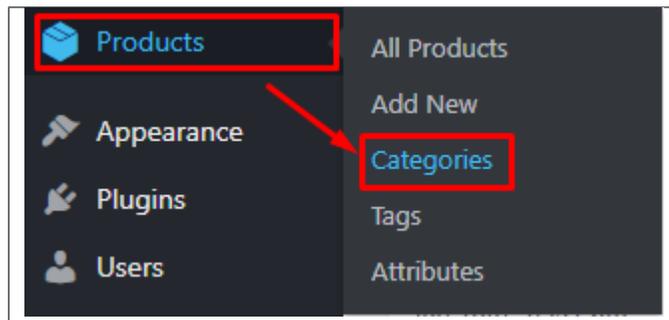
Categories are meant for *broad grouping* of your posts, think of these as general topics. Categories are hierarchical, so you can add sub-categories. **Sub-categories** are made when a Category is added to a Parent Category.

Adding categories to a Product would make it easier to locate and post on similar topics by category.

9.2.1 Create Products Category

To create a *Category* for a Product, follow these steps:

- **Step 1** - Navigate your Dashboard to *Products > Categories*. You will see the *Product Categories* page.



- **Step 2** - In the page, find the *Add New Category* area. Add All the necessary information.

Product categories

Product categories for your store can be managed here. To change the order of categories on the front-end you can drag and drop to sort them. To see more categories listed click the "screen options" link at the top-right of this page.

Add new category

Name

The name is how it appears on your site.

Slug

The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.

Parent category

Assign a parent term to create a hierarchy. The term Jazz, for example, would be the parent of Bebop and Big Band.

Description

The description is not prominent by default; however, some themes may show it.

Display type

Thumbnail

- **Name** - The name of the category.
- **Slug** - The URL-friendly version of the name. Usually all lowercase.
- **Parent Category** - If the category is a sub-category, then look for the parent category in the drop-down box.
- **Description** - Description of the category.

- **Display Type** - Type of display the category will have.
- **Thumbnail** - Image used for the category.
- **Step 3** - Once done filling out the information of the category, click on *Add New Category* button to save.

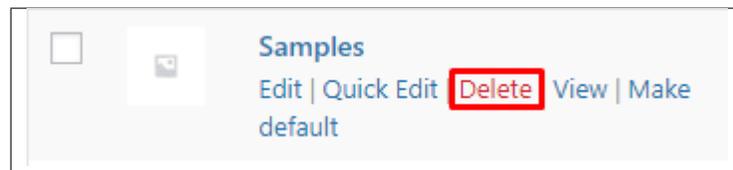
9.2.2 Delete Products Category

To delete a Category, navigate your Dashboard to *Products > Categories*.

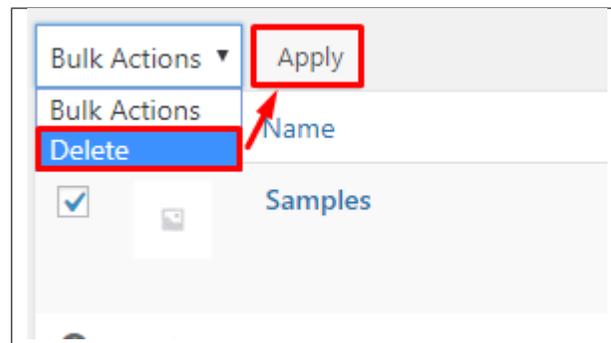
In the *Product Categories* page, you will see all the created category.

To delete a category, you have two options:

- **Single Delete** - Hover your mouse pointer on the category that you would like to delete. You will see a *Delete* option pop-up. Click on *Delete* to delete.



- **Multiple Delete** - To delete multiple categories, click on the box beside the categories you would want to delete. Then click on the drop-down box for **Bulk Actions** and choose the *Delete* option. Click on *Apply* button to delete.



9.3 Products Tags

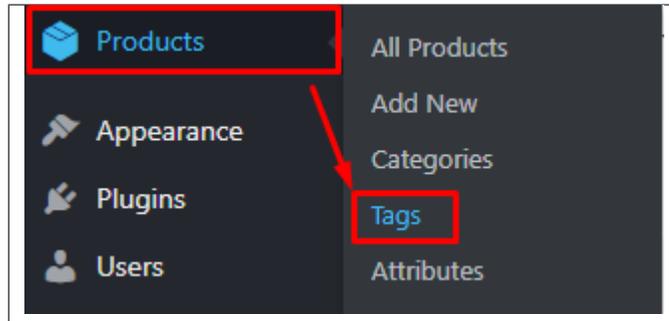
Tags are meant to describe *specific details* of your posts. They are the micro-data that you can use to micro-categorize your content. Tags are not hierarchical.

Adding tags to a Products post would make it easier to relate a post with another post even if the categories are different.

9.3.1 Create Products Tags

To create a *Tag* for a Products, follow these steps:

- **Step 1** - Navigate your Dashboard to *Products > Tags*. You will see the *Tags* page.



- **Step 2** - In the page, find the *Add New Tag* area. Add All the necessary information.

A screenshot of the 'Add New Tag' form in WordPress. The form is titled 'Tags' and has a sub-heading 'Add New Tag'. It contains three input fields: 'Name', 'Slug', and 'Description'. Below the 'Name' field is a note: 'The name is how it appears on your site.' Below the 'Slug' field is a note: 'The "slug" is the URL-friendly version of the name. It is usually all lowercase and contains only letters, numbers, and hyphens.' Below the 'Description' field is a note: 'The description is not prominent by default; however, some themes may show it.' At the bottom of the form is a blue button labeled 'Add New Tag'.

- **Name** - The name of the tag.
 - **Slug** - The URL-friendly version of the name. Usually all lowercase.
 - **Description** - Description of the tag.
- **Step 3** - Once done filling out the information of the tag, click on *Add New Tag* button to save.

Note: Adding a tag may affect the tags from other component of the site.

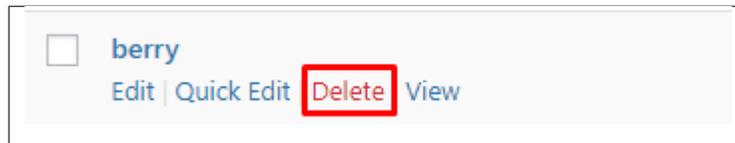
9.3.2 Delete Products Tags

To delete a tag, navigate your Dashboard to *Products > Tags*.

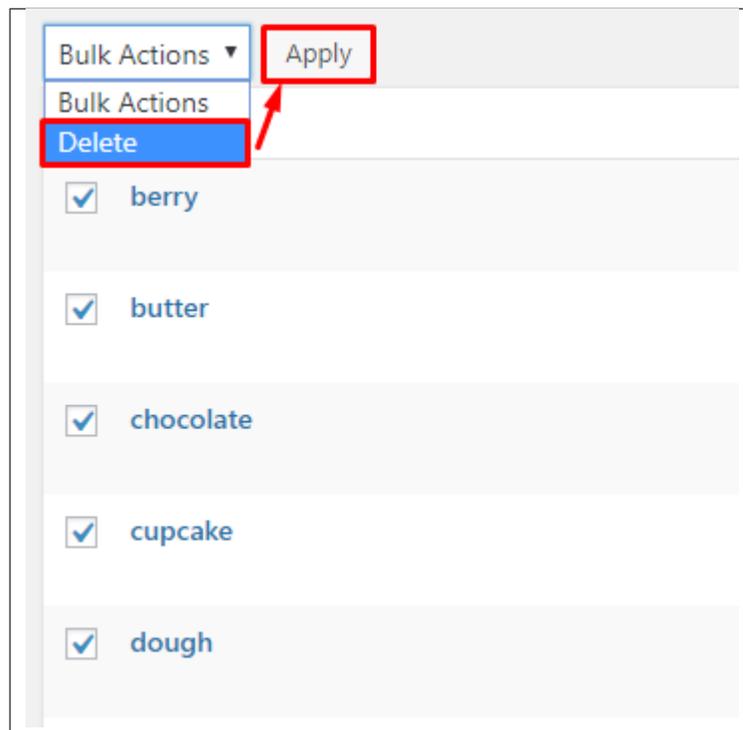
In the *Tags* page, you will see all the created tags.

To delete a tag, you have two options:

- **Single Delete** - Hover your mouse pointer on the tag that you would like to delete. You will see a *Delete* option pop-up. Click on *Delete* to delete.



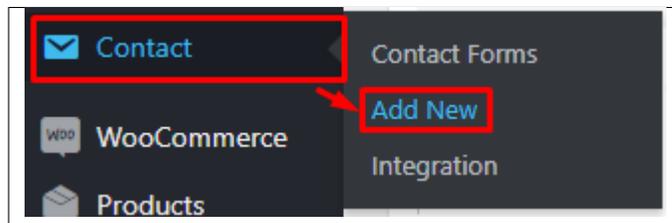
- **Multiple Delete** - To delete multiple tags, click on the box beside the tags you would want to delete. Then click on the drop-down box for **Bulk Actions** and choose the *Delete* option. Click on *Apply* button to delete.



Note: Deleting a tag may affect the tags from other component of the site.

10.1 Create Contact Form

To create a new *Contact Form* item, navigate in WordPress Dashboard to *Contact > Add New*.



The *Add New Contact Form* page will show. Add the details for the *Contact Form*.

1. **Title** - The title for the *Contact Form*
2. **Form Details** - Details and information of the form.
 - Form - The codes for the user interface of the form.
 - Mail - Set the email template of the form.
 - Messages - Message prompt when an action is done with the form.
 - Additional Settings - You can add customization code.

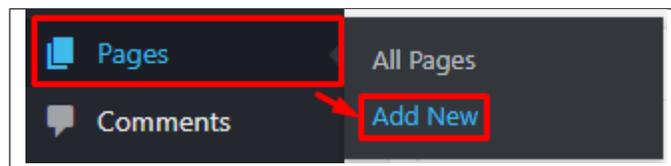
After adding all the details, click on *Save* button to save.

10.2 Create Contact Page

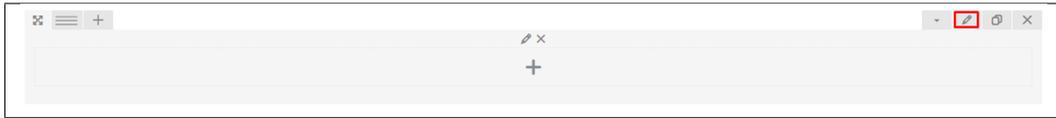
Contact Form Page of Sella is generated by the theme from *Contact Form* item.

To create an *Contact Form Page*, follow these steps:

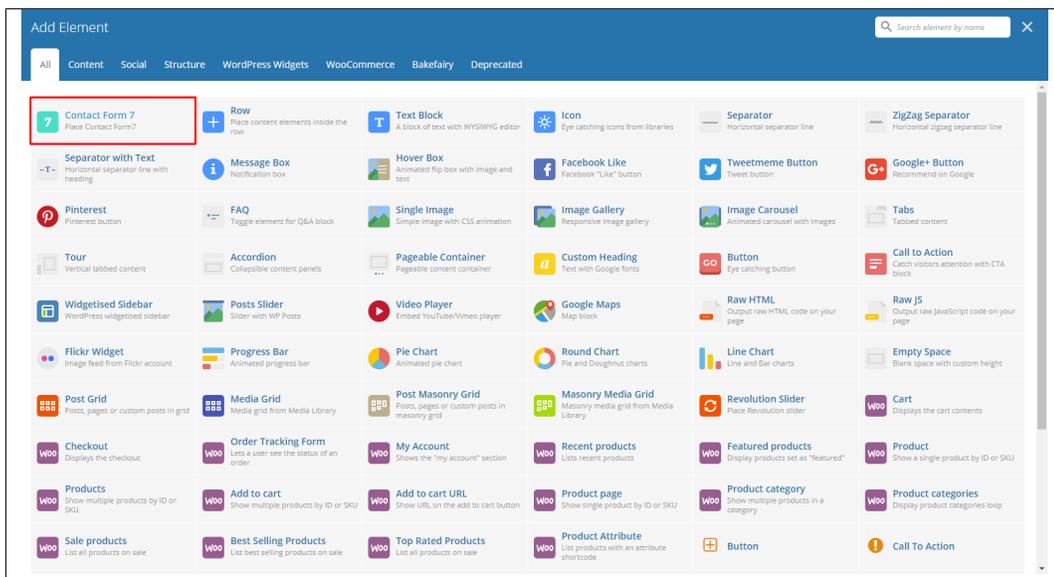
- **Step 1** - Create a new page where to add the *Contact Form*.



- **Step 2** - Add a row element to the page, click the *Edit this row* option of the row. The *Row Settings* will pop-up.



- **Step 3** - Change the settings to your preference.
- **Step 4** - In the row, to add a title for the page. You have the option to add a *Text Block* or *Section/Header Title* element.
- **Step 5** - Add a new row to add the *Contact Form* item. The *Contact Form* can be generated by *Contact Form 7* of *Theme Element*.



- **Step 6** - The *Contact Form 7 Settings* will pop-up. Change details as needed.

Contact Form 7 Settings
⚙️ - ✕

Select contact form

Send us a Message

Choose previously created contact form from the drop down list.

Search title

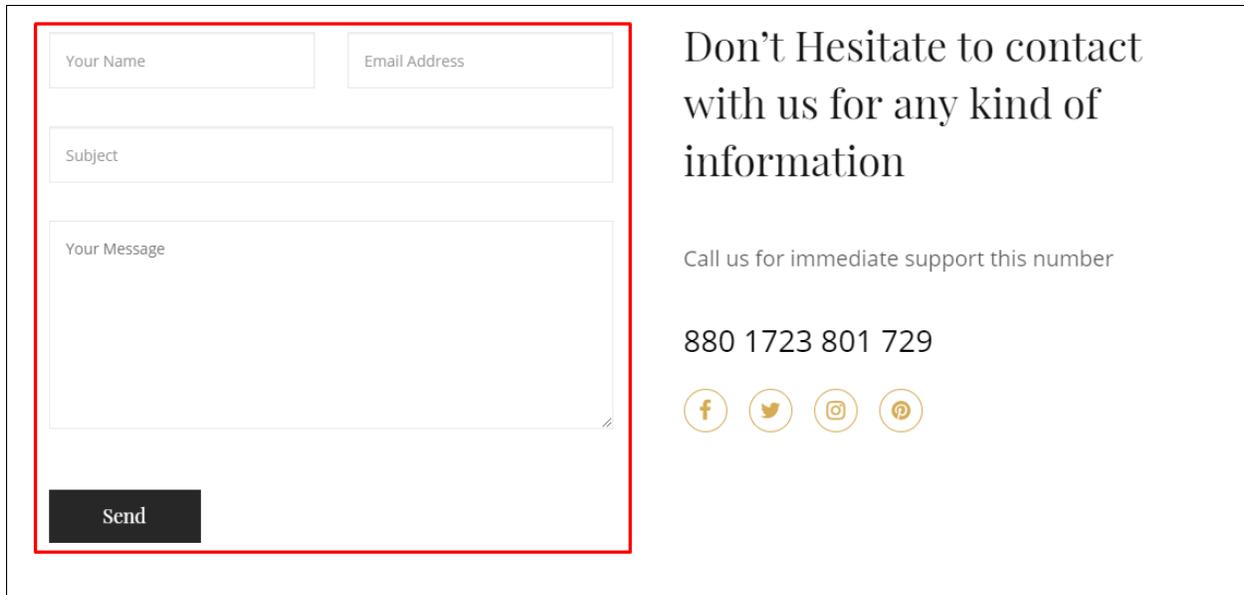
Enter optional title to search if no ID selected or cannot find by ID.

Close
Save changes

- **Select contact form** - The form you want to add to the page.
- **Search title** - Optional title to search if no form is added.

- **Step 7** - You can customize the page by adding other elements to the page.
- **Step 8** - Once you have finished customizing the page, click on the *Publish* button.

Sample Contact form



Your Name

Email Address

Subject

Your Message

Send

Don't Hesitate to contact with us for any kind of information

Call us for immediate support this number

880 1723 801 729

[f](#) [t](#) [i](#) [p](#)

MailChimp Plugin

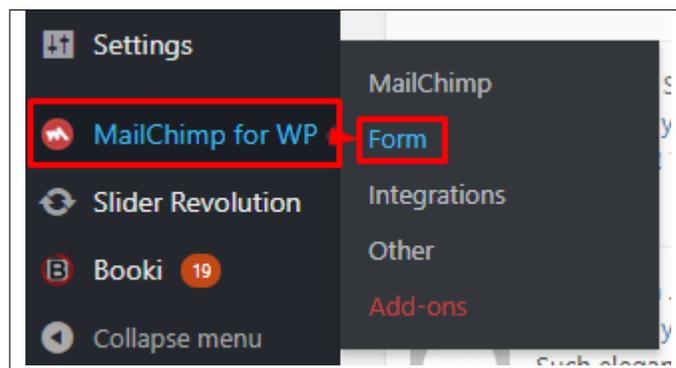
MailChimp for WordPress helps you add more subscribers to your MailChimp lists using various methods. You can create good looking opt-in forms or integrate with any other form on your site, like your comment, contact or checkout form.

11.1 Create New MailChimp Form

To start with making a MailChimp Form, you must set up a MailChimp list in your MailChimp Dashboard. You can read how to make a MailChimp list in this [article](#).

Once you have made the MailChimp list, you can make the MailChimp Form.

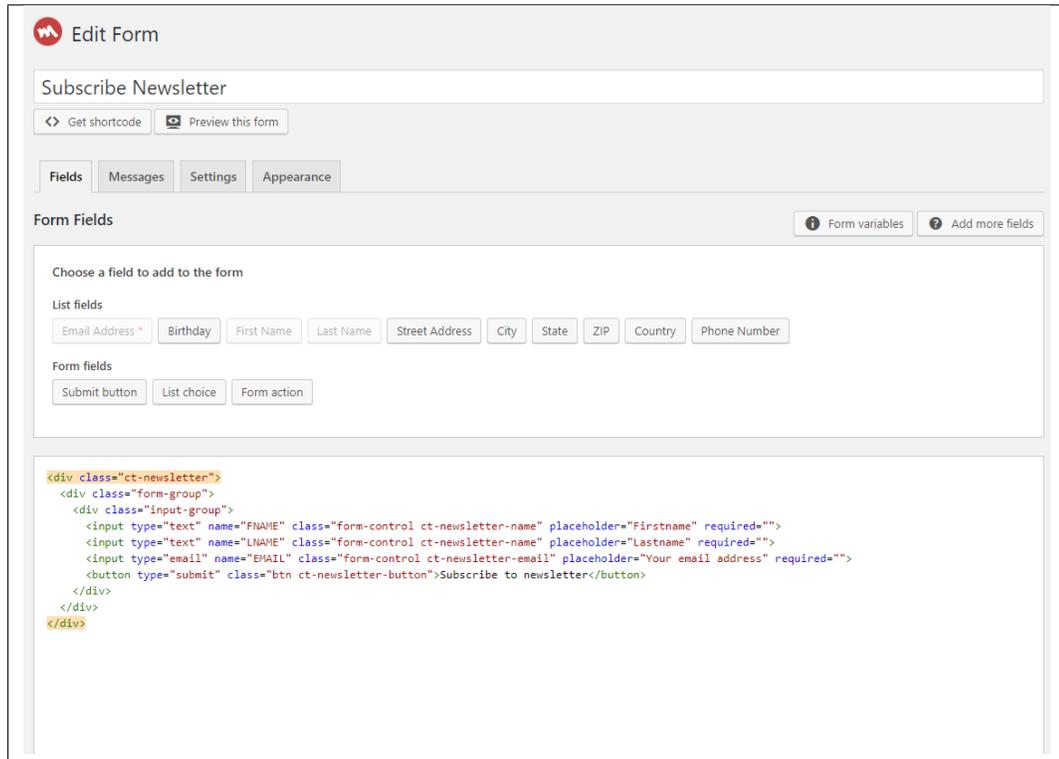
- In your wordpress dashboard go to *MailChimp for WP > Form*



Note: Free users: You should be taken to the 'Edit form' page straight away.

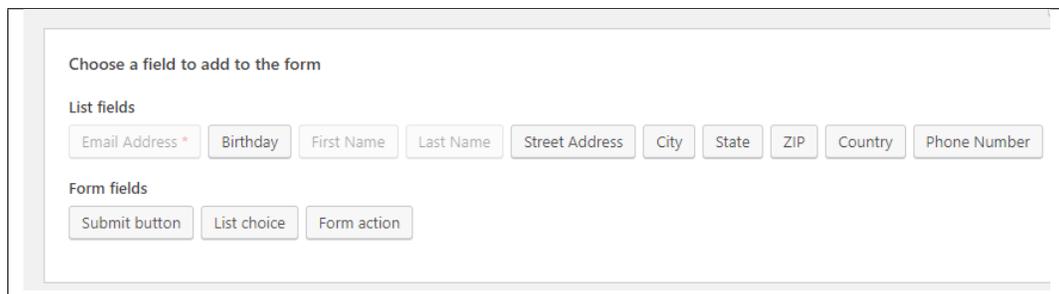
Premium users: you will need to make a new form by clicking the 'Create New Form' button atop the Sign-up Forms list.

- You will be redirected to *Edit Form*, you will see the content of the form here.



```
<div class="ct-newsletter">
<div class="form-group">
<div class="input-group">
<input type="text" name="FNAME" class="form-control ct-newsletter-name" placeholder="Firstname" required="">
<input type="text" name="LNAME" class="form-control ct-newsletter-name" placeholder="Lastname" required="">
<input type="email" name="EMAIL" class="form-control ct-newsletter-email" placeholder="Your email address" required="">
<button type="submit" class="btn ct-newsletter-button">Subscribe to newsletter</button>
</div>
</div>
</div>
```

- You can add a field in your form by clicking the buttons in *Choose a field to add to the form*. The items in the List fields are the items in your MailChimp list.



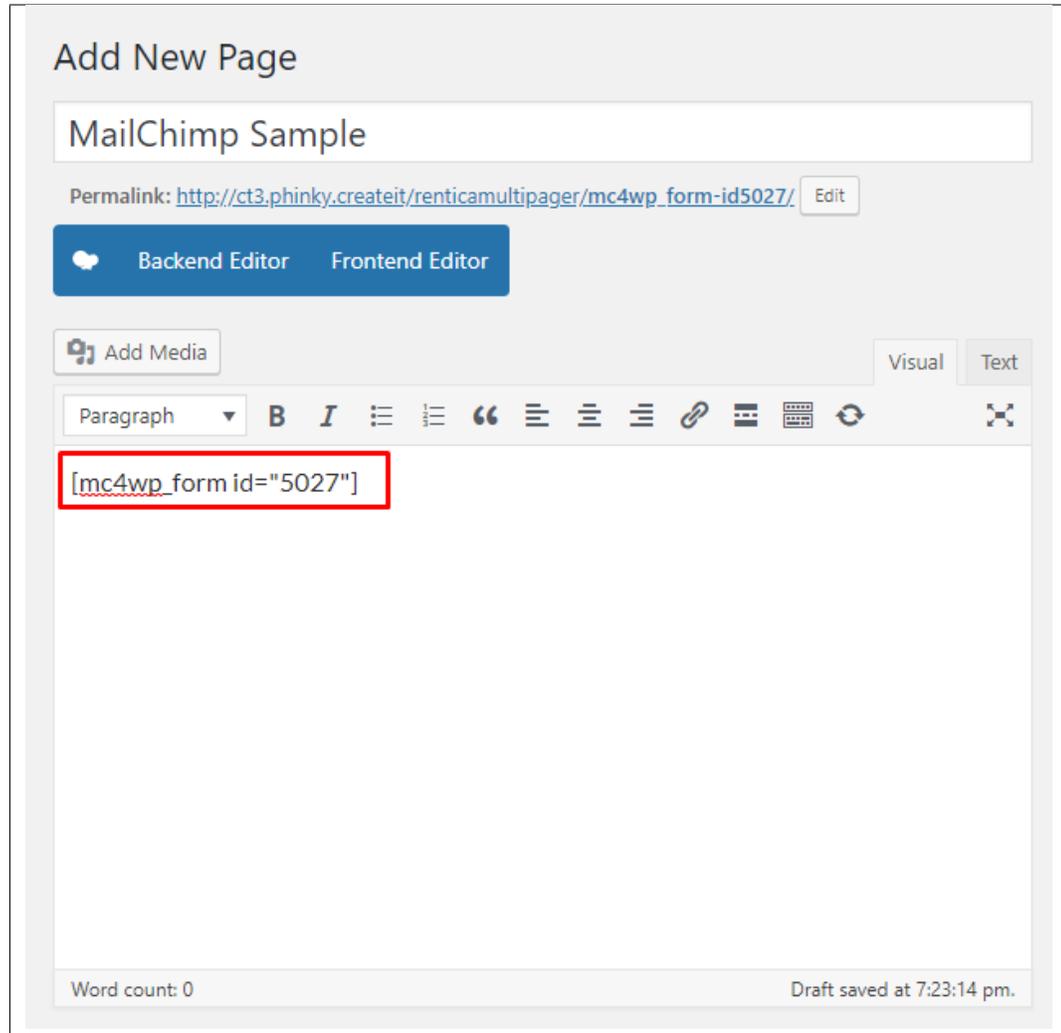
- To change the look of your form, you can go to the *Appearance* tab of the MailChimp form. You can choose the style in *Form Style*. You can customize the style of the form, just read these [article](#).
- Once you are done, click on the *Save Changes* button.

11.2 MailChimp Form on Page

Directly to the Page

- You can add the MailChimp shortcode directly to the page where you would like to add it.

- You can get the MailChimp shortcode at the bottom of the Mailchimp Form or by clicking <> *Get shortcode* button below the title of the form.



- You can add other elements in the page if you like. Once done, click on publish.

Integration with Contact Form 7

- You can see other plugins that can be integrated with MailChimp in *MailChimp for WP > Integrations*.
- Here you can see that contact form 7 is capable on integrating with MailChimp.

Integrations

The table below shows all available integrations. Click on the name of an integration to edit all settings specific to that integration.

Enabled integrations

Name	Description
Contact Form 7	Subscribes people from Contact Form 7 forms.
Custom	Integrate with custom third-party forms.

Available integrations

Name	Description
Ninja Forms (v2)	Subscribe visitors from your Ninja Forms forms.
Comment Form	Subscribes people from your WordPress comment form.
Registration Form	Subscribes people from your WordPress registration form.
BuddyPress	Subscribes users from BuddyPress registration forms.
WooCommerce Checkout	Subscribes your WooCommerce customers.
Easy Digital Downloads	Subscribes your Easy Digital Downloads customers.
Events Manager	Subscribes people from Events Manager booking forms.
MemberPress	Subscribes people from MemberPress register forms.
AffiliateWP	Subscribes people from your AffiliateWP registration form.
Ninja Forms	Subscribe visitors from your Ninja Forms forms.
WPForms	Subscribe visitors from your WPForms forms.
Gravity Forms	Subscribe visitors from your Gravity Forms forms.

- Click on **Contact Form 7** under **Enabled Integration** to configure the settings.

Contact Form 7 integration

Subscribes people from Contact Form 7 forms.

To integrate with Contact Form 7, configure the settings below and then add `[mc4wp_checkbox]` to your CF7 form mark-up.

MailChimp Lists createIT

Select the list(s) to which people who check the checkbox should be subscribed.

Checkbox label text

HTML tags like `<a>` are allowed in the label text.

Pre-check the checkbox? Yes No

Select "yes" if the checkbox should be pre-checked.

Load some default CSS? Yes No

Select "yes" if the checkbox appears in a weird place.

Double opt-in? Yes No

Select "yes" if you want people to confirm their email address before being subscribed (recommended)

Update existing subscribers? Yes No

Select "yes" if you want to update existing subscribers with the data that is sent.

- Once you are done with the configuration, click on *Save Changes* button.
- On your dashboard, go to *Contact > Add New* to create a integrated form in contact form 7.

- Add the title of the form then create the form by clicking the coding or clicking the buttons on what you would like the form to show.

Edit Contact Form [Add New](#) Help ▾

Subscribe to Newsletter

Copy this shortcode and paste it into your post, page, or text widget content:
`[contact-form-7 id="5846" title="Subscribe to Newsletter"]`

Form | Mail | Messages | Additional Settings

Form
You can edit the form template here. For details, see [Editing Form Template](#).

text | email | URL | tel | number | date | text area | drop-down menu | checkboxes | radio buttons
acceptance | quiz | reCAPTCHA | file | submit

```
<div class="ct-newsletter">
  <div class="form-group">
    <div class="input-group">
      [text* FNAME class:form-control class:ct-newsletter-name placeholder
      "Firstname"] [text* LNAME class:form-control class:ct-newsletter-name placeholder
      "Lastname"] [email* EMAIL class:form-control class:ct-newsletter-email placeholder
      "Email Address"] <input type="hidden" name="mc4wp-subscribe" value="1" /> [submit
      class:btn class:ct-newsletter-button "Subscribe to newsletter"]
    </div>
  </div>
</div>
```

[Docs](#)
[FAQ](#)
[Support](#)

[Save](#)

Note: To successfully integrate the value from the Contact Form to MailChimp, the tags in contact form should be the same as of the tags in MailChimp.

Your MailChimp Account

The table below shows your MailChimp lists and their details. If you just applied changes to your MailChimp lists, please use the following button to renew the cached lists configuration.

[Renew MailChimp lists](#)

A total of 1 lists were found in your MailChimp account.

List Name	ID	Subscribers
createIT	8d1760f8a8	1

Merge Fields [Edit this list in MailChimp](#)

Name	Tag	Type
Email Address*	EMAIL	email
Address	ADDRESS	address
Birthday	BIRTHDAY	birthday
First Name	FNAME	text
Last Name	LNAME	text
Phone Number	PHONE	phone

Edit Contact Form [Add New](#)

Subscribe to Newsletter

Copy this shortcode and paste it into your post, page, or text widget content:

```
[contact-form-7 id="5946" title="Subscribe to Newsletter"]
```

Form | Mail | Messages | Additional Settings

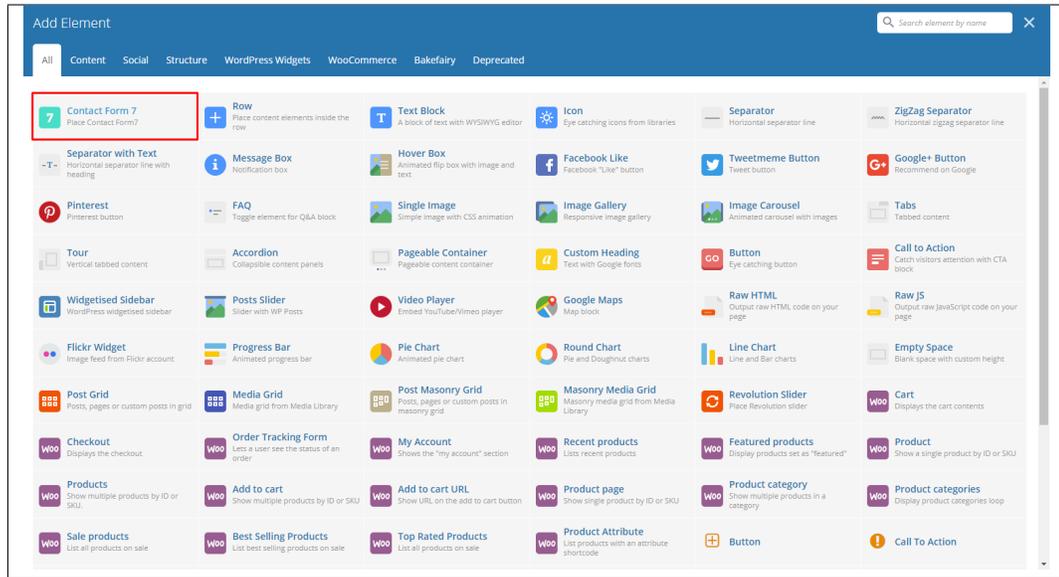
Form

You can edit the form template here. For details, see [Editing Form Template](#).

[text](#)
[email](#)
[URL](#)
[tel](#)
[number](#)
[date](#)
[text area](#)
[drop-down menu](#)
[checkboxes](#)
[radio buttons](#)
[acceptance](#)
[quiz](#)
[reCAPTCHA](#)
[file](#)
[submit](#)

```
<div class="ct-newsletter">
  <div class="form-group">
    <div class="input-group">
      [text* FNAME class=form-control class:ct-newsletter-name placeholder "Firstname"] [text* LNAME class=form-control class:ct-newsletter-name placeholder "Lastname"] [email* EMAIL class=form-control class:ct-newsletter-email placeholder "Email Address"] <input type="hidden" name="mc4wp-subscribe" value="1" /> [submit class=btn class:ct-newsletter-button "Subscribe to newsletter"]
    </div>
  </div>
</div>
```

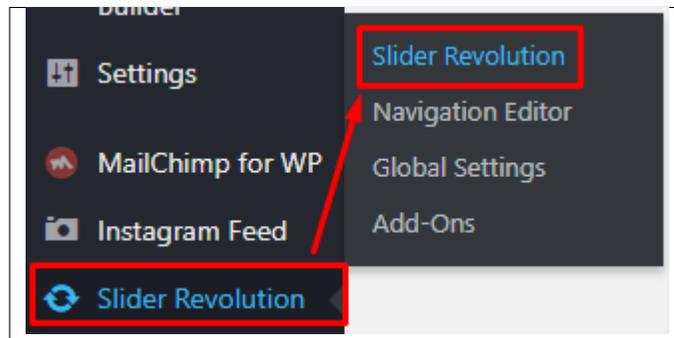
- On the page where you want to add the contact form, add a Contact Form 7 element to the area you want the form to show.



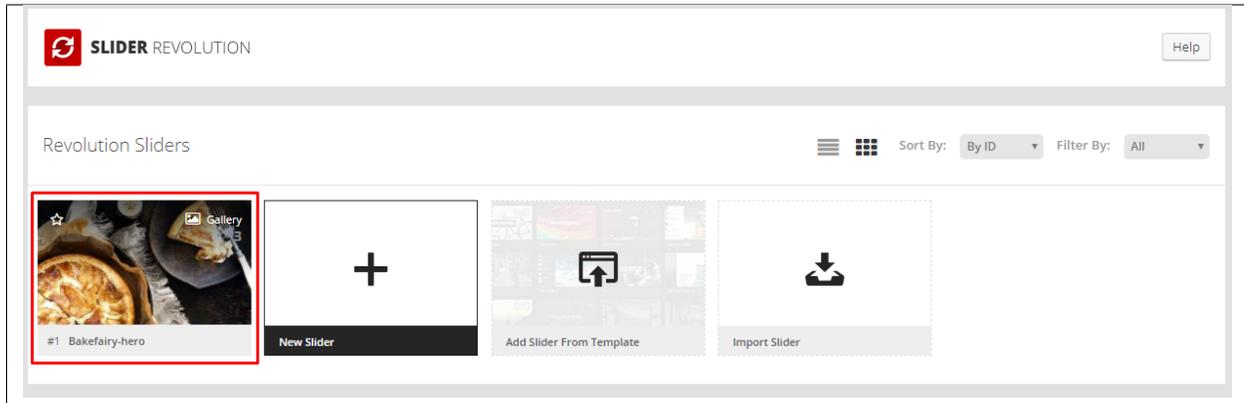
- Then select the form title of the form. You can add other elements in the page if you like. Once done, click on publish.

12.1 Edit a Revolution Slider

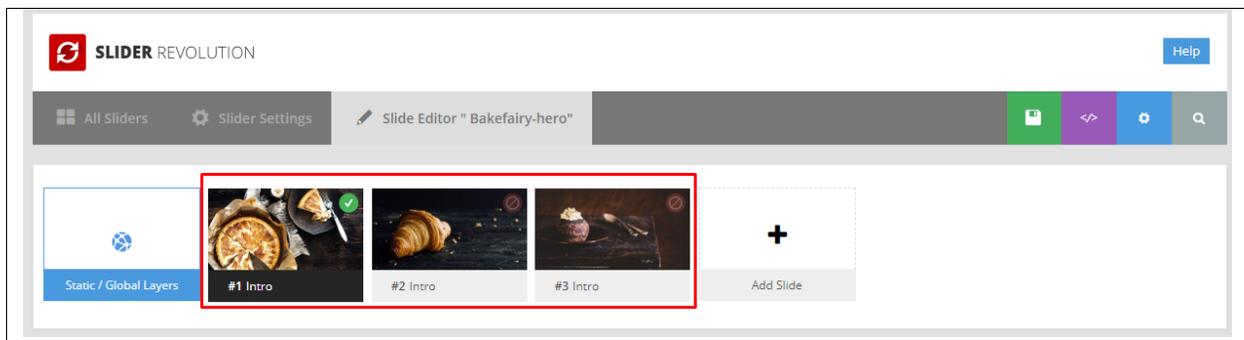
To edit an existing revolution slider, in your dashboard go to *Slider Revolution > Slider Revolution*.



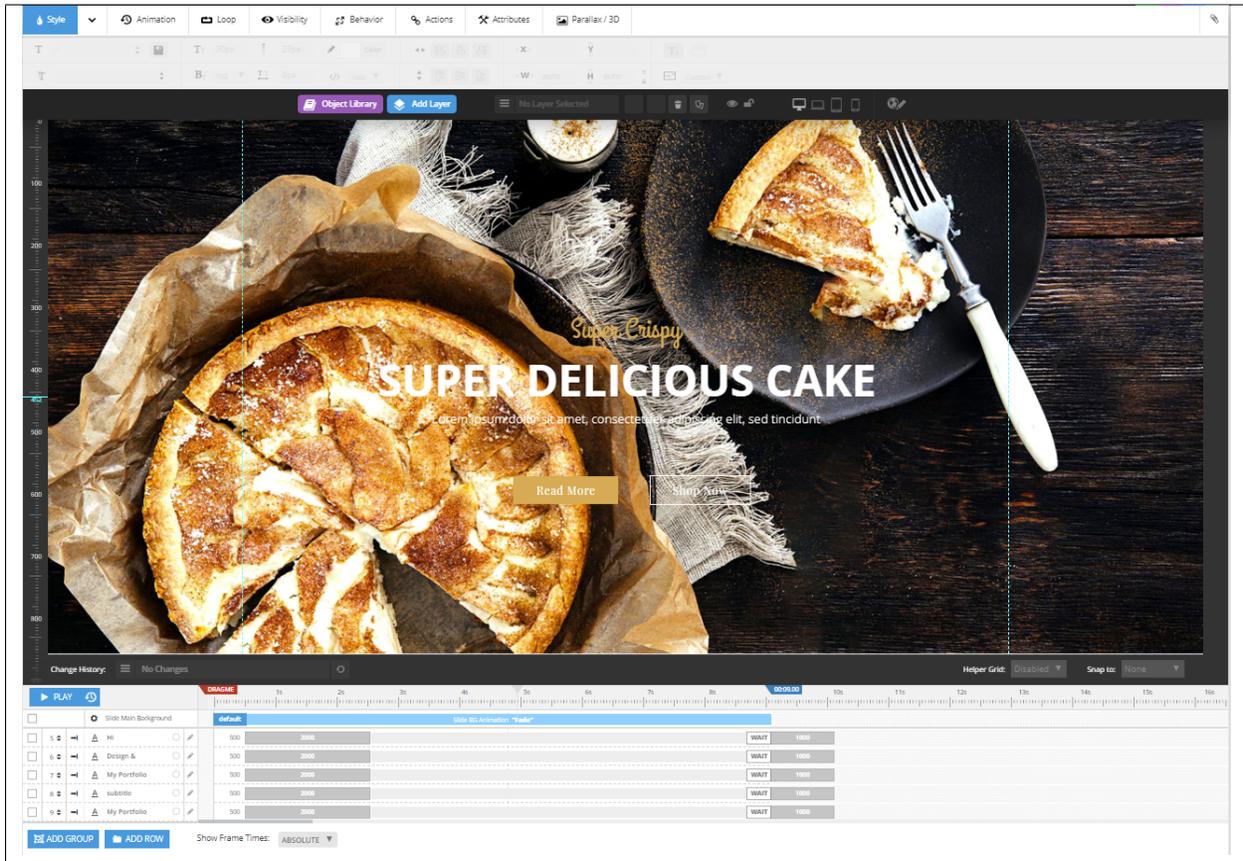
You can see the existing revolution slider at the *Revolution Sliders* area. Choose the revolution slider that you would like to edit.



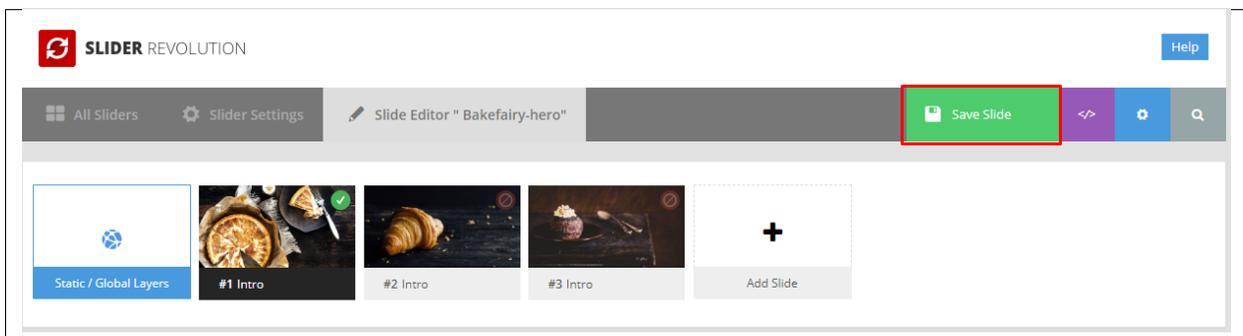
In the Slide Editor, you will see the slides that are created for a revolution slider. Click on the slide you want to edit.



You can edit the text and image content of the revolution slider as you see fit in the editor. For more info on how to use the Revolution Slider, [click here](#).



Once you are satisfied, click the *Save Slide* button at the upper right of the page.



13.1 Widgets

Widgets are small blocks of content, which you can find in theme footer or sidebar. They were originally designed to provide a simple and easy-to-use way of giving design and structure control of the WordPress Theme to the user, which is now available on WordPress Themes to include the header, footer, and elsewhere in the WordPress design and structure.

Widgets Manage with Live Preview Screen Options Help

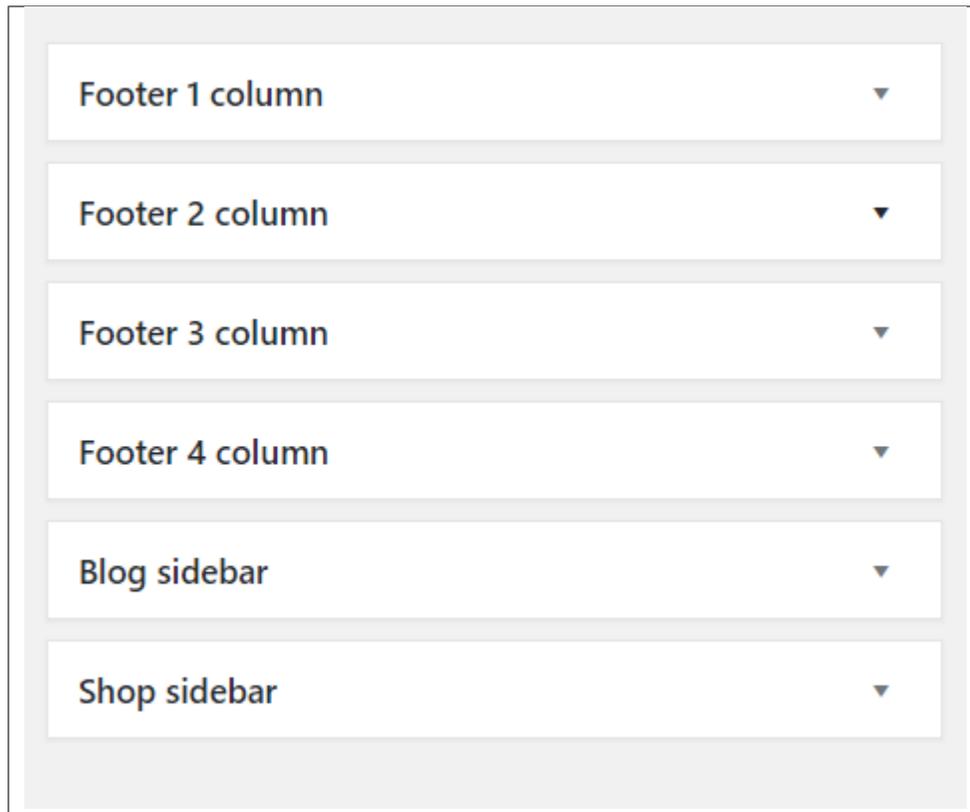
Available Widgets

To activate a widget drag it to a sidebar or click on it. To deactivate a widget and delete its settings, drag it back.

- Active Product Filters**
Display a list of active product filters.
- Archives**
A monthly archive of your site's Posts.
- Audio**
Displays an audio player.
- Calendar**
A calendar of your site's Posts.
- Cart**
Display the customer shopping cart.
- Categories**
A list or dropdown of categories.
- Custom HTML**
Arbitrary HTML code.
- Filter Products by Attribute**
Display a list of attributes to filter products in your store.
- Filter Products by Price**
Display a slider to filter products in your store by price.
- Filter Products by Rating**
Display a list of star ratings to filter products in your store.
- Gallery**

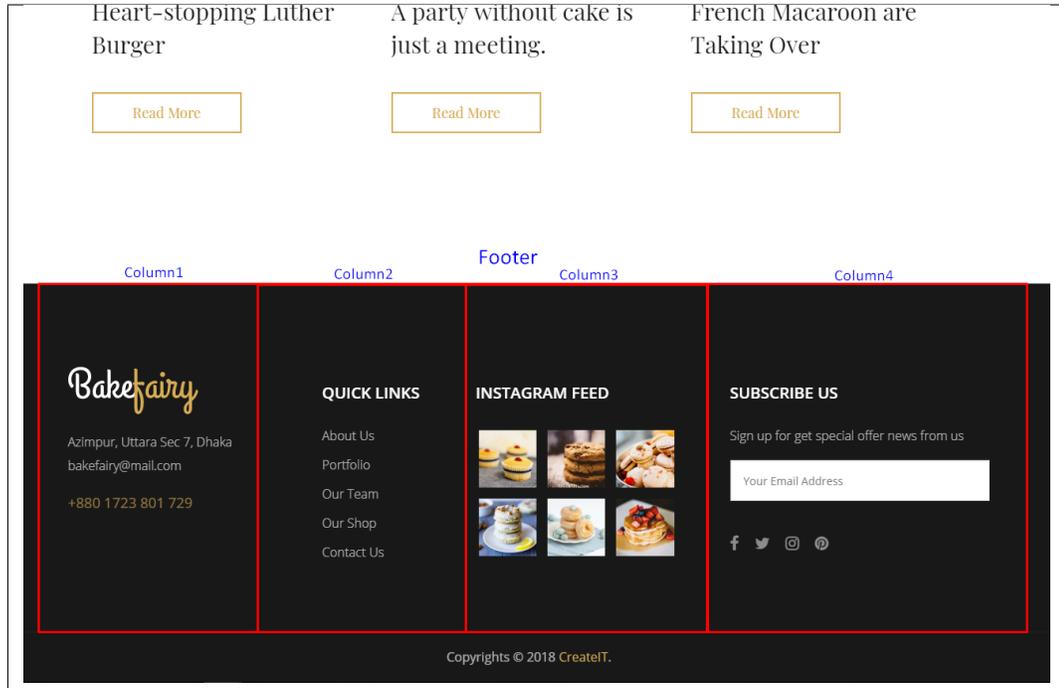
- Footer 1 column**
- Footer 2 column**
- Footer 3 column**
- Footer 4 column**
- Blog sidebar**
- Shop sidebar**

13.1.1 Sidebars



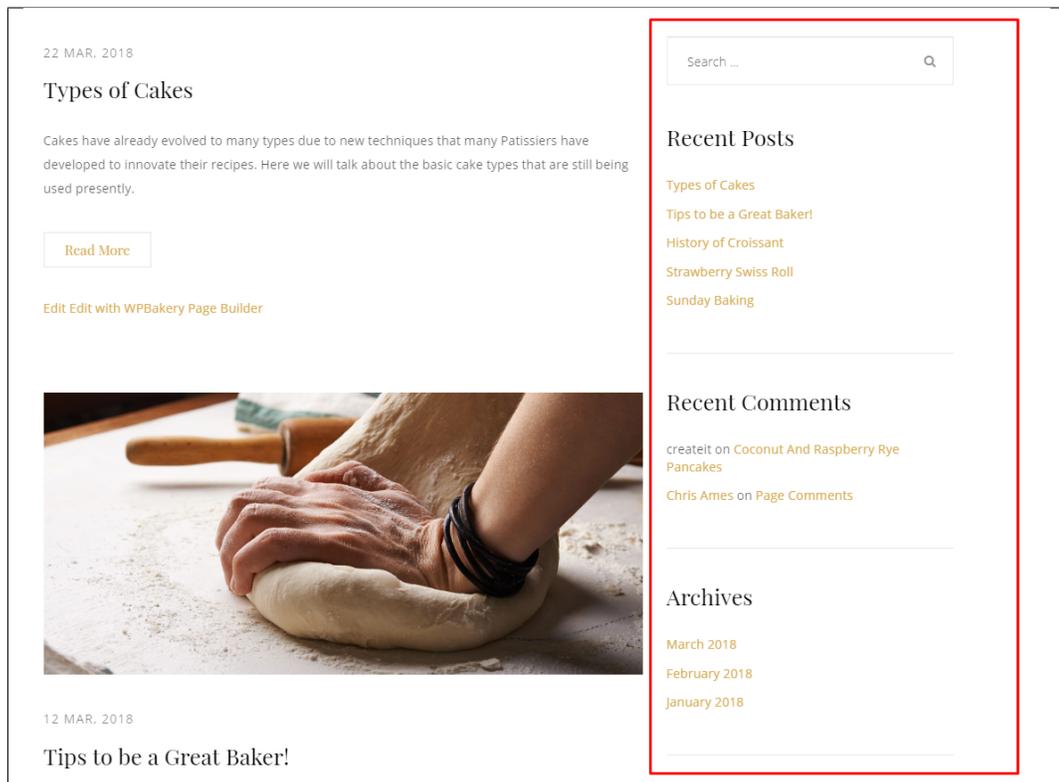
In Bakefairy you have access to 6 sidebars that can be customized using available theme widgets.

- **Footer 1 to 4 column**



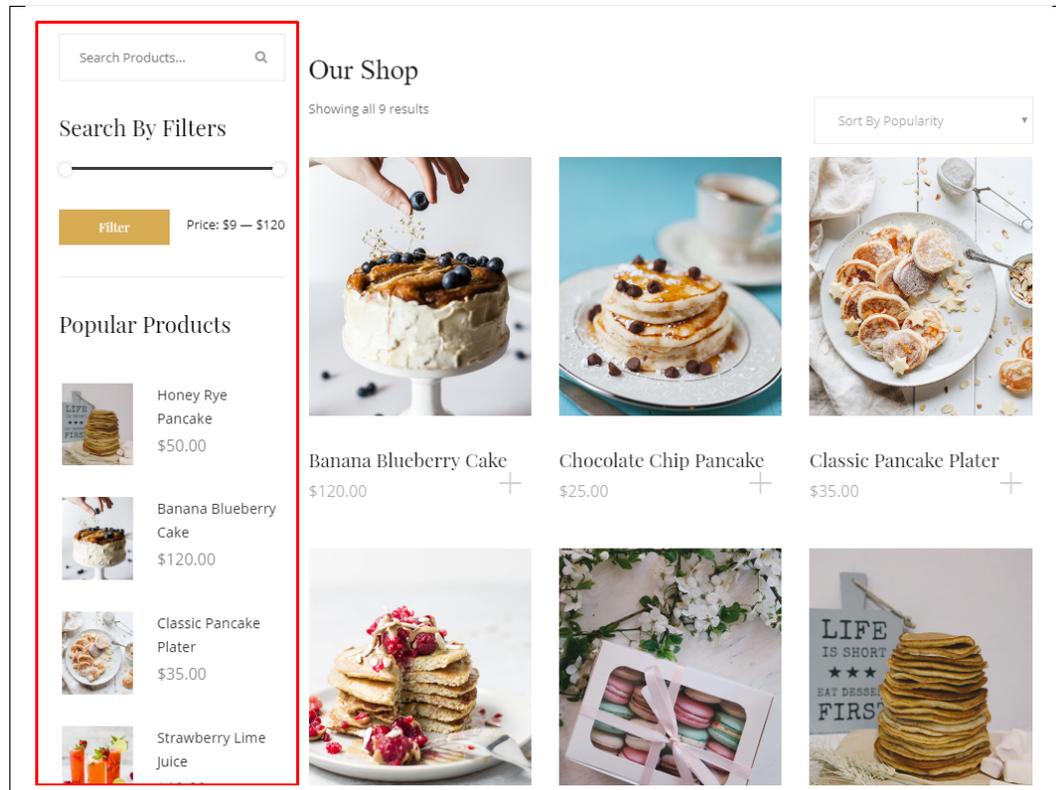
You can enable/disable the footer in the *Appearance > Customize > Footer*, then uncheck the *Footer display*.

• **Blog sidebar**



You can enable/disable blog sidebar in the *Appearance > Customize > Blog Settings > Blog/Single blog post*, then uncheck the *Display blog sidebar*.

- **Shop Sidebar**



13.1.2 How to Edit Widgets

You can access widget edit screen under *Appearance > Widgets* panel or via *Customize* on path *Appearance > Customize > Widgets*. It has three main areas:

- Available Widgets
- Inactive Widgets
- Inactive Sidebars and widget areas

To add a widget to your site, drag and drop the name of the widget you want to use from the *Available Widgets* section into one of the widget areas on the right-hand side of the window. After you have added it, the widget will open up (or if it doesn't, you can click on the triangle to open it) and you can change the settings and save the widget. The specific settings needed will depend on what type of widget you are using. For instance, if it is a text widget, you just need to type in the text (and optionally, HTML code), and save the widget.

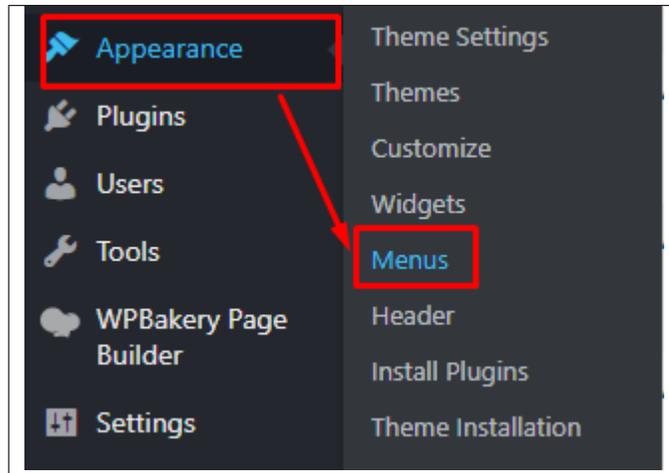
13.2 Menus

This guide covers the basic tasks a user may carry out when using the built-in menu editor.

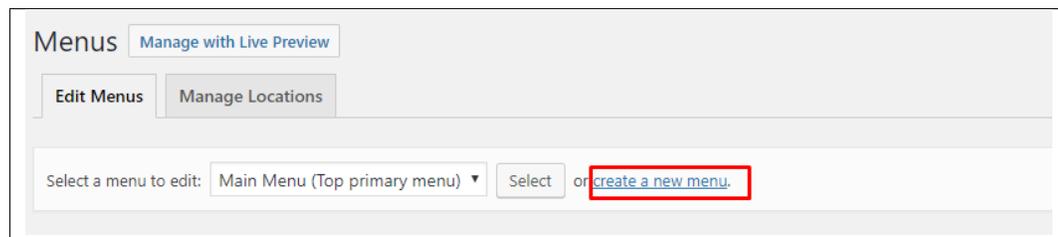
13.2.1 Menu Setup

To make a simple menu, follow the steps:

- **Step 1** - Navigate your Dashboard to *Appearance > Menus*. The *Menus* page will show.



- **Step 2** - In the menus page, you can edit a menu or make a new menu. To make a new menu, locate *create a new menu*.



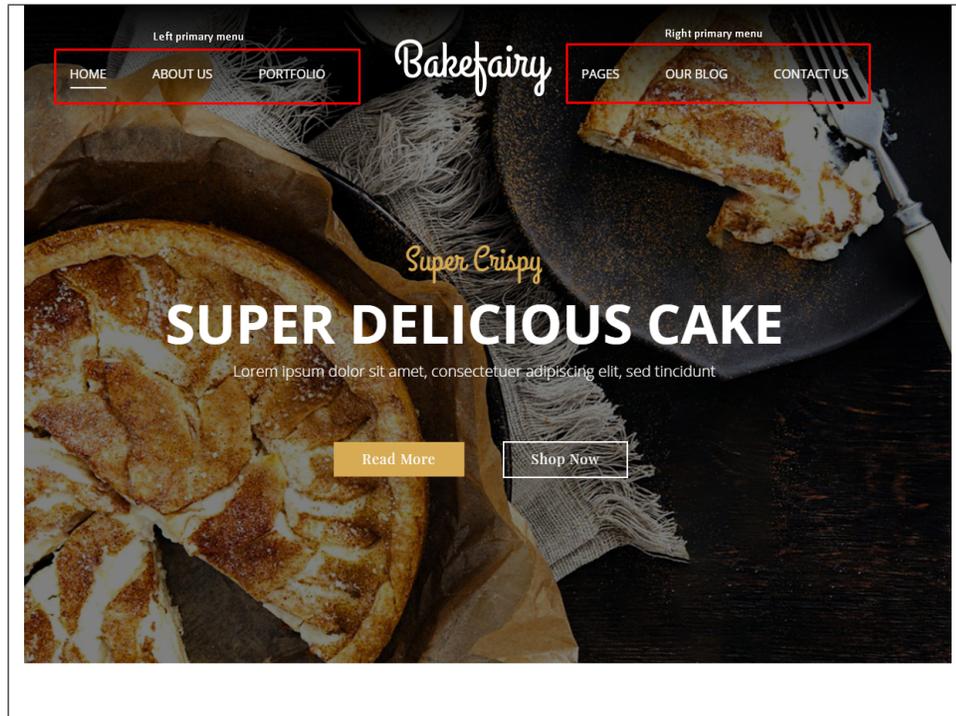
- **Step 3** - You will be asked to name your menu. After naming the menu, click *Create Menu*.
- **Step 4** - From the right side choose pages, links, or categories that you want to add to your menu and click on *Add to Menu*. Once menu items are added, you can reorder or nest them via drag and drop tool. Remember to click Save Menu when you finish to keep your changes saved.

The screenshot shows the 'Pages' section on the left, which is highlighted with a red border. It contains a list of pages with checkboxes: Home (checked), About (checked), About Me (unchecked), About Us (checked), Blog (checked), Categories (unchecked), Coach (unchecked), and Coming Soon (unchecked). Below the list are 'Select All' and 'Add to Menu' buttons. The right side of the interface shows the 'Menu Name' field with 'sample1' and a 'Save Menu' button. Below that is the 'Menu Structure' section with the instruction 'Add menu items from the column on the left.' The 'Menu Settings' section includes two options: 'Auto add pages' (unchecked) and 'Display location' (with 'Top primary menu (Currently set to: sella-menu)' and 'Secondary menu in left sidebar (Currently set to: sidebar-menu)' options, both unchecked). At the bottom right of the settings section is a 'Delete Menu' link and another 'Save Menu' button.

- **Step 5** - You can set a menu as a *Left primary menu* or *Right primary menu*. Visible on the top of the page.

The screenshot shows the 'Menu Settings' section. Under the 'Display location' heading, there are three options: 'Automatically add new top-level pages to this menu' (unchecked), 'Left primary menu (Currently set to: Main menu Left)' (unchecked), and 'Right primary menu' (checked). The 'Left primary menu' and 'Right primary menu' options are highlighted with a red box.

1. **Left primary menu**
2. **Right primary menu**



- **Step 6** - After any changes, click on *Save Menu* button.

13.2.2 Multi-level Menu Setup

When planning the structure of your menu, it helps to think of each menu item as a heading in a formal report document. In a formal report, main section headings (Level 1 headings) are the nearest to the left of the page; sub-section headings (Level 2 headings) are indented slightly further to the right; any other subordinate headings (Level 3, 4, etc) within the same section are indented even further to the right.

The WordPress menu editor allows you to create multi-level menus using a simple ‘drag and drop’ interface. Drag menu items up or down to change their order of appearance in the menu. Drag menu items left or right in order to create sub-levels within your menu.

To make one menu item a subordinate of another, you need to position the ‘child’ underneath its ‘parent’ and then drag it slightly to the right.

- Position the mouse over the ‘child’ menu item.
- While press and holding the left mouse button, drag it to the right.
- Release the mouse button.
- Repeat these steps for each sub-menu item.
- Click the **Save Menu** button in the *Menu Editor* to save your changes.

Menu Structure

Drag each item into the order you prefer. Click the arrow on the right of the item to reveal additional configuration options.

Sample Page

Page ▼

Parent Page 1

Page ▼

Child Page 1

Page ▼

Child Page 2

Page ▼

Child Page 3

Page ▼

Parent Page 2

Page ▼

Menu Structure

Drag each item into the order you prefer. Click the arrow on the right of the item to reveal additional configuration options.

Sample Page

Page ▼

Parent Page 1

Page ▼

Child Page 1 *sub item*

Page ▼

Child Page 2 *sub item*

Page ▼

Child Page 3 *sub item*

Page ▼

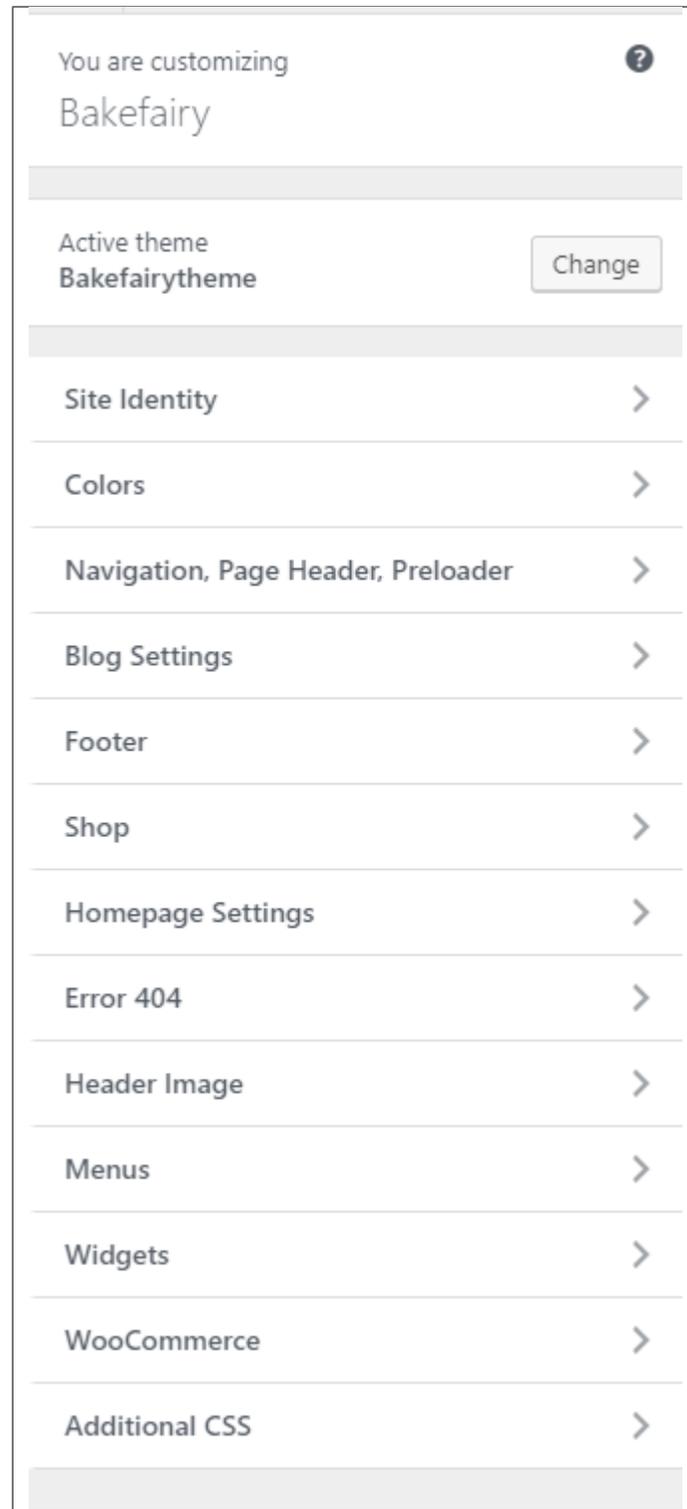
Parent Page 2

Page ▼

CHAPTER 14

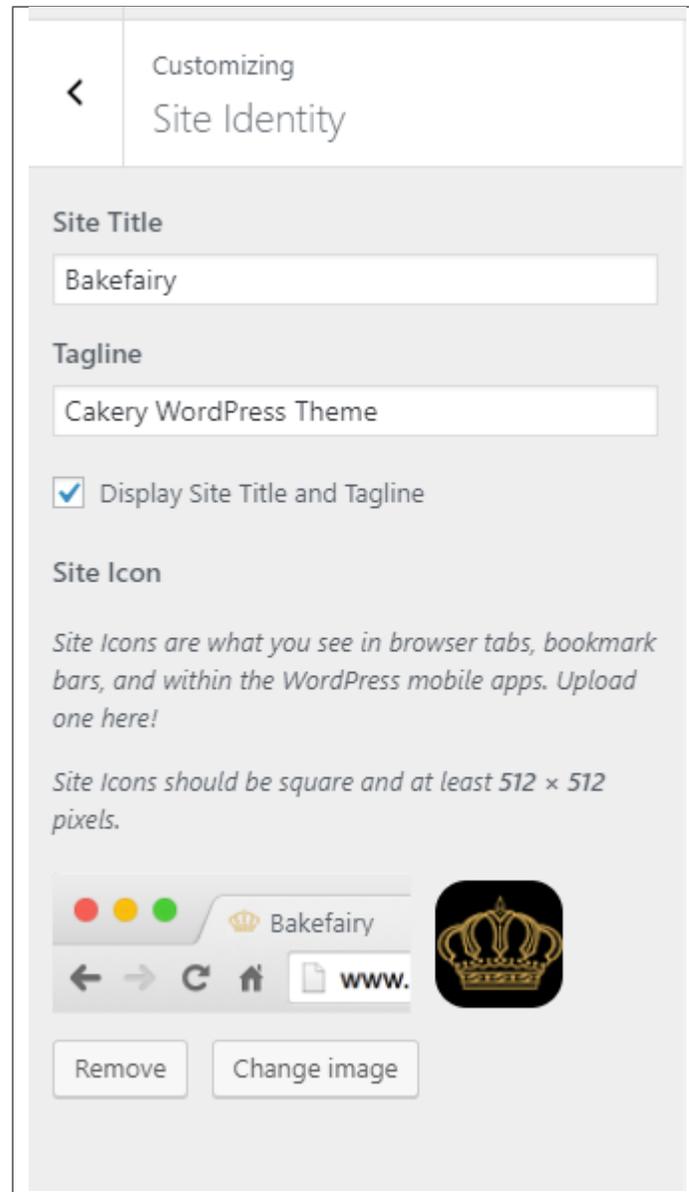
Customising Bakefairy

Bakefairy comes with an advanced customizer, which allows to edit most of the theme's elements in one place. If you want to use it, navigate to *Appearance > Customize*.



14.1 Site Identity

Here you will have the option to customize your site's identity or how it can be viewed by people.

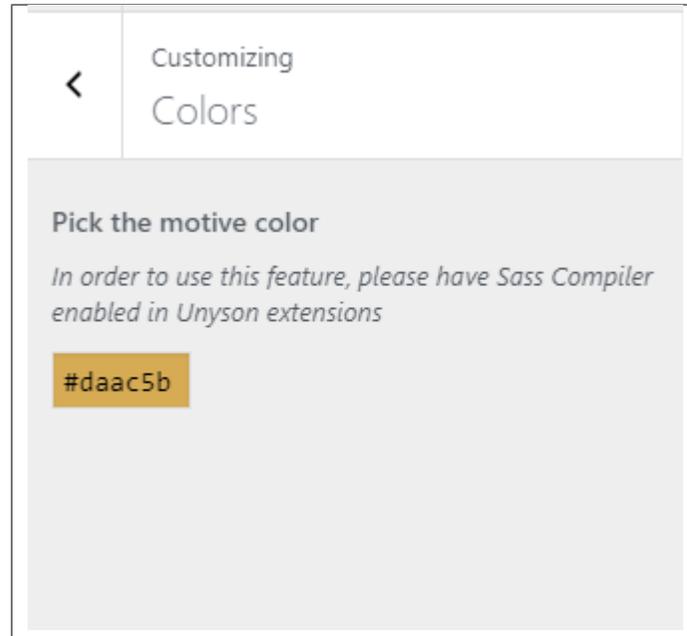


- **Site Title** - The title of the site you created.
- **Tagline** - The slogan/catchphrase for you site. What people will remember if they see your site.
- **Site Icon** - The icon used as a browser icon. Icons must be square, and at least 512 pixels wide and tall.

Add all the information you like to add, then click on the *Publish* button.

14.2 Colors

You can pick the color scheme of the site here.



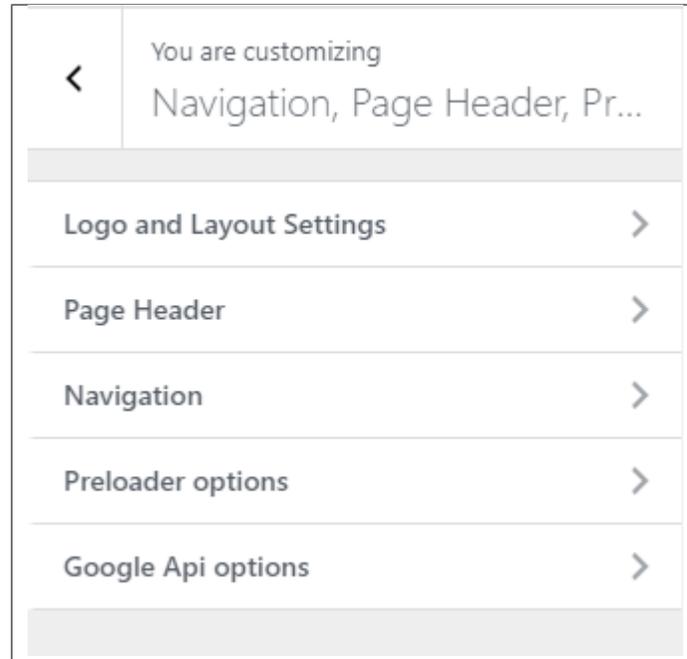
Note: In order to use this feature, please have SASS Compiler enabled in Unyson extensions.

- **Pick the motive color** - Pick the main color scheme of the site.

Add all the information you like to add, then click on the *Publish* button.

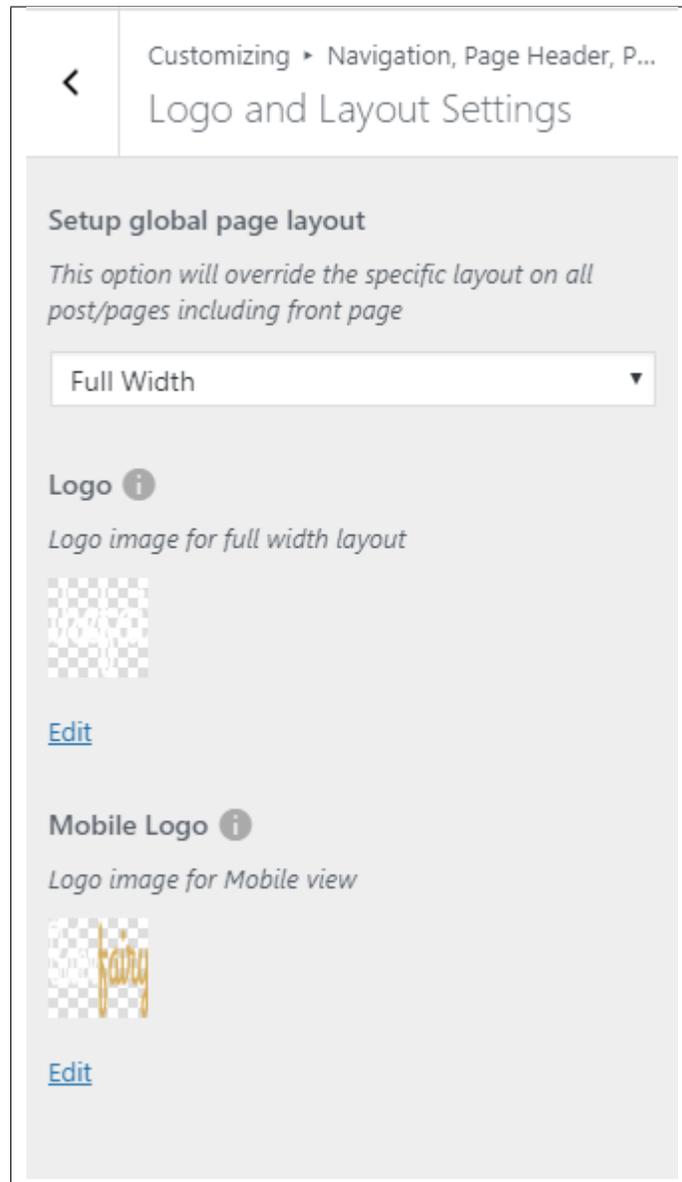
14.3 Navigation, Page Header, Preloader

This is divided into 5 parts:



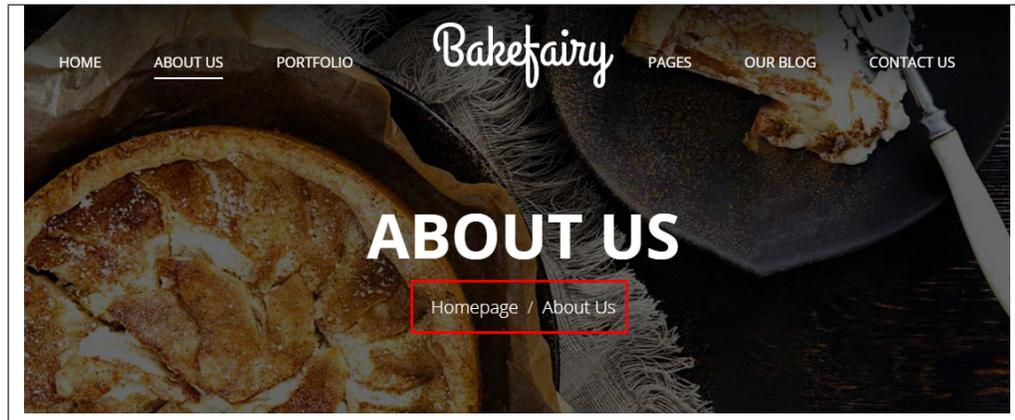
- **Logo and Layout Settings**

- **Setup global page layout** - This option will override the specific layout on all post/pages including front page.
- **Logo** - Logo for the site. It will be shown at the top-center of the site.
- **Mobile Logo** - Logo for the site in mobile view.



- **Page Header**

- **Display page header** - Option to show default header to pages that don't have custom headers.
- **Display breadcrumbs** - Option to show breadcrumbs in the site.



- **Head section type** - Header section's animation type.
- **Mobile background image** - Set an image as the header background in mobile view.
- **Background image** - Set an image as the default header for the site.
- **Second background image** - Set an image as the 2nd header background. This will only show when Head section type is set to *Kenburns*.
- **Third background image** - Set an image as the 3rd header background. This will only show when Head section type is set to *Kenburns*.
- **Head height** - Set the height of the default header.
- **Parallax ratio** - Set the parallax speed. This will only apply when Head section type is set to *Parallax*.
- **Video url** - Set the video url to show in the header.

Customizing ▸ Navigation, Page Header, P...
Page Header

Display page header ⓘ
Check to display page header in top of the page (customizable in options of every page)

Yes

Display breadcrumbs ⓘ
Check to display breadcrumbs in page header

Yes

Head section type ⓘ
Select head type from list

Static ▾

Mobile background image ⓘ
Image for mobile devices



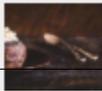
[Edit](#)

Background image ⓘ
Background image for header



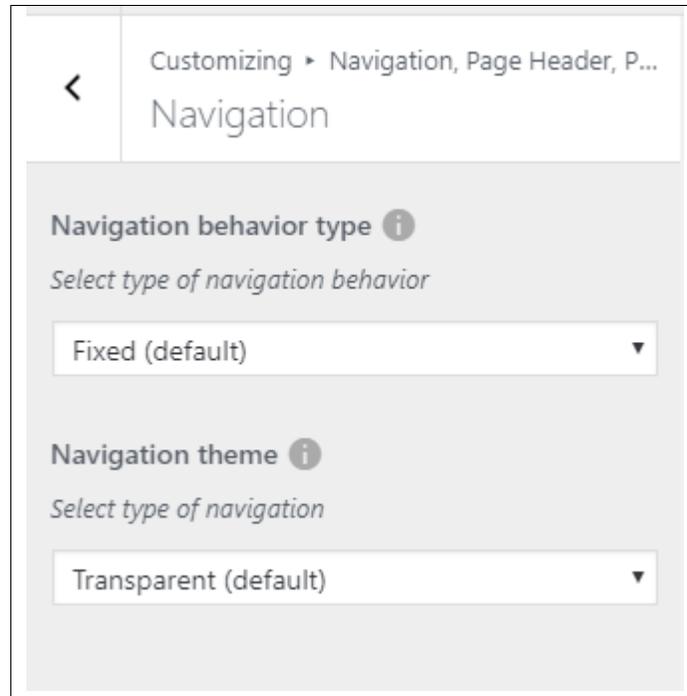
[Edit](#)

Second background image ⓘ
Second background image for kenburns



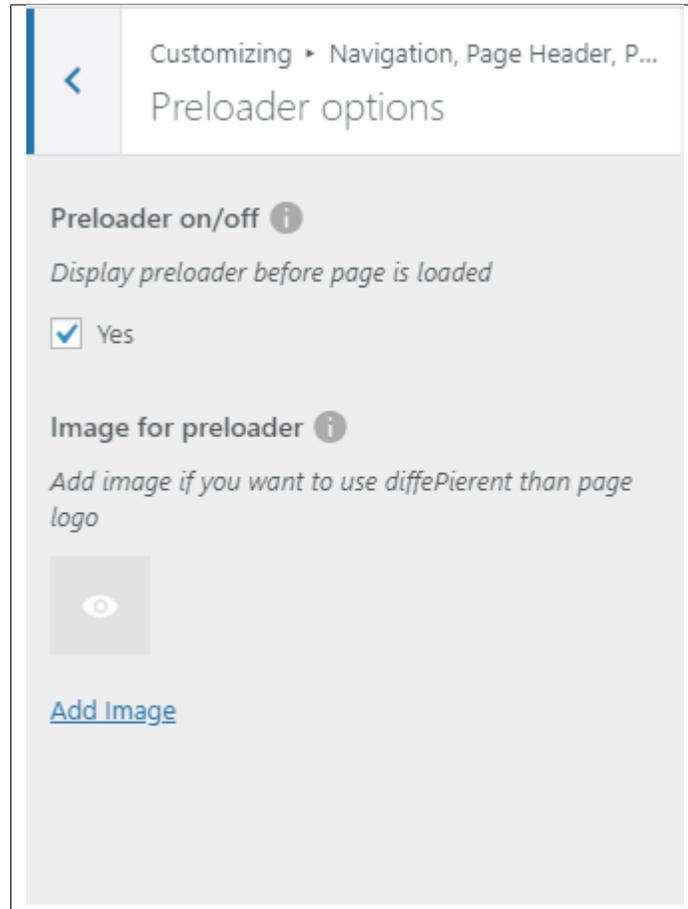
- **Navigation**

- **Navigation behavior type** - How the navigation area of the site behaves.
- **Navigation theme** - How the navigation area looks.



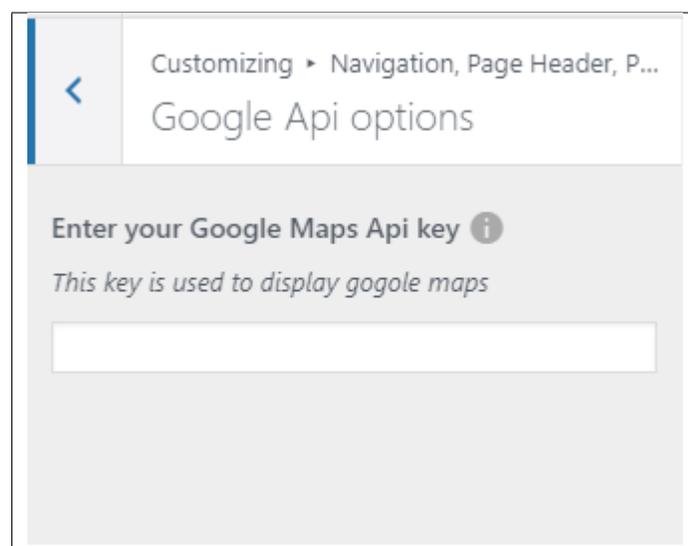
- **Preloader options**

- **Preloader on/off** - Option to show preloader when page in site is loading.
- **Image for preloader** - Set an image as the preloader.



- **Google Api options**

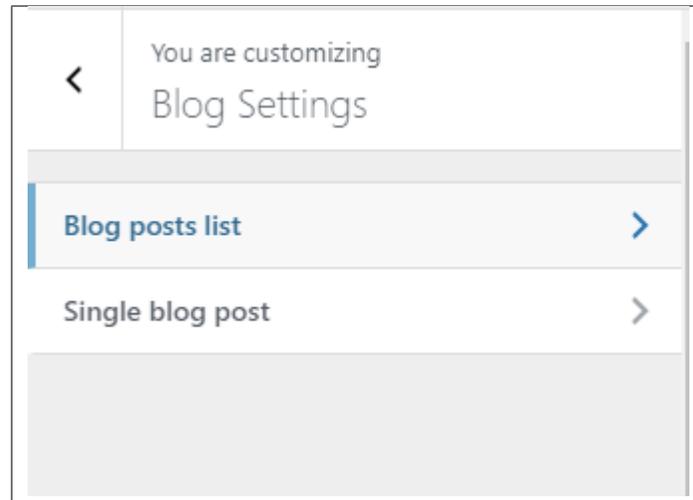
- **Enter your Google Maps Api key** - API key for the google map in the site.



Add all the information you like to add, then click on the *Publish* button.

14.4 Blog

The blog settings is divided into 2:



- **Blog List**

- **Display blog sidebar** - Option to show sidebar in the all blog's page.
- **Place to display sidebar** - Location on the page where the sidebar is placed.
- **Select width of sidebar** - Select width of blog sidebar.
- **Post meta after blog title** - Option to display post meta after blog title.
- **Tags after post** - Option to display tags after post
- **Social Share** - Option to show the *Social Media Share Buttons*.

Customizing > Blog Settings

Blog posts list

Display blog sidebar ⓘ
Check if you want to display sidebar in Blog

Yes

Place to display sidebar ⓘ
Select place for the sidebar left/right

Right side ▼

Select width of sidebar ⓘ
Select totally width of blog sidebar

1/3 width of container ▼

Post meta after blog title ⓘ
Display post meta after blog title

Yes

Tags after post ⓘ
Display tags after post

Yes

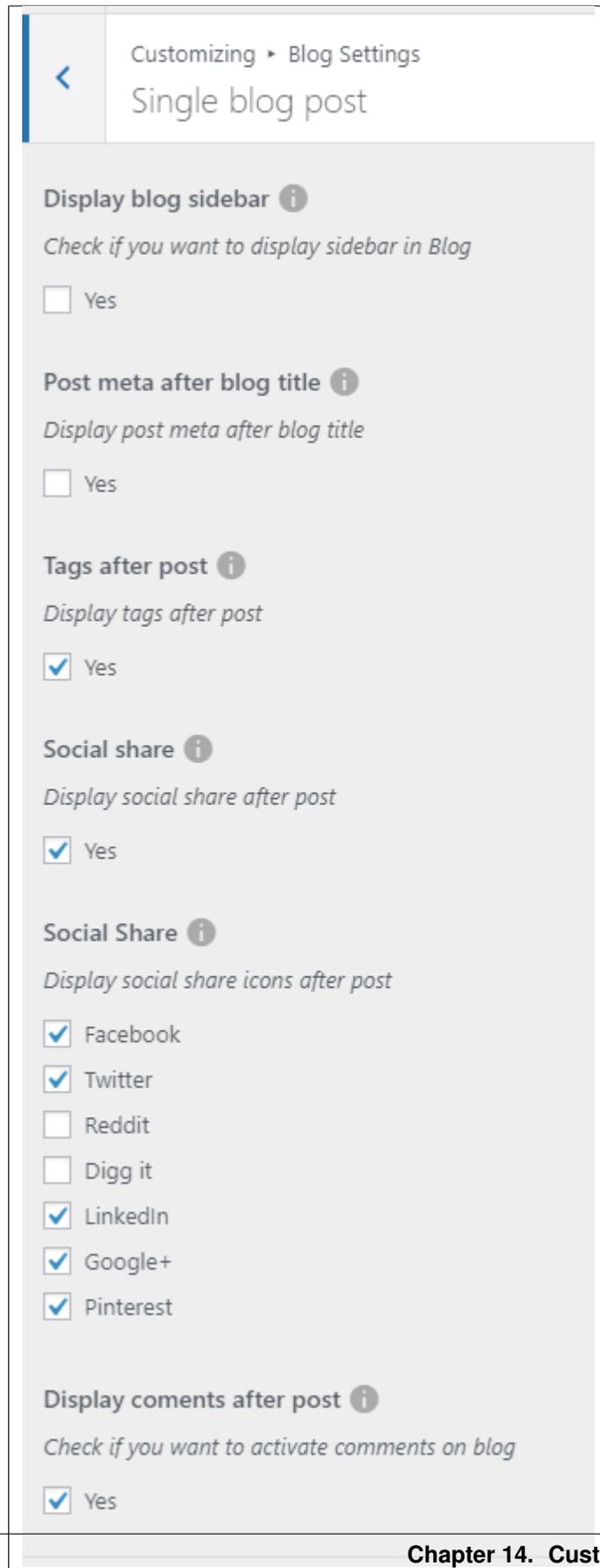
Social share ⓘ
Display social share after post

Yes

- **Single blog post**

- **Display blog sidebar** - Option to show sidebar on the individual blog's page.
- **Post meta after blog title** - Option to display post meta after blog title.

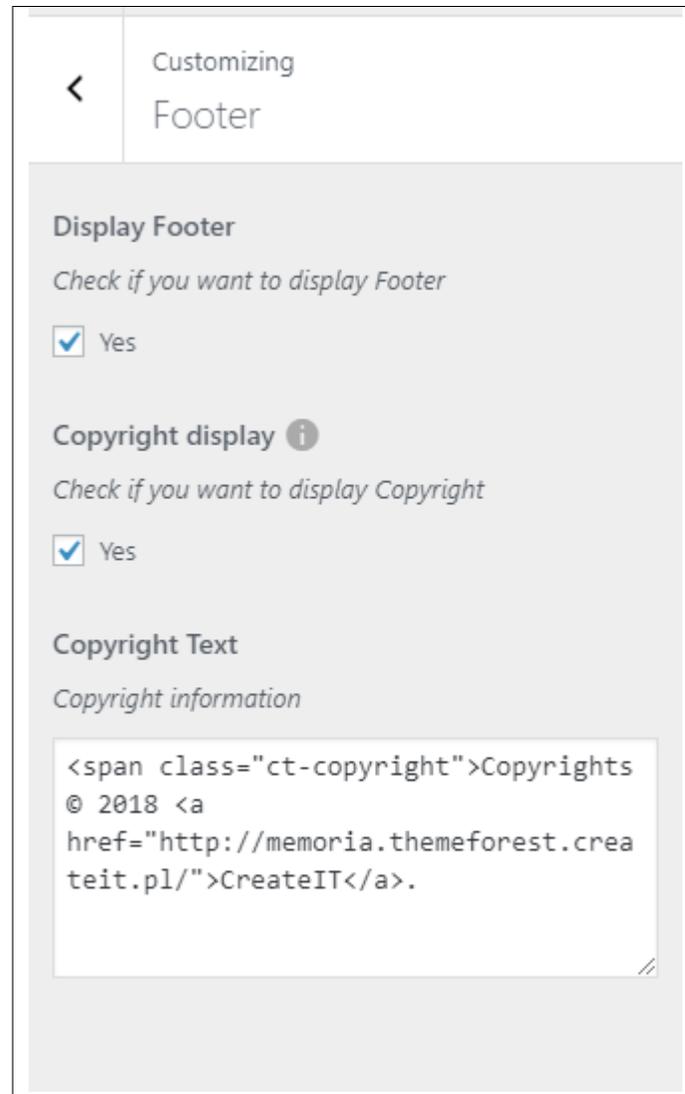
- **Tag after post** - Option to show blog's tags at the end of the post.
- **Social Share** - Option to show the *Social Media Share Buttons*.
- **Social Share** - Options of social media to show as *Social Media Share Buttons*.
- **Display comments after post** - Option to have a comments area after the post.



Add all the information you like to add, then click on the *Publish* button.

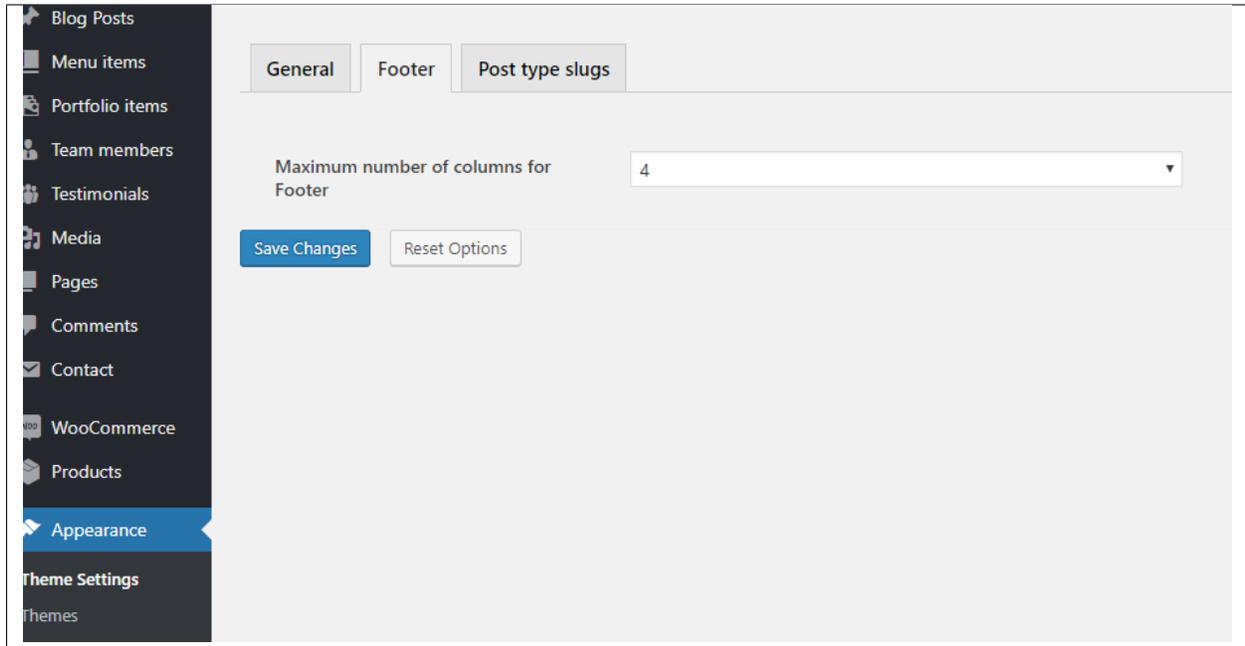
14.5 Footer

You can customize the footer here.



- **Display Footer** - Option to display footer on the page.
- **Copyright display** - Option to display copyright in your site.
- **Copyright Text** - The text to be displayed as copyright.

Note: To set the number of footer to display, go to **Appearance > Theme Settings > Footer tab**



Add all the information you like to add, then click on the *Publish* button.

14.6 Shop

You can customize the page where you are displaying the shop here.

Customizing
Shop

Display shop sidebar ⓘ
Check if you want to display sidebar in shop

Yes

Place to display sidebar ⓘ
Select place for the sidebar left/right

Left side ▼

Select width of sidebar ⓘ
Select totally width of shop sidebar

1/4 width of container ▼

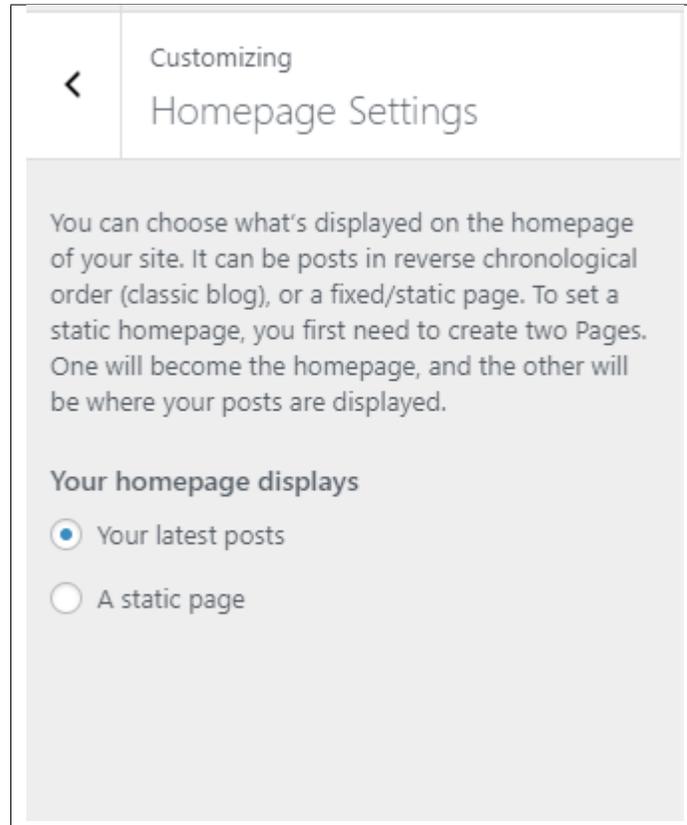
- **Display shop sidebar** - Option to show sidebar on the products page.
- **Place to display sidebar** - Location on the page where the sidebar is placed.
- **Select width of sidebar** - Select width of shop sidebar.

Add all the information you like to add, then click on the *Publish* button.

14.7 Homepage Settings

Option for the front page is shown here.

- **Front page displays** - Options on how the front page/home page looks like.
 - **Your latest posts** - Show the latest post on your blogs.



- **A static page** - Set a page that would stay the same until the page is replaced manually.

Customizing
Homepage Settings

You can choose what's displayed on the homepage of your site. It can be posts in reverse chronological order (classic blog), or a fixed/static page. To set a static homepage, you first need to create two Pages. One will become the homepage, and the other will be where your posts are displayed.

Your homepage displays

Your latest posts

A static page

Homepage

Home ▼

[+ Add New Page](#)

Posts page

Our Blog ▼

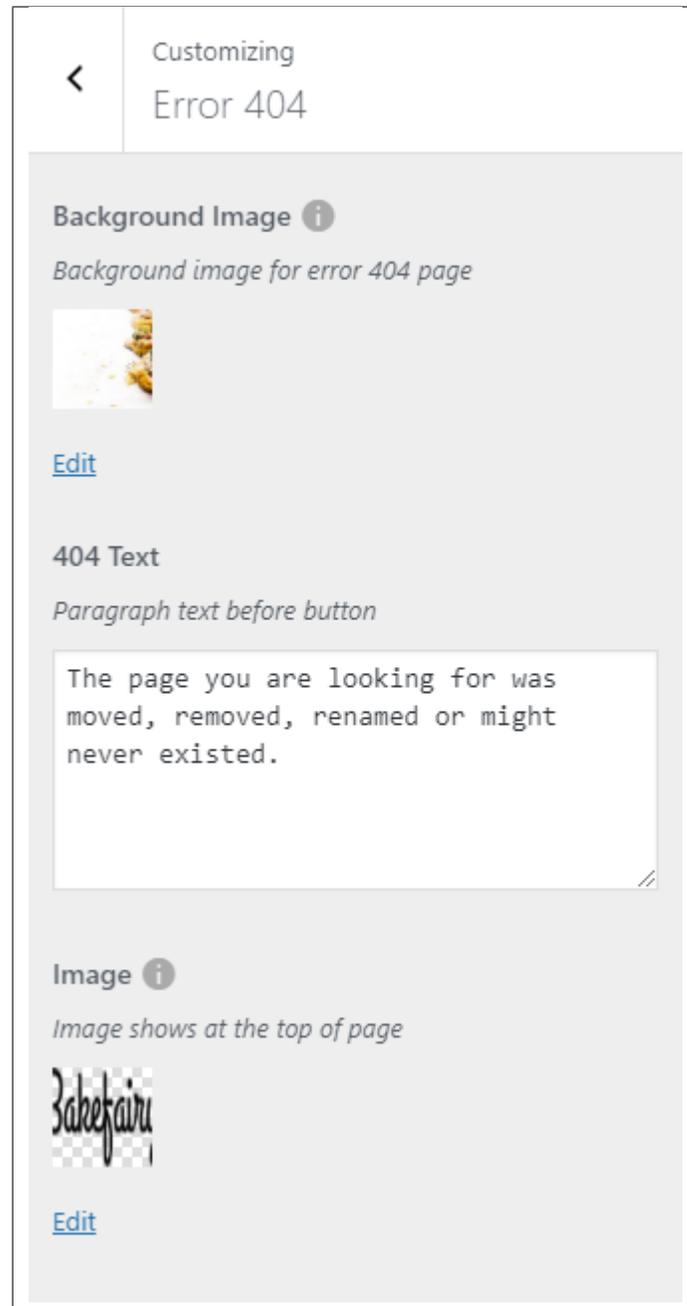
[+ Add New Page](#)

Add all the information you like to add, then click on the *Publish* button.

Note: You can also do this using the **Homepage Setup** instructions in [Page > Homepage Setup](#).

14.8 Error 404

You can customize the page where error 404 is shown.

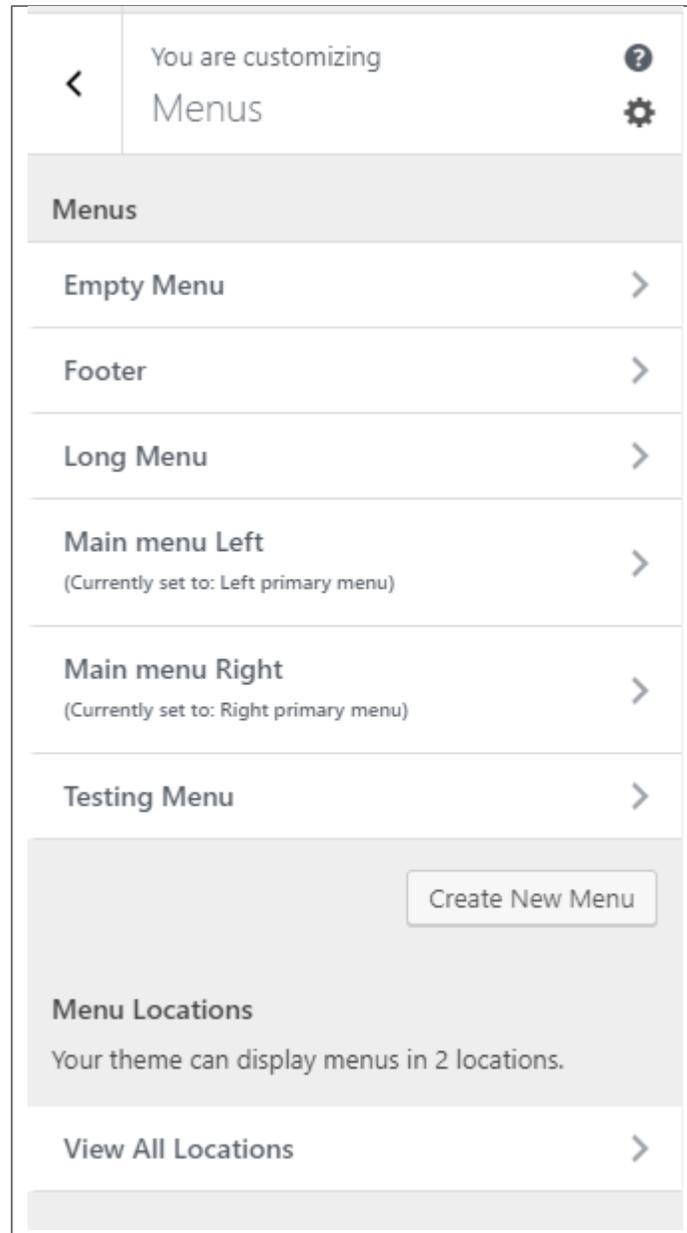


- **Background Image** - Background image for the error 404 page.
- **404 Text** - Text that is shown in the page.
- **Image** - Image that will show on top of the page.

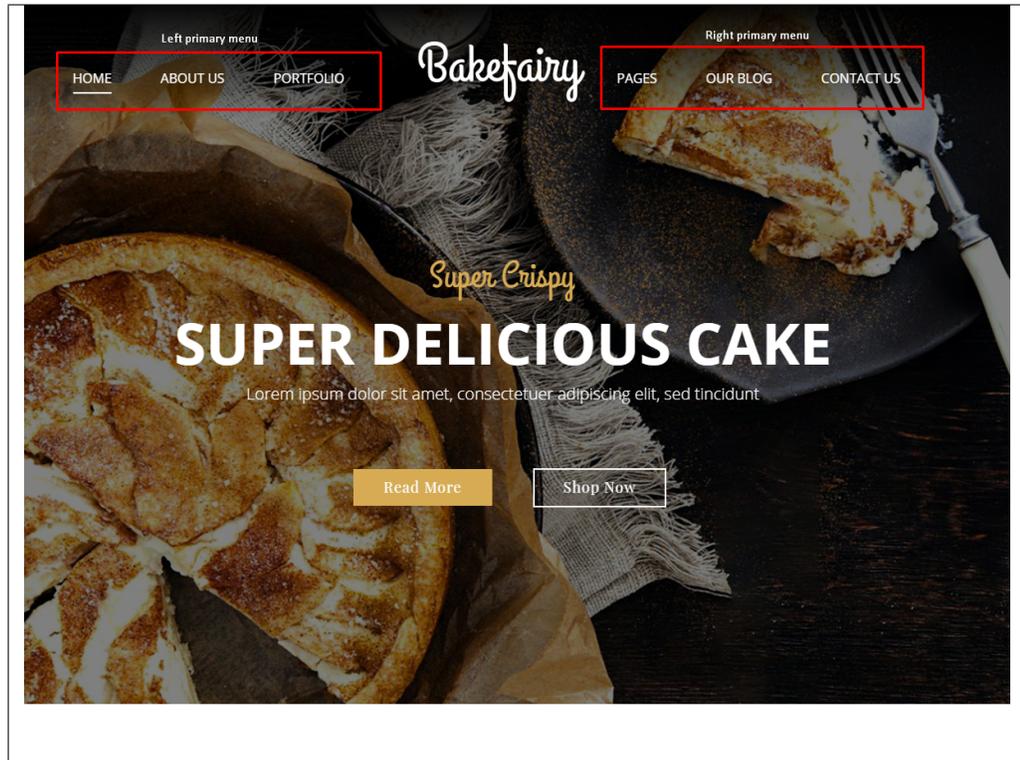
Add all the information you like to add, then click on the *Publish* button.

14.9 Menus

You can change the details and settings of a menu here.



1. **Menus** - These are the menus made by you. You can make/add a new menu or delete it here.
2. **Menu Location** - Bakefairy supports 2 menus: *Left primary menu* or *Right primary menu*
 - **Left primary menu** - Choose which menu in the *Menus* would like to use as the Left primary menu.
 - **Right primary menu** - Choose which menu in the *Menus* would like to use as the Right primary menu.

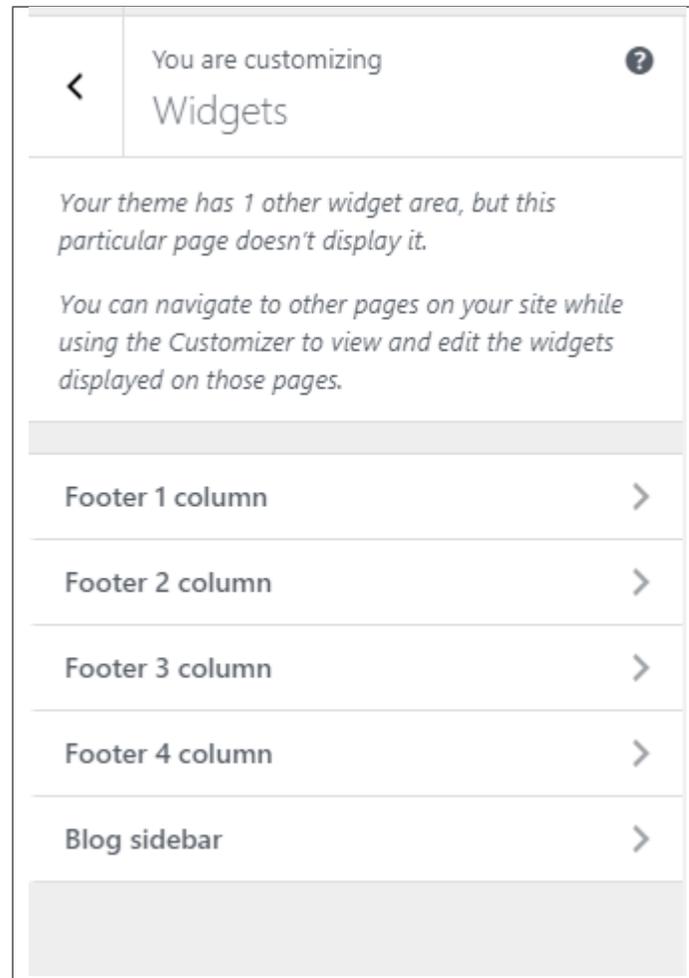


Add all the information you like to add, then click on the *Publish* button.

Note: You can also do the same thing by following Menu Setup instructions in [Widgets & Menu > Menu > Menu Setup](#).

14.10 Widgets

You can customize what is inside the widgets on the page. If a widget is placed on the page you see on the preview, it will be listed on the left side under widgets.



- **Footer 1 column**
- **Footer 2 column**
- **Footer 3 column**
- **Footer 4 column**

Heart-stopping Luther Burger

A party without cake is just a meeting.

French Macaroon are Taking Over

Read More

Read More

Read More

Column1 Column2 Footer Column3 Column4

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• **Blog sidebar**

22 MAR, 2018

Types of Cakes

Cakes have already evolved to many types due to new techniques that many Patissiers have developed to innovate their recipes. Here we will talk about the basic cake types that are still being used presently.

Read More

Edit Edit with WPBakery Page Builder



12 MAR, 2018

Tips to be a Great Baker!

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Archives

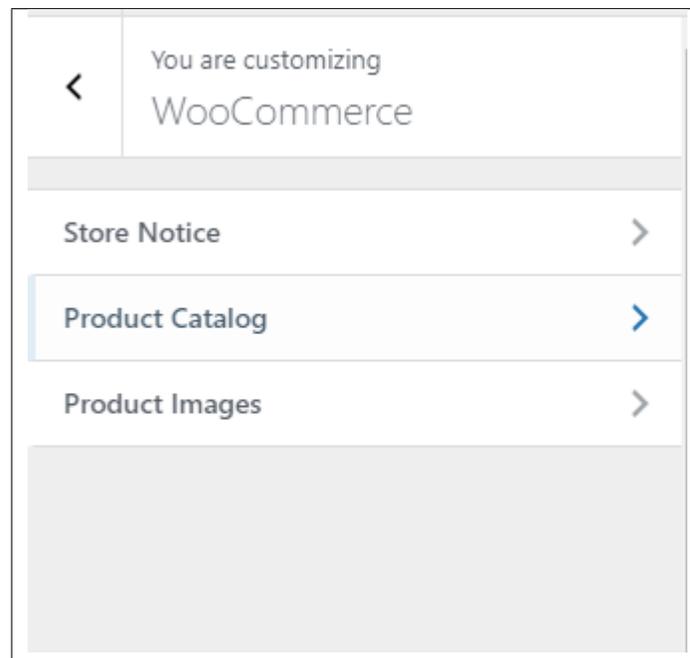
- March 2018
- February 2018
- January 2018

Add all the information you like to add, then click on the *Publish* button.

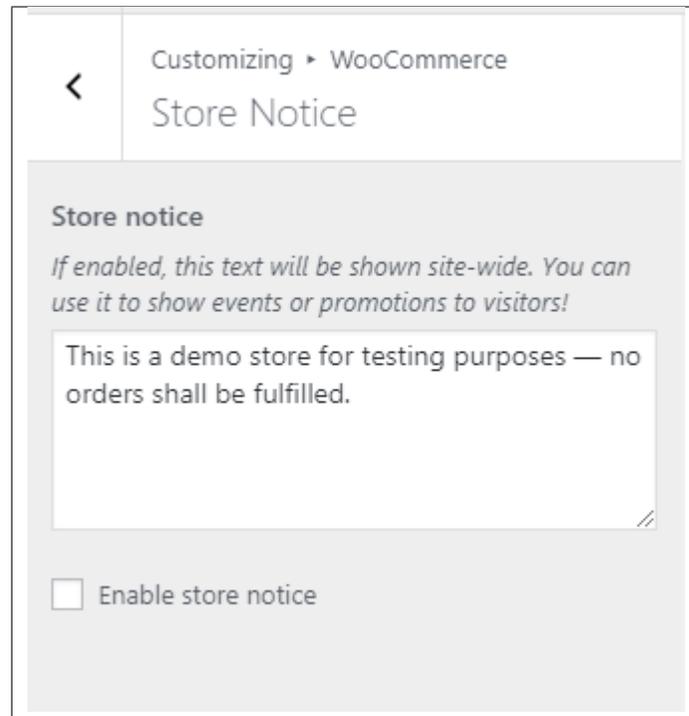
Note: You can also do the same thing by following [How to Edit Widgets](#) instructions in *Widgets & Menu > Widgets*.

14.11 WooCommerce

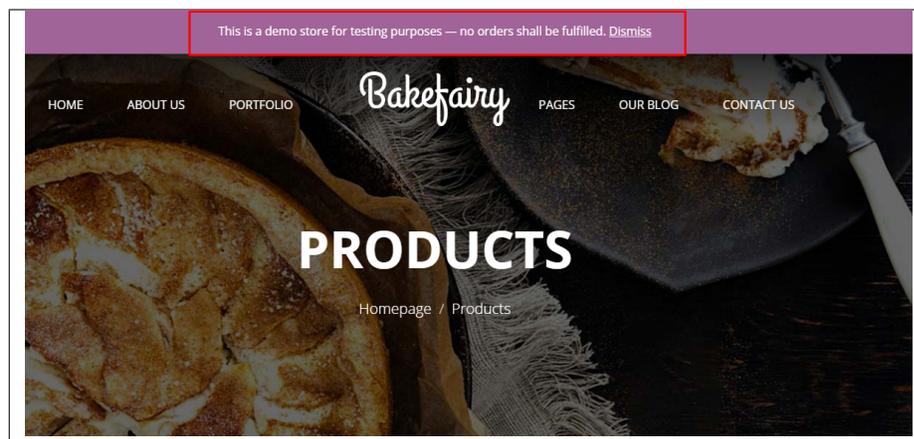
The WooCommerce customizer is divided into 3:



- **Store notice**



- **Store notice** - Text that is shown at the top most area of the site in a drop-down animation.
- **Enable store notice** - Option to enable the store notice.

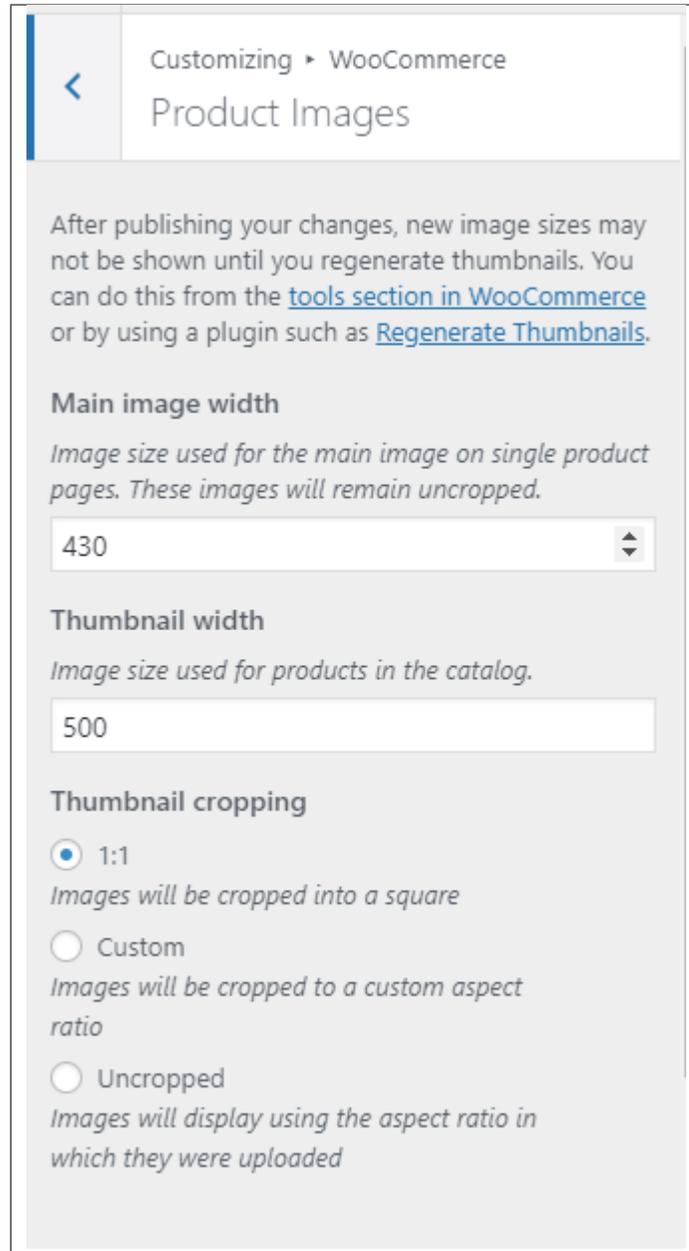


- **Product Catalog**

The image shows a screenshot of the WooCommerce Product Catalog settings page. The page is titled "Customizing > WooCommerce Product Catalog". It contains five sections, each with a heading, a description, and a form field:

- Shop page display**: Choose what to display on the main shop page. The dropdown menu is set to "Show products".
- Category display**: Choose what to display on product category pages. The dropdown menu is set to "Show products".
- Default product sorting**: How should products be sorted in the catalog by default? The dropdown menu is set to "Default sorting (custom ordering + name)".
- Products per row**: How many products should be shown per row? The text input field contains the number "3".
- Rows per page**: How many rows of products should be shown per page? The text input field contains the number "4".

- **Shop page display** - Choose what to display at the main shop page.
 - **Category display** - Choose what to display at the product category page.
 - **Default product sorting** - How the products are sorted by default.
 - **Products per row** - Number of products in a row. Maximum per row would be 6 products.
 - **Rows per page** - Number of rows per page.
- **Single blog post**

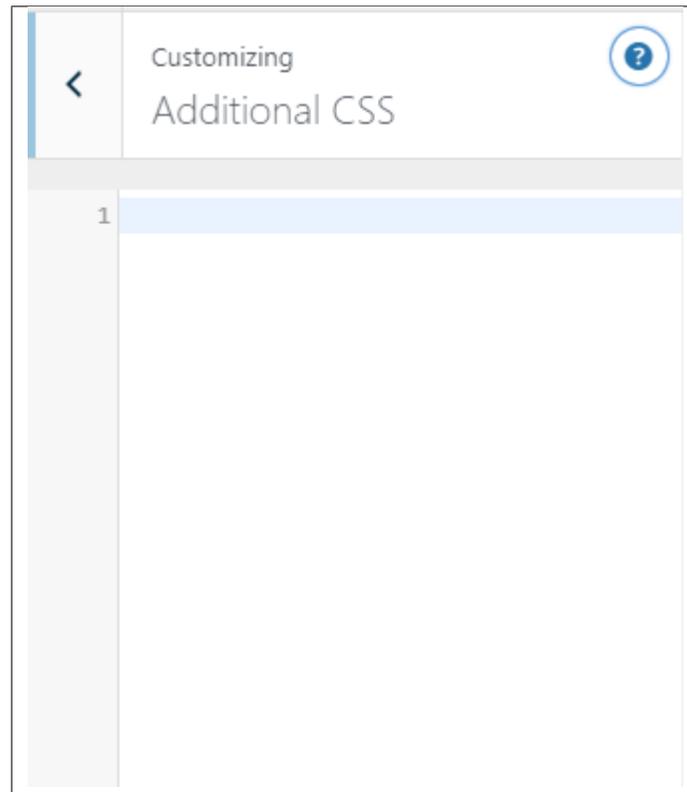


- **Main image width** - Image size used in the single page of the product.
- **Thumbnail width** - Image size used in the products page of the product.
- **Thumbnail cropping**
 - * **1:1** - Images will be cropped into a square.
 - * **Custom** - Images will be cropped to a custom aspect ratio.
 - * **Uncropped** - Images will display using the aspect ratio in which they were uploaded.

Add all the information you like to add, then click on the *Publish* button.

14.12 Additional CSS

You can add your own CSS code for your site.



Add all the information you like to add, then click on the *Publish* button.